



**THABAZIMBI LOCAL MUNICIPALITY**

**AUDIT ACTION PLAN AS PER THE MANAGEMENT REPORT FOR 2014 /15 FINANCIAL YEAR**

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
1	EX.117 - (AR - MA) - Accruals - Discrepancies identified in the accrual listing.	The discrepancies need to be investigated and evidence be submitted for the restatements.  Furthermore accrual listing needs to be adjusted.	28/02/2016	TBA-portfolio of evidence required.	None	Mgr Exp & ACFO
2	EX.113 - (AR - MA) - Cash flow statement not accurately prepared.	Management to ensure that the financial statements are effectively reviewed for material inaccuracies and that the cash flow statements is prepared in line with GRAP 2.	28/02/2016	TBA	None	Mgr Budget and Reporting & ACFO
3	EX.91 - (AR - MA) - Commitments - Misstatement identified on the commitment figures disclosed.	Management to ensure that the figures that are disclosed per the AFS are correct and complete.	28/02/2016	TBA	None	MCS & ACFO
4	EX.14 - (AR - MA) - Contingent Liabilities - Corresponding amount not disclosed.	The Corporate Service Manager and the CFO to implement a proper record keeping measures ensuring that complete, relevant and accurate information is accessible and available to support the opening balance figures.	28/02/2016	TBA	None	MCS & ACFO
	EX.28 - (AR - MA) - Contingent liabilities - Limitation of scope	Proper record keeping to be maintained by the corporate service unit.	28/02/2016	TBA	None	MCS
	EX.29 - (AR - MA) - Contingent liabilities - Payables incorrectly disclosed as contingent	Acting CFO to review the summary of judgement obtained for each case and ensure correct accounting treatment.	28/02/2016	TBA	None	MCS & ACFO
	EX.30 - (AR - MA) - Contingent liabilities - Estimated amount not accurate.	The Acting CFO to ensure that the estimated amount are correctly calculated and disclosed.	28/02/2016	TBA	None	ACFO

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	EX.31 - (AR - MA) - Contingent liabilities - Completeness of the litigation disclosed	Proper record keeping to be implemented and all cases to be included in the litigation register.	28/02/2016	TBA	None	MCS
5	EX.20 - (AR - CM) - Employee costs - No evidence of approval obtained from MEC CoGHSTA for Acting positions	The municipal council to apply in writing and obtain approval from the MEC regarding acting positions exceeding 3 months of All S57 managers and Municipal managers.	28/02/2016	TBA	None	MCS
	EX.25 - (AR - CM) - Employee costs - No appointment process followed	Municipality to have a fair and transparent system in place which allows for skilled and qualified people to be appointed.	28/02/2016	TBA	None	AO
	EX.130 - (AR - CM) - Employee costs - Vacancy Rate Not Improved - Senior Management	The Manager: Corporate Service to develop a strategy to address the gaps between the human resources (HR) required performing the department's functions and the existing HR.	28/02/2016	TBA	None	MCS
	EX.141 - (AR - MA) - Employee Costs- No Supporting Journals for Opening Balances	Management to ensure that above is investigated and the correction is made appropriately.	28/02/2016	TBA	None	ACFO
6	EX.114 - (AR - CM) – Unauthorized ,Irregular &Fruitless expenditure - Non-compliance with MFMA	Management to ensure that all UIF identified are reported accordingly.	28/02/2016	TBA	None	ACFO
7	EX.138 - (AR - CM) - Unauthorized amount disclosed does not agree to schedule submitted.	The accounting officer of a municipality to avoid overspending of the amount appropriated in the municipality approved budget.	28/02/2016	TBA	None	AO

