



Thabazimbi Municipality is an equal opportunity employer subscribing to the Employment Equity Act and hereby invites applications from suitable qualified experienced persons for appointment of the under mentioned post.

## MUNICIPAL MANAGER

(FIXED TERM CONTRACT)

REMUNERATION	R930 409-R1069 436 -R1208 463 inclusive package in line with the Upper Limits as per Government Gazette No 40117 dated 1 July 2016
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MINIMUM REQUIREMENTS :	<p>A Bachelor degree in Public Administration/Political Science/Social Science/law or equivalent. A post graduate degree will be an added advantage</p> <ul style="list-style-type: none"> <li>● A minimum of 5 years' experience at Senior Management level and</li> <li>● Have a proven successful institutional transformation within public or private sector</li> <li>● Advanced knowledge and understanding of relevant policies and legislation</li> <li>● Advanced knowledge and understanding of Council operations and delegation of powers</li> <li>● Knowledge of good governance</li> <li>● Knowledge of Audit and Risk management establishment and functionality</li> <li>● Knowledge of budget and financial management</li> <li>● Strong leadership and people management skills</li> <li>● Proven ability to communicate and negotiate in all level of Government</li> <li>● A high level of computer literacy for the role</li> <li>● A valid SA motor vehicle Driver's License</li> <li>● Well-developed interpersonal skills and a high level of professional ethics and integrity</li> </ul>
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KEY PERFORMANCE AREAS :	
Strategic leadership and management	<ul style="list-style-type: none"> <li>● Provide a direct vision of the institution and deploy on others to deliver on strategic mandate</li> </ul>

- Be able to contribute to service delivery systems of a complex nature and manage the achievement of the municipal strategies and goals
- Be able to formulate and influence short, medium and long term service delivery plans to deliver on municipal strategies and goals
- Be able to provide strategic leadership to the senior management team
- Be able to develop and maintain strategic alliances with various stakeholders

#### Strategic Financial Management

- Be able to guide management of an effective, economic, and efficient finance function supported by effective financial management policies and practices
- Be able to forecast revenue and expenditure and assess the impact thereof on a municipality's financial position and performance

#### Operational Financial Management

- Be able to commission and operate financial systems
- Maintain sufficient working capital (cash flow/short term liquidity) to meet the needs of the municipality
- Manage the budget preparations and implementation process and provide technical expertise in this regard

#### Governance, ethics and values in financial management

- Support and implement good governance within the area of responsibility

#### Financial and performance Reporting

- Implement and manage the financial reporting process of the municipality
- Implement and manage performance reporting process of the municipality

#### Risk and Change Management

- Be able to understand risk and guide the management of risk for the municipality within the area of responsibility
- Guide the management of change of the municipality within the area of responsibility

#### Project Management

- Be able to provide direction and guide project management within the area of responsibility

#### Legislation and Policy Implementation

- Support and contribute to the formulation of policies and by laws by the municipal council
- Implement, manage, and oversee the implementation of legislation and policy within the area of responsibility

#### Stakeholder Relations

- Within the area of responsibility be able to guide, establish and maintain appropriate stakeholder relations

#### Supply Chain Management

- Manage and oversee a fair, equitable, transparent, competitive and cost effective supply chain management function

#### Audit and Assurance

- Be able to support the audit process in order to obtain the optimum level of assurance from Auditor General

CLOSING DATE: 20 DECEMBER 2016

If you are interested and you are in possession of the necessary qualifications and experience, please address your CV and authenticated copies of your qualifications OR an application form duly completed together with authenticated copies of your qualifications to:

Notice no: 23/2016

The Acting Municipal Manager  
Private Bag X530  
THABAZIMBI  
0380

Application forms are available at the Human Resource office of the Thabazimbi Municipality, Corporate Services Department or telephone number 01 4 777 1902.

Suitable candidates will be subjected to personnel suitability check (security vetting, criminal record, citizenship, credit record, qualifications verification and employment verification). Recommended candidates will be subjected to a competency assessment.

If you are not invited for an interview within 30 (thirty) working days from the closing date, you must accept that your application was unsuccessful. No further correspondence will be entered into.

