



**THABAZIMBI LOCAL MUNICIPALITY**  
PRIVATE BAG X530  
THABAZIMBI  
0380  
Tel.: 014 777 1525 / Fax: 014 777 1531

Thabazimbi Local Municipality is an equal opportunity employer subscribing to the Employment Equity Act and hereby invites applications from suitable qualified experienced persons for appointment in the under mentioned post. Women and disabled persons are encouraged to apply.

## **DIVISIONAL HEAD REVENUE** **(FINANCE DEPARTMENT)**

**SALARY PACKAGE:** Post Level 1 (R379 968.73) per annum. Additional benefits attached to the position are as follows: (i) Travelling allowance that is calculated according to the vehicle that you use for business purposes; (ii) R439.00 per month towards Cellphone use; (iii) Medical aid cover is subsidized by 60% of the total contribution for family members; (iv) Pension fund contribution by Municipality is 18% of basic salary; (v) Housing subsidy is available on repayment of a bond provided that the house is registered in the name of the employee.

**MINIMUM REQUIREMENTS:** B-Degree, NQF Level 7. At least 6 years within Municipal Finance Environment, Minimum competency levels (MFMP) for financial officials at middle management level according to Government Gazette 29967 dated 15 June 2007

**KEY PERFORMANCE AREAS:** Manage Revenue Division according to Council policies, By-laws and legislation, ensure optimal meter reading & billing, collect all revenue due to the municipality, Compile monthly financial reports to Council, Supervise monthly reconciliation of assessment rates and sundry debtors, Supervise printing & distribution of accounts and authorize clearance certificates. Knowledge of the Municipal Finance Management Act (MFMA), Municipal Systems Act (MSA) and Municipal Property Rates Act (MPRA) is not negotiable. Relevant experience with the Mining and Agricultural consumers is a pre-requisite.

**SKILLS:** Knowledge of the Local Government Sector and applicable legislation; planning and organizing skills; good analytical, interpersonal relation and negotiation skills; people, leadership and management skills; good communication and report writing; willingness and readiness to work long hours and under pressure.

**CLOSING DATE: 1 JUNE 2018**

If you are interested and you are in possession of the necessary qualifications and experience, please address your **CV and authenticated copies of your qualifications and driver's license** or an application form duly completed to:

**NOTICE NUMBER: 84/2018**

**TG. Ramagaga**  
**The Municipal Manager**  
**Private Bag X530**  
**THABAZIMBI**  
**0380**

Application forms are available at the personnel office of the Thabazimbi Local Municipality - Municipal Offices, 7 Rietbok Street, Thabazimbi, 0380 or telephone number 014 – 777 1525 or 014 777 1902.

**Applications by fax or e-mail will not be accepted.- No applications will be accepted without certified copies of qualifications.- Canvassing with Councilors or Officials is not permitted and proof thereof will result in immediate disqualification.**

If you are not invited for an interview within 20 (twenty) working days after the closing date, consider your application as unsuccessful. No further correspondence will be entered into.