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8	EX.93 - (AR - MA) - Non-compliance with GRAP Standards and MFMA .	The acting CFO to review the disclosure notes in the financial statements to ensure compliance with the applicable GRAP standards.	28/02/2016	TBA	None	ACFO
9	EX.135 - (AR - MA) - Subsequent Events - Adjusting Events (Fixed Assets) .	CFO must adjust the fixed assets register and annual financial statements as an adjusting event after reporting.	28/02/2016	TBA	None	ACFO
10	EX.6 - (AR - MA) - Differences identified on Accumulated surplus .	The CFO to ensure that the financial statements are reviewed before submission to the auditors.	28/02/2016	TBA	None	ACFO
11	EX.126 - (AR - MA) - Prior period error - Note 36 of comparative information is incorrect .	Management to adjust the notes disclosed with the correct amount.	28/02/2016	TBA	None	ACFO
12	EX.40 - (AR - CM) - Procurement and contract management - Information not submitted for audit purposes	Proper record keeping to be maintained by the municipality to support all information disclosed on the financial statement.	28/02/2016	TBA	None	MCS
	EX.41 - (AR - CM) - Procurement and contract management - Internal control deficiencies in SCM unit.	Accounting officer must make sure that the SCM unit is in compliance with the applicable legislations and laws, furthermore training must be afforded to the officials with the unit to ensure compliance with law and regulations.	28/02/2016	TBA	None	AO & MCS
	EX.42 - (AR - CM) - Procurement and contract management - The deviation and contract register not complete.	Management to put controls in place to ensure that all contract and deviations are recorded.	28/02/2016	TBA	None	ACFO

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	EX.43 - (AR - CM) - Procurement and contract management - No database of accredited prospective provider/suppliers is established.	Management to implement the supplier database as requested by the MSCMR to ensure compliance with laws and regulations.	28/02/2016	TBA	None	ACFO
	EX.46 - (AR - CM) - Procurement and contract management - Procurement of goods and service without sourcing three quotes.	Accounting officer to ensure that the procurement of goods and services is in compliance with the applicable legislations and laws.	28/02/2016	TBA	None	AO
	EX.49 - (AR - CM) - Procurement and contract management - Non-compliance with the SCM and policy of the municipality.	Thabazimbi Local Municipality (TLM) SCM officials to be adequately trained to ensure that they are kept abreast with the knowledge and implementation of the SCM prescripts as well as new updates thereof.	28/02/2016	TBA	None	AO & MCS
	EX.73 - (AR - CM) - Procurement and contract management - No documented justification for the selection of a second preferred supplier	Expenditure incurred as a result of the above stated contraventions with the Municipal SCM regulations, MFMA and SCM policy to be disclosed as irregular expenditure.				
	EX.74 - (AR - CM) - Procurement and contract management - Risk of improper SCM process.	Thabazimbi Local Municipality (TLM) management to put in place measures on how the municipality is going to comply with the above stated non-compliance with the MFMA, Municipal SCM regulations and the SCM policy. Develop procedures on monitoring the implementation of such measures.				
	EX.76 - (AR - CM) - Procurement	Management to put in place controls to check the validity of price calculations as per guidance in the regulations and PPPFA.	28/02/2016	TBA	None	ACFO

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	and contract management - Contract issued under section 32 for IT not in line with MSCMR .	Management to implement controls to ensure that there is no contravention of the SCM policy and fraudulent activities are being followed up to ensure that proper there is consequence management.	28/02/2016	TBA	None	ACFO
	EX.97 - (AR - CM) - Procurement and contract management - Limitation of scope – Contracts.	Accounting officer must re look at the SCM function and implement controls in place to ensure compliance with the laws and regulations. Furthermore an investigation may need to be performed for this contract as the indicators are visible.	28/02/2016	TBA	None	ACFO
		The accounting officer to ensure that all supporting documents relating to procurement are kept for audit purposes.	28/02/2016	TBA	None	MCS
	EX.98 - (AR - MA) - Procurement and contract management - Irregularities identified regarding a contract with PMPLUS .	The AGSA recommends that:  Accounting officer/Municipal manager to investigate this matter and were indicators are proven correct, report the possibility of a fraudulent activity by the service provider and officials to the SAPS Hawks for possible criminal conduct and prosecution.  Management to provide the AGSA with the status report as the investigation progresses.  Appropriate action to be considered against the relevant parties as a consequence management to matters relating to this contract.	28/02/2016	TBA	None	AO  AO

