

THABAZIMBI LOCAL MUNICIPALITY

HIRING OF COMMUNITY HALLS, BUILDINGS AND OTHER FACILITIES BY-LAW

HIRING OF COMMUNITY HALLS -BUILDINGS AND OTHER FACILITIES

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CHAPTER 1

HIRE AND USE OF COMMUNITY, ARTS AND CULTURE FACILITIES

1. Definitions

(1) In this Chapter, unless the context otherwise indicates-

"Art" means all forms and traditions of dance, drama, music, music theatre, visual arts, crafts, design, written and oral literature, film, video, traditional and community art, all of which serve as means for individual and collective creativity and expression through performance, execution, presentation, exhibition, transmission and study and artistic has a corresponding meaning;

"Artist" means any person who is involved in the creation or production of art, music, dance, theatre, craft, films, video, traditional and community art, musical theatre and literature;

"Appurtenance" means any installation or appliance on or in the premises and includes, without derogating from the generality of the foregoing, any key, lock, window, toilet pan, basin, water tap and fitting;

"Authorised Official" means an official of the Council who has been authorized by it to administer, implement and enforce the provisions of this By-law;

"Centre" means a building or premises owned or operated by Thabazimbi Municipality, whether incorporating a community hall or not, at which group activities of an indoor sporting, cultural or recreational nature can be pursued;

"Council" or "Municipality" means - the Municipality of Thabazimbi as established in terms of Section 12 of the Municipal Structures Act, 117 of 1998, and includes any political structure, political office bearer, councillor, duly authorised agent thereof or any employee thereof acting in connection with this by-law by virtue of a power vested in the municipality and delegated or sub-delegated to such political structure, political office bearer, councillor, agent or employee;

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"**Culture**" means the dynamic totality of distinctive, spiritual, material, intellectual and emotional features which characterise a society or a social group and includes language and heritage conservation and further includes any museum, archive, library, historical site and monument and cultural has a corresponding meaning;

"**Cultural Activity**" means any cultural function, meeting, festival, flea market and exhibition and any other cultural activity;

"**Facility**" means any art and cultural facility under the administration and control of Thabazimbi Municipality and includes all appurtenances;

"**Group Activity**" means -

(a) for the purposes of Chapter 1 of this By-Law, an activity or function of an artistic or cultural nature, in which several members of a group of persons having an interest in the nature of that activity, participate either together or in subgroups or serially; and

(b) for the purposes of Chapter 2 of this By-Law, an activity or function of an artistic, cultural or indoor sporting nature, in which several members of a group of persons having an interest in the nature of the activity, participate either together or in sub-groups, or serially, whether as individuals or in teams;

"**Hirer**" means any person who applies, pays and obtains approval for the use of premises or a facility;

"**Premises**" means any land, building or structure or any portion of land, building or structure on or in which art and cultural activities regulated by this By-law take place or on which a centre has been constructed and includes any facility in or on the premises;

"**Prescribed Fee**" means a fee determined by the Council by resolution in terms of section 10G(7)(a)(ii) of the Local Government Transition Act, 1993 (Act No. 209 of 1993), or any other applicable legislation.

"**Property**" means the land on which any building or structure of the Council is situated;

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2. Rights and status of artists

The Council must recognise the right of all artists to practice their respective forms of art and enjoy their right to freedom of expression through such medium, subject to the provision of any law.

3. Co-operation between Council departments

(1) Every department of the Council having jurisdiction over or responsibility for any multi-purpose community premises must cooperate with any other such department in ensuring that -

(a) the premises is properly maintained in a state fit for the purposes for which it was designed and is used; and

(b) no part of the premises is made available to or hired out to more than one person at the same time.

(2) The Council's Department of Arts Culture and Heritage must coordinate the co-operation contemplated in subsection (1).

4. Application for hiring of premises

(1) Any person wishing to apply for the hiring of premises must-

(a) submit an application on the form prescribed by the Council for this purpose; and

(b) submit such application form to the Arts and Culture Office of the Council not less than 42 days prior to the date on which the premises are first required by the applicant.

(2) The Council may refuse to hire out any premises in terms of subsection (1), or cancel any hiring thereof if -

(a) the premises are to be, or being, used for any unlawful purpose; or

(b) the premises being applied for are required by the Council for municipal purposes during the same time.

(3) The Council may in its discretion refund all the prescribed fees that have already been paid to it in respect of the application concerned.

(4) The hirer is limited to the use of the premises specified in the application form.

(5) The premises so hired may not, except with the prior written permission of the Council, be used for any purpose other than the purpose indicated on the application form.

