



THABAZIMBI LOCAL MUNICIPALITY
PRIVATE BAG X530
THABAZIMBI
0380

Tel.: 014 777 1525 / Fax: 014 777 1531

Thabazimbi Local Municipality is an equal opportunity employer subscribing to the Employment Equity Act and hereby invites applications from suitable, qualified and experienced persons for appointment to the under mentioned post.

This Top Manager, reporting directly to the Municipal Manager, will act as Head of his/her Department and will be appointed in terms of **Sections 56 and 57 of the Municipal Systems Act, 2000.**

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CHIEF FINANCIAL OFFICER

Fixed term contract (5 years)

- **An all-inclusive annual remuneration package as per Local Government Gazette 40117 dated 1 July 2016: Upper limit of total remuneration packages payable to Managers directly accountable to Municipal Managers. Minimum: R813 635.00; Midpoint: R929 869.00 or Maximum: R1 046 101.00.**

YEARS OF EXPERIENCE	<ul style="list-style-type: none"> • 5 years relevant experience at a middle management level • At least five years' experience in finance management in Local Government or public sector. MFMP / CPMD; Chartered Accountant and registration with a relevant professional body will be an added advantage.
MINIMUM QUALIFICATION	<ul style="list-style-type: none"> • Bachelor's Degree in Accounting; Finance or Economics and or Post graduate qualification at NQF level 8 and above.
ADDITIONAL REQUIREMENTS	<ul style="list-style-type: none"> • Advanced knowledge and understanding of institutional governance system and performance management; Advanced understanding of council operations and financial delegations; Advanced leadership skills, such as excellent interpersonal skills, managerial skills, strategic focus and ability to review concept holistically; Ability to work under pressure; Good Knowledge and Understanding of relevant policies; Good understanding of governance systems and performance management; Good knowledge of Supply Chain Management Regulations and Preferential Procurement Policy Framework Act, 2000; Excellent communication and negotiating skills at all levels of government; Skilled in conflict resolution, problem solving and ability to be decisive; Good interpersonal and communication (written and verbal) skills; Sound knowledge and understanding of computer packages (MS Word, Excel, PowerPoint and Outlook, Munsoft will be an added advantage)
KEY PERFORMANCE AREAS	<ul style="list-style-type: none"> • As contained in section 81 of the MFMA, including but not limited to: Provision of strategic financial management direction, advice, and leadership to the budget and treasury, revenue, budget, expenditure and supply chain management functions; Provision of an effective financial management system inclusive of policies, procedures, financial operating standards, practices, anti-corruption measures and an effective accounting system within the municipality; Provision of strategic direction to the

financial planning and budgeting process within the municipality and ensure that strategies are consistent with the Constitution, MFMA, Treasury Regulations, annual Division of Revenue Act and other legislation;

- Ensuring that effective revenue collection systems that are consistent with the Municipal Systems Act and Municipal Property Rates Act are in place, including effective system of expenditure management; Compilation of financial statements and application of efficient and effective control systems; Support the mayor, accounting officer and other senior managers in the execution of their functions in terms of the MFMA; Overall responsibility for the implementation of efficient, effective and economic financial systems in the municipality; Responsible for budget preparation, financial reporting, cash management, debt management, asset management and other duties as delegated in terms of MFMA and also as delegated by Accounting Officer;
- Ensure development and implementation of strategies and programmes that will ensure efficient and sustainable financial performance of the municipality; Ensure implementation of Generally Recognized Accounting Practices (GRAP); Ensure implementation of Municipal Standard Chart of Accounts (MSCOA).

NB: No late, faxed or e-mailed applications will be considered.

NOTICE NO.: 94/2018

CLOSING DATE: 27 JULY 2018

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DIRECTOR COMMUNITY SERVICES

Fixed term contract (5 years)

- **An all-inclusive annual remuneration package as per Local Government Gazette 40117 dated 1 July 2016: Upper limit of total remuneration packages payable to Managers directly accountable to Municipal Managers. Minimum: R813 635.00; Midpoint: R929 869.00 or Maximum: R1 046 101.00.**

YEARS OF EXPERIENCE	<ul style="list-style-type: none"> • 5 years relevant experience at a senior management level and have proven successful institutional transformation within public or private sector.
MINIMUM QUALIFICATION	<ul style="list-style-type: none"> • Bachelor's Degree in Social Sciences/Public Administration/Law or equivalent. MFMP / CPMD and Registration with the South African Council for Social Service Professionals (SACSSP) or similar recognised relevant professional body will be an added advantage.
KNOWLEDGE	<ul style="list-style-type: none"> • Good Knowledge and Understanding of relevant policies and legislations • Good understanding of governance systems and performance management • Understanding of council operations as well as cemetery management, public safety and parks and recreations management

KEY PERFORMANCE AREAS	<ul style="list-style-type: none"> • Provide strategic leadership in line with waste management, libraries, sports and recreation, traffic management, social development, maintenance of parks and cemeteries. • Prepare and submit reports to the Municipal Manager and relevant political structures so that they are informed of the issues regarding social services. • Formulate policies relating to social services, community development, environmental health and disaster management. • Administration and management of the social and community department.
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REQUIREMENTS FOR ALL THE ABOVE POSITIONS:

- Must have a valid driver's licence; Must be a South African citizen; High level of integrity and honesty.
- Good knowledge of Supply Chain Management Regulations and Preferential Procurement Policy Framework Act, 2000; Excellent communication and negotiating skills at all levels of government; Skilled in conflict resolution, problem solving and ability to be decisive; Good interpersonal and communication (written and verbal) skills and Sound knowledge and understanding of computer packages (MS Word, Excel, PowerPoint and Outlook, Munsoft will be an added advantage)

COMPETENCIES FOR THE ABOVE POSITIONS:

- Strategic leadership and management, people management, operational financial management, governance, ethics and values in financial management, financial and performance reporting, risk and change management, program and project management, legislation, change and governance leadership, policy and implementation, supply chain management, audit and assurance

Applications should be submitted on official Thabazimbi Local Municipality application form obtainable from the Municipality or at www.thabazimbi.gov.za and must be completed in full. Certified copies of your identity document, license and qualifications, CV and particulars of at least **three** contactable work-related references must be attached. The specific reference number for the post must be quoted. Failure to submit the required documents will automatically disqualify applications.

Applications should be submitted to:

The Municipal Manager; Thabazimbi Local Municipality; Private Bag X530; **THABAZIMBI**; 0380 or delivered personally at Thabazimbi Local Municipality, Corporate Services Department, Sarel Pelser Building, Thabazimbi. 0380

Candidates will be expected to complete a practical competency-based and psychometric assessment. Applicants must note that their appointment is subject to the following reference checks: qualifications, criminal records, security vetting and record of dismissed staff members contemplated in section 57A of the Municipal Systems Act.

The successful incumbent must sign an employment contract, a performance agreement as contemplated in section 57 of the Municipal Systems Act, 32 of 2000 and provide a disclosure of financial interests.

All general enquiries should be directed to Human Resources Manager, Me Isabel Harding at (014) 777 1902 or the Human Resource Officers, Ms Dorothy Mabitsele or Vuyelwa Seleka at (014) 777 1902 during office hours (07h30 – 16h15).

NB: No late, faxed or e-mailed applications will be considered.

NOTICE NO.: 96/2018

CLOSING DATE: 27 JULY 2018

Communication will only be limited to shortlisted candidates and if you do not receive any response from us within three (3) months after the closing date, you may regard your application as unsuccessful.

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**MS MHLANGA
ACTING MUNICIPAL MANAGER
THABAZIMBI LOCAL MUNICIPALITY**