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
13	EX.99 - (AR - MA) - Procurement and contract management - Procurement for security service from KTS general trading.	The accounting officer to ensure that all irregular expenditure is disclosed as such.	28/02/2016	TBA	None	ACFO
	EX.100 - (AR - CM) - Procurement and contract management - Cover quoting for a payment made Ole an oa General Trading .	Management to put in place controls to check the validity of quotations submitted to ensure that the procurement process is fair, competitive and that possible fraud is mitigated.  Management to investigate possible fraud case relating to above.	28/02/2016	TBA	None	
14	EX.88 - (AR - MA) - Fixed Assets - Completeness of Land.	The CFO to identify all land owned by the municipality and ensure that there are correctly classified as owner occupied property, investment property or inventory.	28/02/2016	TBA	None	ACFO
	EX.134 - (AR - MA) - Fixed Assets - Valuation Roll not updated.	The accounting officer to ensure that the annual supplementary valuation roll is updated to reflect the current market values of properties.	28/02/2016	TBA	None	& AO
	EX.12 - (AR - MA) - Fixed Assets - Amount as per assets register does not agree with the amounts as per financial statements.	The AFS to be subjected to at least two level of independent review before there are submitted for audit purposes, i.e. Internal Audit/Audit committee and the CFO (if not prepared by him).	28/02/2016	TBA	None	
	EX.17 - (AR - MA) - Fixed Assets - Work In Progress not recorded ( Repeat finding from 2013/14) .	The AFS to be subjected to at least two level of independent review before there are submitted for audit purposes, i.e. Internal Audit/Audit committee and the CFO (if not prepared by him).				
	EX.39 - (AR - MA) - Biological asset - No asset register prepared after the count.	The CFO to ensure that all expenditure incurred relating to Work In Progress is recorded in the Financial Statements.	28/02/2016	TBA	None	



No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	EX.54 - (AR - MA) - Fixed Assets - Existence of assets could not be verified.	Municipality to prepare the asset register and adjust the AFS to ensure fair presentation	28/02/2016	TBA	None	
	EX.115 - (AR - MA) - Fixed assets - Difference between useful life on the assets register and accounting policy.	Management to ensure that only assets that they have verified are recorded and to further ensure that controls are put in place to safeguard the municipal assets	28/02/2016	TBA	None	
		The CFO to ensure that the accounting policy is consistent with what is applied in the fixed asset register.	28/02/2016	TBA	None	
15	EX.57 - (AR - CM) - Expenditure - Deviation letter not signed by MM as proof of approval.	The MM to ensure that all deviation letters are signed as proof of review and approval.	28/02/2016	TBA	None	AO
16	1. EX.2 - (AR - CM) - Payables - Suppliers not paid within 30 days.	The accounting officer to take all reasonable steps to ensure that all money owing by the municipality be paid within 30 days of receiving the relevant invoice or statement	28/02/2016	TBA	None	AO
17	EX.111 - (AR - MA) - Payables - No supporting evidence or explanation provided for the opening balance, restatements and transfers on MIG.	There to be proper reconciliation for MIG grant which is supported by valid and appropriate audit evidence.	28/02/2016	TBA	None	ACFO
18	2. EX.119 - (AR - MA) - Payables - Completeness of the retentions disclosed.	There to be proper record keeping of documents in the municipality to be made available to the auditors when requested.	28/02/2016	TBA	None	MCS
19	1. EX.3 - (AR - CM) - Predetermined Objectives - performance objectives, indicators & targets are not included in	Management to ensure that the signed performance agreements of all the S57 Managers to include an attached annexure A containing the performance targets, objectives & indicators.	28/02/2016	TBA	None	AO