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(6) No premises hired out by the Council may be used for the purpose of conducting any form of religious worship, unless the express written permission of the Council for such use has been given in writing: Provided that -

(a) such use may be made of the premises only at the times specified in the agreement of hire or letter of approval; and

(b) the Council is entitled to refuse its approval unless it is satisfied that such use will not, by reason of singing, chanting, acclamation or other form of noise-producing worship, constitute an undue interference with the amenities normally enjoyed by other occupants of the building or occupants of any neighbouring building.

5. Prescribed fees

A prescribed fee, if determined by the Council, is payable for premises, services and facilities provided by the Council in terms of this By-law.

6. Payment of fees

No person is permitted to use any premises hired unless the prescribed fee has been fully paid: Provided that the Council may exempt any person or organisation, on good cause, from the payment of portion or the entire prescribed fee.

The Council shall determine an amount that should be paid as a deposit, in case there is damage to property the costs to repair the damages will be recovered from the deposit and if the deposit is too little, the hirer will be liable to pay the remaining amount.

7. Period of hire

Notwithstanding any determination made by the Council regarding the dates and period for which the premises may be hired, the Council may allow the hirer reasonable access to the premises prior to the commencement date of the period of hire, to enable the hirer to make the necessary preparations and arrangements in or on the premises.

8. Adjustment of period of hire

(1) Any person who makes an application for the hire of premises in terms section 4 may, subsequent to the approval of such application, apply for the postponement of such hiring to a later date, without penalty or forfeiture: Provided that the postponement may be refused if the

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premises have in the meantime been hired for use by another person or is required by the Council on the dates to which the postponement is sought.

(2) Any person who has made an application for hiring of premises may cancel such application and if -

(a) an application is cancelled 30 days or longer prior to the commencement date of the period of hire, the hirer must receive a full refund of the prescribed fee already paid;

(b) an application is cancelled more than 15 days but less than 30 days prior to the commencement date of the period of hire, the hirer must receive a 50% refund of the prescribed fee already paid; or

(c) an application is cancelled 15 days or less prior to the commencement date of the period of hire, the hirer is not entitled to receive any refund of the prescribed fee already paid.

(3) Provided the premises concerned have not in the meantime been hired for use on the date concerned by any other person a person who has hired premises may extend the period of hire of that premises upon written application to the Council as contemplated in section 4, except that a period of 42 days' notice is not required.

9. Joint hire

(1) The Council may let any premises or part thereof to different hirers for simultaneous use and in such a case, each hirer must use all the ancillary facilities which serve the different parts of the premises in common, jointly with the other users and in such manner that all the different hirers, their guests, customers and patrons, are able to enjoy the use of those facilities without infringing on the rights of use by other users.

(2) The provisions of this Chapter of this By-law, read with the necessary changes, apply to the joint users of the hired premises.

10. Sub-letting

A hirer may not sub-let the hired premises, or any part thereof, to any other person nor may the hirer cede, pledge or renounce in favour of another person any of his rights or obligations under this By-law, nor allow any other person to occupy the premises, without the prior written permission of the Council.

11. Condition of premises

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(1) The hirer must inspect the hired premises, including any installation, appliance, fitting, accessory and furniture, on or in the premises before he commences to use such installation, appliance, fitting, accessory and furniture and if the hirer finds that any installation, appliance, fitting, accessory or furniture on the premises are not in a proper state of repair, the hirer must report this fact to the Council in writing.

(2) If the hirer fails either to inspect the premises or to report any defects found, in terms of subsection (1), it is deemed that upon commencement of occupation by the hirer, everything in the premises was in a proper state of repair.

12. Duties of the hirer

A person hiring premises from the Council -

(a) must keep and maintain the premises hired out and return them to the Council in the same order and condition as when they were hired out;

(b) must take all reasonable steps to keep every sewerage pipe, water tap and drain within or serving the premises free from obstruction or blockage as a result of the hirer's activities;

(c) must at all times keep the premises in a clean, tidy and sanitary condition;

(d) may not affix or attach to the premises any notice or other matter without the prior written permission of the Council and must upon the termination of the hire, remove every such attachment;

(e) may not obscure any plate glass window by painting or otherwise;

(f) may not drive any screw or nail into a wall or partition or door of the premises;

(g) may not change or interfere with or overload any electrical installation in or on the premises;

(h) may not remove or take out from the premises any furniture or other articles whatsoever belonging to the Council;

(i) may not obstruct, interfere or tamper with any thermostat or air conditioning appliance in the premises or any building in which the premises are located;

(j) may not introduce or install any unsafe or heavy article, furniture, fitting, appliance or equipment which, in the opinion of an authorised official could damage the premises or any part thereof without the permission of that official and subject to any conditions imposed by that official, to ensure the safety of the premises and any person using them;

(k) may not install in the premises any air conditioning or ventilating unit or equipment without the prior written permission of the Council;

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(l) may not permit the storage of any motor vehicle or other movable item of any description on any pavement outside an entrance hall, staircase or passage of the premises;

(m) may not do anything on the premises, nor allow anything to be done in non-compliance with any reasonable instruction given or issued by an authorised official; and

(n) may not park any vehicle nor allow the parking of any vehicle by any of the hirer's employees, invitees, agents, directors or other representatives anywhere on the premises except in properly demarcated parking bays on the premises as pointed out by an authorised official.

