



THABAZIMBI MUNICIPALITY

PRIVATE BAG X530

THABAZIMBI

0380

Tel.: 014 777 1525 / Fax: 014 777 1531

Applications are invited from suitable qualified experienced persons for appointment in the under mentioned post. **No applications will be accepted without certified copies of qualifications as set out below.**

PUBLIC PARTICIPATION OFFICER

(OFFICE OF THE SPEAKER)

SALARY:	Post Level 6 (R144 372.25) per annum
QUALIFICATIONS:	Grade 12 Computer Literate Code 8 (EB) drivers license
EXPERIENCE:	1 year credible experience in the relevant field Good interpersonal and communication skills Knowledge of Municipal Structures Act and Municipal Systems Act will be an added advantage
KEY PERFORMANCE AREAS:	Conduct community surveys and compilation of community profiles Consultation with individuals, groups, entities, etc. Draw up of community profiles Establish community committees and forums Determine community needs and priorities Community awareness raising and mobilization Participation in Inter governmental Relations Monitor and evaluate projects and programs Report writing
BENEFITS:	Pension Fund, Medical Aid, Housing subsidy, traveling allowance and cellphone allowance
CLOSING DATE:	3 FEBRUARY 2012

If you are interested and you are in possession of the necessary qualifications and experience, please address your CV and authenticated copies of your qualifications **OR** an application form duly completed together with authenticated copies of your qualifications to:

**Municipal Manager
Private Bag X530
THABAZIMBI
0380**

Application forms are available at the personnel office of the Thabazimbi Municipality, Corporate Services Department, Sarel Pelsler Centre, Rietbok Street, Thabazimbi or telephone number **014 777 1902**.

APPLICATIONS BY FAX OR E-MAIL WILL NOT BE ACCEPTED.

Thabazimbi Municipality is an Equal Opportunity Employer and all appointments will be in accordance with the Employment Equity Act.

If you are not invited for an interview within 15(fifteen) working days from the closing date, you must accept that your application was unsuccessful. No further correspondence will be entered into.

NB. Canvassing with councilors is not permitted and proof thereof will result in disqualification.