No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	performance agreements .					
	1. EX.63 - (AR - CM) - Predetermined objectives - No consistency between the planned and reported development objectives	The municipal PMS unit to ensure that the reported information is consistent to the information outlined in the approved IDP & SDBIP specifically the development objectives (planned & reported).	28/02/2016	TBA	None	AO
	1. EX.64 - (AR - CM) - Predetermined objectives - No consistency between planned and reported indicators.	The Municipal manager to ensure that the PMS unit is offered enough & appropriate trainings to report on required information & to function effectively.				
	EX.65 - (AR - CM) - Predetermined objectives - No consistency between planned and reported target.	The municipal's PMS unit to ensure that the reported information is consistent to the information outlined in the approved IDP & SDBIP specifically the planned & reported indicators.	28/02/2016	TBA	None	AO
	EX.66 - (AR - CM) - Predetermined objectives - The planned and reported indicators not well defined.	The Municipal manager to ensure that the PMS unit is offered enough & appropriate trainings to report on required information & to function effectively				
	EX.67 - (AR - CM) - Predetermined objectives - Planned and reported targets are not specific.	The municipal PMS unit to ensure that the reported information is consistent to the information outlined in the approved IDP & SDBIP specifically the planned and reported targets.	28/02/2016	TBA	None	AO
	EX.68 - (AR - CM) - Predetermined objective - Planned and reported	The Municipal manager to ensure that the PMS unit is offered enough & appropriate trainings to report on required information & to function effectively.				

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	targets not measurable.	The PMS unit to ensure that the reported indicators are well & clearly defined	28/02/2016	TBA	None	AO
	EX.69 - (AR - CM) - Predetermined objectives - There is no logical link between the reported objectives to the indicators and targets.	The PMS unit to ensure that the reported targets are specific.	28/02/2016	TBA	None	AO
	EX.70 - (AR - CM) - Predetermined objectives and Financial information - Limitation of scope	The PMS unit to ensure that the reported targets are well measured.	28/02/2016	TBA	None	AO
		The PMS unit to ensure that the reported objectives are well linked to indicators & targets upon reporting.	28/02/2016	TBA	None	AO
		Proper record keeping to be maintained by the municipality to support all information disclosed on the financial statement.	28/02/2016	TBA	None	AO
20	Proper record keeping to be maintained by the municipality to support all information disclosed on the financial statement.	The leave pay provision need to be recalculated and accurate journals be passed for adjustments	28/02/2016	TBA	None	ACFO
21	EX.140 - (AR - MA) - Receivables - Arrangement for more 12 months debtors not classified as long term debts .	Management must ensure that trade receivables are disclosed according to the requirement of GRAP 1.	28/02/2016	TBA	None	ACFO
22	EX.33 - (AR - MA) - Revenue - Limitation of scope grant income.	Division head of Revenue to ensure that all supporting documents relating to revenue are kept for audit purposes.	28/02/2016	TBA	None	ACFO

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	EX.77 - (AR - MA) - Revenue - Revenue not calculated on a monthly basis.	The revenue manager to ensure that revenue is charged on all consumers on monthly basis	28/02/2016	TBA	None	ACFO
	EX.79 - (AR - MA) - Revenue - Areas that could not be located on the building maps.	The division head technical to ensure that all building maps are kept within the municipality	28/02/2016	TBA	None	MTS
	EX.80 - (AR - MA) - Revenue - Sewerage charges not in terms of the policy.	The revenue manager to ensure that revenue is charged on all consumers on monthly basis.	28/02/2016	TBA	None	ACFO
	EX.81 - (AR - MA) - Revenue - Revenue from property rates.	The division head technical to ensure that the property rates were charged correctly.	28/02/2016	TBA	None	MTS
	EX.83 - (AR - MA) - Revenue - Estimates on water and electricity.	The division head revenue to ensure that the revenue was completely recorded.	28/02/2016	TBA	None	ACFO
	EX.131 - (AR - MA) -Revenue Difference in opening balance for revenue not supported by journals .	Management to ensure that above is investigated and the correction is made appropriately.	28/02/2016	TBA	None	
23	EX.109 - (MR - IM) - Cash and bank - No monthly bank reconciliation performed for the RDP account .	Monthly bank reconciliation for the RDP accounts to be performed.	28/02/2016	TBA	None	ACFO