13. Advertisements and decorations

(1) No person who has applied for the hire of premises may publicly announce or advertise any function or event in respect of which an application for the hire of such premises in terms of section 4 has been made, before the Council has notified that person in writing that the application has been approved.

(2) Every hirer must, before vacating the hired premises or the termination of the period of hire for any reason whatsoever, remove every poster, notice, decoration, flag, emblem, sign and other form of advertisement or direction erected or affixed by him or her, and make good any damage caused by such removal

14. Admissions and sale of tickets

The hirer is responsible for all arrangements in connection with the admission of the members of the public to any function or event on or in the hired premises, the provision of ushers and other persons necessary to control the admission of persons to the premises, and the sale of tickets.

15. Overcrowding

(1) No overcrowding of the premises or facilities is allowed at any time during the hirer's function or event and the hirer must comply with the Council's requirements prescribing the maximum number of persons allowed on the premises during the function or event.

(2) Without detracting from the general requirements referred to in subsection (1), the hirer may not allow more persons admission to the premises than the number of available seats or, if seating is not provided, the maximum number of persons prescribed by notice on the premises or as stipulated in the agreement of hire.

16. Sale of refreshments

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- (1) No person may sell refreshments or food stuffs on or in any hired premises during any function or event for which they have been hired, without the prior written permission of the Council.
 - (2) The Council may permit the sale of refreshments or foodstuffs by any person as it may approve after it has received a written application to sell such items, and the Council may allocate sufficient accommodation to that approved person, wherein trading stock, furniture, equipment, installations and books necessarily required for trading may be accommodated.
 - (3) The provisions of subsections (1) and (2) do not apply if the supply and sale of refreshments or foodstuffs is an integral part of the function or event of the hirer.

17. Services

- (1) The nature of the municipal services to be provided to the hired premises by the Council is at the sole discretion of the Council.
- (2) The Council may take such steps as it may consider necessary in its discretion for the proper maintenance and operation of any common areas in or on the hired premises.
- (3) An authorised representative of the Council may attend the hirer's function or event to ensure compliance with any provision of this Chapter.
- (4) A hirer is not entitled to the official services of any authorised official or other representative of the Council who attends the hirer's function or event in terms of subsection (3).
- (5) A hirer is not entitled to receive gratuitous cleaning or other service from the Council in connection with the hirer's activities during the preparation for, or during, a function or event.

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18. Cancellation due to destruction of premises

(1) The Council may cancel the hire of premises if-

(a) the premises are destroyed or are damaged to such an extent that they are substantially unusable;

(b) there is such damage to the premises that, although paragraph (a) does not apply, the premises have been rendered substantially unusable because of the absence of access or supply of any necessary municipal service or amenity; or

(c) there is destruction of damage to the premises or any part thereof or to any neighbouring building, whether or not the hired premises are involved, and the Council decides not to proceed with the hire of the premises in order to engage in reconstruction, renovation or rebuilding or for safety reasons.

(2) Any decision made in terms of subsection (1), must be communicated by written notice given by the Council to the hirer within a reasonable period after the event referred to in subsection (1) giving rise to the cancellation.

19. Cancellation due to non-compliance

(1) The Council may at any time cancel the hire of premises if the hirer contravenes or fails to comply with any provision of this Chapter.

(2) A cancellation in terms of subsection (1) is without prejudice to any right or claim which the Council may have against the hirer under any provision of this By- law or at common law.

20. Termination of period of hire

(1) Upon the termination of the period of hire for any reason, the hirer must return the premises and the facilities to the Council in good order and condition and must make good and repair or replace at his or her own cost on demand of the Council any damage or breakage or missing article or, in the alternative, reimburse the Council for the cost of repairing, making good or replacing any broken, damaged or missing article. (2) (a) Every hirer must vacate the hired premises after termination of the period of hire within the period specified in the application form or agreement of hire.

(b) If a hirer fails to comply with the provisions of paragraph (a), he or she is liable to pay a further prescribed fee, for the additional period during which the hirer remains in occupation of the premises after the termination of the period of hire.

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(c) The provisions of this subsection do not preclude the Council from taking lawful steps to procure the eviction of any such hirer from the premises.

(3) (a) A hirer must comply with every reasonable and lawful instruction of the Council or an authorized official in respect of the cleaning of the premises when the hirer vacates the premises.

(b) An authorised official may elect to undertake the cleaning of all crockery and cutlery used by the hirer.

(4) A hirer must comply with all reasonable and lawful instructions of the Council or an authorized official in respect of the vacation of the premises and the return of the facilities concerned.

21. Fire hazards and insurance

(1) A hirer may not at any time bring or allow to be brought or kept on the premises, nor do or undertake nor permit to be done or undertaken in or on the premises, any matter, thing or activity whereby a fire or any other insurance policy relating to the building concerned may become or becomes void or voidable or whereby the premium for any such insurance may be or is increased.

(2) If the premiums for insurance contemplated in subsection (1), are increased as a result of any act or omission contemplated in that subsection, the Council may, in its discretion, allow the activity concerned to continue and recover from the hirer the amount due in respect of any additional insurance premiums and the hirer must pay such amount immediately on notification from the Council or the insurance company to the effect that such additional premiums have been charged.

(3) The Council may at any time in its discretion require the hirer to take up insurance of the premises hired with an insurance company approved by the Council, against loss or damage by fire or any other cause during or as a result of any function or event for which the premises are hired.

22. Storage facilities

The Council is not responsible for providing facilities for the storage of the equipment of the hirer, or the hirer's employees, visitors, supporters or agents during any period prior to, during or after the function or event concerned.

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23. Equipment

(1) A hirer who requests the Council to supply any equipment for use during a function or event, may use such equipment only with the permission of the Council and under the supervision of an authorized official.

(2) If a hirer causes damage to the equipment referred to in subsection (1), or removes or causes the equipment to be removed from the premises without permission or, having removed it with permission, fails to return it, the hirer is liable for the repair or replacement costs thereof.

24. Right of entry

(1) Subject to the provisions of applicable national and provincial legislation, an authorized official or another authorised representative of the Council, or service provider may enter hired premises at any reasonable time-

(a) to inspect the premises and carry out any repairs, alterations, additions, modifications or improvements on or in the premises.

(b) in order to ensure that the conditions of hire of the premises and the provisions of this Chapter are being complied with.

(2) An authorised official, other authorised representative of the Council, or a service provider is entitled to erect scaffolding, hoardings and building equipment in, *at*, near or in front of hired premises as well as such other devices required by law or which the Council's architects may certify is necessary to carry out the activities contemplated in subsection (1)(a).

25. Inspection

Upon the conclusion of all the hirer's activities at the termination of the period of hire or at the cancellation of the hire in terms of any provision in this Chapter, an authorised official and the hirer or his or her nominee must inspect the premises, for the purpose of assessing any damage or loss and compliance with the provisions of this Chapter.

26. Regulations

A hirer must comply with the Council's security and fire protection regulations which may from time to time be in force in respect of the premises concerned.

27. Nuisance

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(1) No person attending or intending to attend any function or event in or on hired premises, may conduct himself or herself in an unseemly or obnoxious manner or cause a nuisance or annoyance to any other person in or user of the premises, or to any occupier of any other part of the building or neighbouring building.

(2) An authorised official may, during any function or event of a hirer, instruct the hirer to remove from the premises any person who is in a state of intoxication or who is acting in contravention of subsection (1).

(3) An authorised official may, during any function or event of a hirer, direct the hirer to prevent the entry on or into the hired premises by any person who is in a state of intoxication or who is acting in contravention of subsection (1).

CHAPTER 2: COMMUNITY CENTRES

28. Group activities

(1) Every participant in a group activity must be a registered member of the centre at which such activity takes place.

(2) Notwithstanding the provisions of subsection (1), a member may introduce a guest participant and every guest must be registered with an authorised official upon arrival, and, if no authorised official is then present, the particulars of the guest must be entered in a register kept at the centre for that purpose.

(3) Unless permission to do otherwise has been granted by the authorized official in charge of a centre, a group activity may only take place under the supervision of an authorised official.

(4) A group activity may only take place at times allocated for that activity by the authorised official in charge of the centre.

29. Membership

(1) Membership of a centre is valid for one calendar year, from January to December of each year, or for the remaining portion of such year after the date of approval of an application for membership.

(2) Membership may be renewed at the end of each year for the following year.

(3) Resignation from membership during the course of a year does not entitle a member to a refund of any portion of the prescribed membership fee.

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30. Membership fees

(1) In determining prescribed fees for membership, the Council may differentiate between the prescribed fees payable by members of different centres and between classes of membership, which are dependent on the nature of the activity which a member wishes to pursue.