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
24	EX.71 - (MR - IM) - Commitments - No evidence of council resolution that the commitment register was approved.	Management must ensure that the commitment register is approved by council prior to being disclosed as such in the financial statement.	28/02/2016	TBA	None	ACFO
25	EX.21 - (MR - IM) - Employee costs - Acting allowance paid not accurate.	Salary division to ensure that the correct calculations are performed before processing the acting allowance and any over payment to be recovered from the officials.	28/02/2016	TBA	None	ACFO
	EX.22 - (MR - IM) - Employee Cost - No performance agreements with employees other than managers and divisional heads .	The Manager: Corporate Services to ensure than the municipality's performance management system also caters for officials other than the S57 Managers.	28/02/2016	TBA	None	MCS
	EX.23 - (MR - IM) - Employee Cost - Competency assessment not conducted.	The Manager: Corporate services to ensure that minimum competency level assessment is conducted in order to identify and address gaps in competency levels and a report is submitted to the National and Provincial Treasury.	28/02/2016	TBA	None	MCS
	EX.24 - (MR - IM) - Employee costs - No evidence of council approval obtained.	HR division must ensure they comply with all the policies and procedures that are put in place	28/02/2016	TBA	None	MCS
	EX.32 - (MR - IM) - Employee costs - Panel members for annual performance evaluations not properly constituted.	Municipality to ensure that they comply with the Municipal Performance Regulations	28/02/2016	TBA	None	MCS

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	<p>EX.35 - (MR - IM) - Employee Costs - No adequate internal policies and procedures in place for HR .</p> <p>EX.37 - (MR - IM) - Employee Costs- Overtime Hours Not In Compliance With The BCEA .</p> <p>1. EX.38 - (MR - IM) - Employee Costs - No Authorization Given Prior To Overtime Being Worked.</p> <p>2.</p> <p>EX.59 - (MR - IM) - Employee Costs- Inaccurate UIF &amp; SDL amount disclosed.</p>	The Manager: Corporate Services to ensure that there are adequate and sufficient policies with regard to various HR components	28/02/2016	TBA	None	MCS
		The Manager: Corporate Services to ensure the municipality complies with the relevant laws and regulations applicable to the municipality, including the BCEA.	28/02/2016	TBA	None	MCS
		The Manager: Corporate Services to ensure adequate and sufficient internal controls regarding overtime are implemented	28/02/2016	TBA	None	MCS
		The Divisional Head: Expenditure to ensure that the UIF and SDL are disclosed accurately	28/02/2016	TBA	None	ACFO
		The Manager: Corporate Services to ensure that the Municipality keeps complete records relating to rental agreements entered into by the Municipality and it's employees.	28/02/2016	TBA	None	MCS
	EX.60 - (MR - IM) - Employee Costs- Limitation of Scope.	Management to make sure that all the figures disclosed are confirmed with the figures per schedules.	28/02/2016	TBA	None	ACFO
	EX.92 - (MR - IM) - Employee Costs - Remuneration for S57 Managers Disclosed & On The Payroll System Does Not Agree.	The divisional head: Expenditure to ensure that unpaid leave days are accurately calculated and deducted from employee's salaries	28/02/2016	TBA	None	ACFO
	EX.106 - (MR - IM) - Employee Costs- Unpaid Leave Not Deducted .128 - (MR - IM) - Employee Cost-Suspensions	The acting municipal manager to ensure that the municipality complies with the disciplinary regulations for senior managers.	28/02/2016	TBA	None	AO