31. Use of centres for religious or personal purposes

(1) The Council may determine, either specifically or generally, the times when and the conditions under which any portion of a centre may be set aside for exclusive use by **members of one sex only**, whether in accordance with religious observance or for any other reason.

(2) The Council may also determine which portions of a centre may be so set aside at such times.

32. Dress code

Any member and his or her guest must at all times be suitably attired for participation in the activity they propose to pursue, and without derogating from the generality of this requirement, no participant may wear any shoes or other footwear which, in the opinion of the authorised official in charge of, or supervising, the activity may cause damage to any part of the floor of a centre.

33. Conduct of children

Unless the group activity in which a child under the age of 14 years is participating is a session specially arranged for young participants, every such child must be accompanied to the centre and must at all times be under the control and supervision of a parent or other adult, and such parent or adult is responsible for the conduct of such child while present in the centre.

34. Application of certain sections of Chapter 1 to centres

The provisions of sections 1 to 10, 12, 15 to 18, 20 to 23, 26 and 27 read with the necessary changes, apply to the hire, operation and use of centres.

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35. Application of certain sections of Chapter 3 to centres

The provisions of sections 36 to 56 read with the necessary changes, apply to the operation and use of centres.

CHAPTER 3: SPORT FACILITIES

36. Definitions

(1) In this Chapter, any word or expression defined in section 20, bears that meaning and, unless the context otherwise indicates-

"**Group Activity**" means any sporting activity involving, or conducted by, an organised body of people which body can be joined by any member of the public who is eligible for membership, and "group" has a corresponding meaning;

"**Local Sport Facility**" means any sport facility which falls within the area of jurisdiction of the Council;

"**Notice**" means a clearly visible notice in the official languages determined by the Council as contemplated in section 21(2) of the Local Government: Municipal Systems Act, 2000, or any graphic icon depicting notification to members of the public;

"**Sporting Activity**" means any game or recreational activity pursued in a sport facility, and includes practice and training sessions;

"**Sport Facility**" means any area, building or structure which is designated or set aside for a sporting activity and which is owned, managed or controlled by the Council, including but not limited to a stadium, a tennis court or tennis court complex, a squash court or squash court complex, a swimming pool, a golf course or an ice rink, or any combination of such facilities, and the surrounding and ancillary facilities associated with any such sport facility;

37. Administration

(1) Subject to the Council's statutory duty to use the resources of the Council in the best interest of the local community, as envisaged in Section 4(2)(a) of the Local Government: Municipal

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Systems Act, 2000, all local sport facilities must be administered by or on behalf of the Council in accordance with this Chapter: Provided that nothing in this Chapter may be interpreted so as to prevent the Council from disposing of any local sport facility or any rights thereto, in accordance with applicable legislation.

(2) The use and enjoyment of the local sport facilities by the local community or by any other person are subject to such terms and conditions as may be determined by the Council from time to time, and subject also to such terms and conditions, not inconsistent with this Chapter, which are contained in any agreement of hire or lease entered into between the Council and any individual or group.

(3) Despite the right of the local community to the use and enjoyment of the local sport facilities, the Council is entitled to hire out any local sport facility on a regularly recurring or specific basis for any purpose whatsoever.

38. Access conditions

(1) No person, other than an authorised official or any other person duly authorised by such official, may enter or be admitted into any local sport facility or any part thereof otherwise than by an entrance designated for that purpose.

(2) The right of access to any local sport facility is reserved by the Council at all times and an authorised official may refuse admission to any person or instruct any person to leave a local sport facility forthwith if such person behaves or conducts him/herself in a manner which is considered by the authorised official to be prejudicial to good order or contrary to, or disruptive of, the generally accepted rules for the sporting activity concerned.

(3) In the event of a person contemplated in subsection (1), refusing to leave a sporting facility voluntarily when instructed to do so, the authorized official is entitled to eject such person forcibly from the local sport facility, with or without the assistance of security personnel or a member of the South African Police Services (SAPS) or a member of any other police force, if available.

(4) The Council has a discretion to determine the maximum capacity of any local sport facility, and an authorised official, or any other person designated by him or her, may, once the maximum capacity has been reached, refuse further access to that facility by closing every entrance to the facility and, if necessary, by the construction of barriers at any entrance thereto, and by displaying a notice prohibiting further access to the facility, once such maximum capacity has been reached.

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(5) For the purpose of ensuring that law and order is observed and for the safety of persons patronising or using a local sport facility, an authorized official has the power to -

- (a) search any person wishing to enter that facility;
- (b) search any container of whatever kind which such person proposes to bring into or on to that facility;
- (c) search any motor vehicle which it is proposed to drive into or onto that facility;
- (d) seize any item or object being carried by any person or revealed by any such search which, in the opinion of the authorised official -
 - (i) is a substance the possession of which is prohibited by any law;
 - (ii) is or could become a dangerous weapon;
 - (iii) contains intoxicating liquor; or
 - (iv) might otherwise be used to disrupt the peaceful enjoyment of that facility by persons lawfully admitted thereto;
- (6) With the exception of any substance referred to in subsection (5) (d)(i), any object seized in terms of paragraph (d), must be returned to the person concerned, upon request, at his or her departure from the local sport facility.

(7) (a) The Council must, display conspicuous notices at or near every entrance gate, indicate the hours during which a local sport facility is open to members of the public.

(b) The Council may at any time temporarily close a local sport facility to members of the public for purposes of repair, maintenance, hire to a group, or for any other reason, in the Council's discretion.

(c) No unauthorised person may enter or remain inside, a local sport facility, at any time other than during the hours when that sport facility is open to members of the public or during any period when that facility is closed in terms of paragraph (b).

39. Smoking

Subject to any other law, and save for an open air local sport facility, such as an open air stadium or a golf course, no person may smoke in a local sport facility except in any portion thereof which has been designated for that purpose, as indicated by a notice to that effect.

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40. Alcoholic beverages

(1) Subject to the terms and conditions stipulated in any agreement entered into between the Council and a hirer of a local sport facility, and subject to any other law, no person may -

(a) sell any alcoholic beverage on the premises of a sport facility without the prior written permission of the Council; or

(b) bring his or her own supply of alcoholic beverage on or into a local sport facility without the prior written permission of an authorized official.

(2) If the sale and consumption of alcohol on or in a local sport facility is permitted by the Council, such sale or consumption is on condition that -

(a) beer, cider and alcoholic cordials of all descriptions is served only in a can, keg, or plastic cup, and no alcoholic beverage may be served in a glass bottle; and

(b) no person who is under 18 years of age is served or allowed to consume any alcoholic beverage and the hirer of a sport facility or the person in charge thereof, as the case may be, is responsible for ensuring that this age limit restriction is observed.

41. Duties of hirer

A hirer of a local sport facility is responsible for the maintenance of good order and socially acceptable behaviour within the sport facility and must ensure that the sport facility is left in the same condition it was in when he or she was given possession thereof, failing which the hirer is liable for the cost to the Council of repairing any damage to, or cleaning, that facility.

42. Dress code

(1) Every person who participates in a sporting activity must wear appropriate clothing for that activity and an authorised official who is of the opinion that any person is not appropriately clothed, may instruct that any additional item of clothing be worn for a particular sporting activity by that person.

(2) No person may wear shoes or other footwear which may damage the surface of a local sport facility in any manner and an authorised official may instruct that they be removed forthwith and, if the person concerned refuses to comply with such instruction, may prohibit such person from participating in the activity concerned.

(3) If the conduct of a person not participating in a sporting activity is such that his or her shoes are likely to cause damage to a local sport facility while wearing such shoes an authorised official

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may eject the person concerned from the premises and debar him or her from re-entry until such shoes have been removed.

43. Hiring of sport facilities

(1) The hiring of a local sport facility must be arranged by prior reservation with an authorised official and must be recorded in a register kept by an authorised official for that purpose and, depending on the length of the period for which the facility is to be hired, may be on a first-come-first-served basis.

(2) The purpose for which the local sport facility is to be hired must be disclosed to the authorised official with whom the reservation is made, who may refuse the reservation if such purpose is, in his or her opinion, illegal or contrary to the policy of the Council or is likely to result in violence or possible damage to that facility or to other property.

(3) The terms and conditions of the hiring of a local sport facility must be contained in a written agreement, which must be signed by both the hirer and the authorised official at least 7 days prior to the date of commencement of the proposed hiring, or such shorter period as may be agreed upon with the authorised official, against payment by the hirer of a prescribed fee as confirmation of the reservation.

(4) No agreement for the hiring of a local sport facility may be entered into with any minor, unless properly assisted by his or her parent, guardian or tutor, and the authorised official is, in his or her discretion, entitled to require any applicant for hire to produce proof of age.

(5) The agreement contemplated in section 40(1) constitutes proof of reservation and the hirer must produce it at any stage whilst making use of the local sport facility if he or she is required by an authorised official to do so.

(6) A hirer of a local sport facility on which any alcoholic beverage is served is responsible for ensuring that the age limit restriction contemplated in section 40(1) (b) is observed at all times.