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26	1. EX.48 - (MR - IM) - Employee benefit obligation - Disclosure not in accordance with GRAP 25.	AFS to be adjusted to reflect the fair presentation of the employee benefit obligation.	28/02/2016	TBA	None	ACFO
27	1. EX.129 - (MR - IM) - Consultant - Deficiencies in the consultant management controls.	The accounting officer did not ensure that key clauses are included in contracts	28/02/2016	TBA	None	AO
28	1. EX.139 - (MR - IM) - Audit Committee - Assessment of the effectiveness of the audit committee not performed.	The council to assess the effectiveness of the audit committee in order to determine whether they are adding value to the municipality	28/02/2016	TBA	None	AO
29	EX.19 - (MR - IM) - Going concern - Indicators of solvency and liquidity problem in the municipality.	The accounting officer to: Implement mechanism to ensure the municipality is solvent Reduce the extent of municipal liabilities Strive to complete project in order to reduce the extent of commitments Recover outstanding debtors to stimulate cash inflow.	28/02/2016	TBA	None	AO
30	EX.44 - (MR - IM) - Procurement and contract management - Deviation from SCM practices not reported to council.	Management has to ensure that the requirements applicable to the municipality are adhered to	28/02/2016	TBA	None	AO & ACFO
	EX.45 - (MR - IM) - Procurement and contract management -	Management must ensure that the following contracts are disclosed as irregular on the financial statement of the municipality.	28/02/2016	TBA	None	AO

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	Contracts issued under section 32 of MSCMR which is in contravention of SCM policy.					
	EX.72 - (MR - IM) - Procurement and contract management - Possible cases of cover quoting.	Management to put in place controls to check the validity of quotations submitted to ensure that the procurement process is fair, competitive and that possible fraud is mitigated.	28/02/2016	TBA	None	AO
	EX.75 - (MR - IM) - Procurement and contract management - Risk of procurement of services at a price that may not be economical.	Management to investigate possible fraud case relating to above.				
		Management to implement controls in place to assist with proper planning to avoid misuse of funds.	28/02/2016	TBA	None	AO
31	1. EX.105 - (MR - IM) - Procurement and contract management - No declaration of interest as required by the requirement of SCM .	The accounting officer to ensure that all supporting documents relating to procurement are kept for audit purposes.	28/02/2016	TBA	None	AO
32	1. EX.16 - (MR - IM) - Fixed Assets - No supporting documents for the Work In Progress recognized.	The MTS and PMU to ensure that documentation for WIP and all other projects is kept safe.	28/02/2016	TBA	None	MTS



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33	1. EX.137 - (MR - IM) - Infrastructure assets - No policy for the planning, management and reporting of roads infrastructure.	MTS to ensure that municipality has approved policy in place for the planning, management and reporting of roads infrastructure.	28/02/2016	TBA	None	MTS
34	EX.55 - (MR - IM) - Inventory - Stores requisition do not agree to stores issued.	Management to implement proper checking controls relating to inventory issuing and requisitioning. Stock to only be issued according to authorized requisition form	28/02/2016	TBA	None	ACFO
	EX.56 - (MR - IM) - Inventory - Obsolete, slow moving and damaged stock has not been written off.	It is recommended that obsolete, damaged stock be written off to ensure that the value disclosed is accurate.	28/02/2016	TBA	None	ACFO
	EX.58 - (MR - IM) - Inventory - No supporting documents for the period end analysis nor approval by the council.	A report to be prepared on the result of the stock take procedures and to be submitted to the Municipal manager. Surpluses and deficits encountered during stock take to be accounted for and steps taken to write off all the deficits after approval by the council.	28/02/2016	TBA	None	ACFO
35	EX.122 - (MR - IM) - Inventory - Purchases of inventory overstated.	The CFO to review and ensure that amounts recorded on the financial statements agrees with the amounts per supporting documents	28/02/2016	TBA	None	ACFO
	EX.123 - (MR - IM) - Inventory & Fixed assets - Insurance policy do not cover inventories.	CFO did not ensure that inventories of the municipality are safeguarded as per policy.	28/02/2016	TBA	None	ACFO

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
	EX.124 - (MR - IM) - Inventory - Journal to adjust inventory not valid	The accounting officer to ensure that all surpluses and deficits encountered during stock take to be accounted for and steps taken to write off all the deficits after approval by the council	28/02/2016	TBA	None	AO
36	EX.112 - (MR - IM) - Investments - Differences between the amounts disclosed on the investment income and the AGSA recalculations.	Management to adjust the Interest income with the correct amount.	28/02/2016	TBA	None	ACFO
37	1. EX.101 - (MR - IM) - Finance lease disclosure - Differences between the amounts disclosed on the finance lease disclosure schedule.	Management to adjust the finance lease disclosure with the correct amount	28/02/2016	TBA	None	ACFO
38	EX.13 - (MR - IR) - Assets - Heritage assets not recorded	Management must identify and record all the heritage assets.	28/02/2016	TBA	None	ACFO
39	EX.15 - (MR - IM) - Fixed Assets - Incorrect recognition of profit on sale of assets	Gain (loss) on sale of assets to be recognised when assets is derecognised and profit on sale of assets to be adjusted to reflect only the amount which relates to assets derecognised during the current year under review	28/02/2016	TBA	None	ACFO
40	EX.125 - (MR - IM) - Fixed assets - Opening balance incorrectly derecognized	PMU fees to not be derecognised as cost of opening balance of property plant and equipment	28/02/2016	TBA	None	ACFO

No.	Finding	Action plan	Due date	Progress	Challenges	Responsible department.
41	EX.51 - (MR - IM) - Expenditure - Amounts per trial balance and prior year financial statement does not agree to the current year finance.	Management to ensure that all expenditure differences noted are investigated and reported correctly.	28/02/2016	TBA	None	Manager Expenditure and
	EX.52 - (MR - IM) - Expenditure - Inconsistency between recorded and invoiced transaction description.	The divisional head expenditure to ensure that details of transactions are aligned to the invoices.	28/02/2016	TBA	None	ACFO
	EX.53 - (MR - IM) - Expenditure - Invoice used for double payment.	Proper records reviews and reconciliations to be performed regularly.	28/02/2016	TBA	None	
	EX.94 - (MR - IM) - Expenditure - Goods received notes not attached to the vouchers as proof of goods/services receipt.	The divisional head expenditure to review and confirm that for all transactions paid, delivery/goods received notes are attached to the supplier vouchers.	28/02/2016	TBA	None	
	EX.102 - (MR - IM) - Finance costs - Amount per General Ledger does not agree with the amount per DBSA statements	Management to ensure regular and adequate review of accounts is performed by line managers to ensure that all transactions are correctly recorded in the general ledger accounts	28/02/2016	TBA	None	
	EX.103 - (MR - IM) - Interest and Penalties - Amounts per General Ledger does not agree with the amount from SARS statement of account.	The Chief Financial Officer to investigate the reason for the overstated of interest and penalties amount in the general ledger and correct the misstated amounts in the current financial statements.	28/02/2016	TBA	None	Manager Exp & ACFO
	EX.120 - (MR - IM) - Expenditure - Reported interest and penalties could not be traced to the statements and invoices	The ACFO to review all the work schedules information before submission for audit.	28/02/2016	TBA	None	

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**Summary Table for Monitoring**

Type of Finding	Number of Findings Reported	Number of findings Resolved
Compliance		
AFS Misstatements Related		
Control Related		
Total	118	