(7) A hirer of a local sport facility must take out an insurance policy with an insurance company approved by the Council, in an amount likewise approved, to cover any structural damage which may occur to the sport facility whilst being used by the hirer, and may also be required by the Council to take out public liability insurance, likewise approved, in respect of the death of, or injury to, any person that may occur during or as a consequence of any activity taking place during the period of hire.

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44. Reservation of sport facilities by the Council

(1) Notwithstanding any other provision of this Chapter, the Council may -

(a) for any period reserve any local sport facility for the holding of any specific sporting activity or competition and may during any such period or on any other day reserve to itself the right of admission to that facility and determine a fee for admission to that facility;

(b) reserve any local sport facility either permanently or for such period as it deems fit.

(2) Except insofar as is provided otherwise in subsection (1), the provisions of this Chapter, read with the necessary changes, remain applicable to a local sport facility reserved in terms of subsection (1) and to any person visiting or using it while it is being used for the purpose for which it was reserved.

45. Group activities

(1) Each participant in a group activity must be registered as a member of the group concerned, or be a bona fide guest of the group, introduced as a member; and the Council may determine a prescribed fee for the hire of a sport facility if it is used by guests in addition to the registered members of a group.

(2) (a) Each member of a group making use of a local sport facility must be issued with a membership card either by the group, or by the Council, if the Council elects to establish a club or group for any group activity on or in that sport facility.

(b) Any member who fails to produce his or her membership card when requested to do so by an authorised official, may be refused admission.

(c) The holder of membership card may not transfer it or allow it to be used by any other person.

(3) If any membership card issued by the Council is lost, it will be replaced at the cost of the member.

(4) A membership card must be renewed annually and, if issued by the Council, the prescribed fee therefore must be paid;

(5) Any group activity may be organised and controlled by an authorized official, free lance instructor, volunteer or any other person, and an authorised official may be present in any instance where the activity is not controlled or organised such official.

(6) Every group must strictly adhere to the specific period allocated to it by an authorised official for the use of a local sport facility or any part thereof, and if the use is extended beyond such period, an additional prescribed fee becomes payable.

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(7) If a local sport facility or any part thereof has been allocated to a group, either for a group activity or for any other purpose, that group must ensure that it or its members make regular use of its allocated period and that if any group is for any reason unable to use its allocated period, the authorised official who is in charge of the sport facility must be notified beforehand.

(8) If the use of a local sport facility has been allocated to a group for a specific activity, that group is prohibited from engaging in any other type of activity on or in the sport facility concerned during the allocated period unless prior permission to do so has been obtained from an authorized official in charge of the sport facility concerned.

(9) A group may not transfer its allocated period to any other group or person, and any alteration in the local sport facility programme must be negotiated and agreed with an authorised official in charge of the sport facility concerned.

(10) (a) A group may be instructed by an authorised official to cancel their regular activities on a particular day due to any circumstances, including repairs and maintenance, which may require temporary closure of the whole or part of a local sport facility.

(b) An authorised official must give prior written notice to an affected group of a proposed instruction in terms of paragraph (a).

(c) Notwithstanding the provision of paragraph (b), an authorised official may cancel at short notice any regular activity if, in his or her opinion, a situation of emergency has arisen which renders such cancellation necessary or desirable.

(11) Notwithstanding anything to the contrary contained in this Chapter, it is competent for an authorised official to suspend or terminate with immediate effect the use of a local sport facility by any person or group whose conduct or behaviour is, in the opinion of that official, prejudicial to good order or the generally accepted rules of the group activity concerned.

(12) Any person whose participation in a group activity or use of a local sport facility is suspended in terms of subsection (11), is barred from entering into the local sport facility concerned or participating in the group activity concerned until the suspension is raised by an authorised official.

46. Public decency

(1) (a) No person may be present in or on any local sport facility, except in a change room or ablution facility specifically set aside for use by persons of the same sex, in a state of undress or any other state which is indecent or harmful in any way to the morals of any other person present in or on the sport facility at the time.

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(b) An authorised official may instruct any person to refrain from contravening paragraph (a) and such person must comply with the reasonable requirements of that official so as to remove the cause of contravention, and failing such compliance, that person may be ejected from the sport facility and denied re-entry until the offending state of undress or other state contemplated in paragraph (a) has been remedied.

(2) No person may relieve him or herself in any part of a local sport facility other than in the ablution facilities specifically provided for that purpose and for use by members of his or her own sex.

(3) Any cubicle, change room and place of ablution set aside for persons of one sex may not be used by any person of the other sex and no person, other than a child not exceeding the age of five years, may enter any part of the premises which is reserved for the use of persons of the other sex.

(4) No person may occupy a change room for longer than is reasonably necessary to change into different attire.

(5) No person may use profane or indecent language or behave in an indecent manner or in any other manner which, constitutes a nuisance or hinders or interferes with the enjoyment of a local sport facility by other persons, and, if that person persists in such conduct after having been instructed by an authorised official to desist, he or she may be ejected forthwith from the sport facility by that official.

47. Clothing and personal effects

(1) Subject to the availability of an appropriate storage facility within the premises of a local sport facility, a person who has changed into appropriate attire in order to participate in a sporting activity may place his or her clothing, possessions and effects in a container provided for the purpose by an authorised official, and may deposit such container for safekeeping in the change room or any other place which an authorized official may direct.

(2) The authorised official must give a disc or other token bearing a number or other distinguishing mark, by means of which the container may be identified, to the person concerned.

(3) Notwithstanding the provisions of subsection (2), a scholar intending to participate in a group activity organised by his or her school or a voluntary schools association, may present his or her clothing, possessions and effects for deposit in terms of this section in a neat bundle only.

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(4) The authorised official must return a container or bundle referred to in subsection (1) or (3) with all its contents to the person surrendering the appropriate disc in exchange therefore.

48. Prescribed fees

The person concerned must pay the appropriate prescribed fee for admission to, or hire or use of, any local sport facility and any other prescribed fee contemplated in this Chapter.

49. Generally prohibited conduct

No person may -

(a) willfully or negligently destroy, damage or deface any part of a sport facility, including any feature, fixture, fitting or appliance contained therein or any article supplied by the Council for use in a local sport facility;

(b) throw, deposit or drop or cause to be thrown, deposited or dropped any refuse, glass, tin, paper, fruit, fruit peels, sharp object or any other object that is perishable, offensive or that may interfere with the cleanliness of a local sport facility or that may cause annoyance, danger, injury or accident to any other person inside a sport facility; other than inside a refuse bin or container provided by the Council for that purpose;

(c) remove or in any way interfere with any gravel, sand, sod, turf, mould or other substance covering the surface of a local sport facility;

(d) except where special provision therefore has been made by the Council, light any fire or do any act which may cause any substance or thing to catch fire inside a local sport facility;

(e) walk upon or recline in any flowerbed or lawn on the premises of a local sport facility or draw, drive or propel thereon any vehicle or machine of whatsoever nature in contravention of any prohibitory notice displayed in a conspicuous place therein or thereon;

(f) encroach upon or build any enclosure, make any hole, or erect or place any peg, spike, tent, booth, screen, stand, swing or any other building, erection or structure of on or within a local sport facility, without written authority from an authorised official;

(g) except in any place and at any time prescribed by these or any other By-laws or by a notice displayed at the entrance to a local sport facility, drive, draw or propel any vehicle within a local sport facility-

(a) other than a wheelchair, whether propelled by electrical power or not, or perambulator propelled by hand and used solely for the conveyance of an invalid or a child;

(ii) except in any place where access of vehicles is allowed; or

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(i) in excess of the speed limit indicated by a notice displayed in the local sport facility.

(h) sell, hawk, advertise, place any advertisement, offer or expose any article for sale or hire or distribute any pamphlet, book, handbill or other written or printed matter inside a local sport facility without the prior written permission of an authorised official;

(i) tamper with or in any way interfere with the action or function of any lock, cock, tap, valve, pipe or other appliance or any machine in a local sport facility.

(j) otherwise do anything which may endanger the safety of others or constitute a nuisance, obstruction or annoyance to member of the public, either inside or outside a local sport facility.

50. Animals

Unless where otherwise allowed by a notice displayed in a conspicuous place at the entrance to a local sport facility, or the sport facility is designed or has been hired out for an activity that necessarily involves the presence of animals, no animal other than a guide dog may be brought into a local sport facility, without the prior written permission of an authorised official.

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51. Infectious diseases

No person who is suffering from or is in quarantine for any infectious or contagious disease may enter or seek admission to any local sport facility.

52. Firearms and traditional weapons

No firearm or traditional weapon may be brought into a local sport facility, unless, subject to the availability of a safe or other appropriate storage facility at the entrance to a local sport facility, it is surrendered to an authorised official for safe keeping and must be collected from that official when leaving the local sport facility.

53. Disturbance by sound systems

No amplified music or sound relayed through a public address system is allowed in a local sport facility without the prior permission of an authorized official and then only in an area specified by that official and any sound system must be positioned in such a way that sound travels to the interior of the sport facility with volume at a moderate level so that it will not disturb the peace and quiet of the surrounding community.

54. Sale of food and refreshments

No person may, without the prior written permission of the Council and, subject to compliance with any other law, prepare or sell food or refreshments within a local sport facility or in the immediate vicinity of an entrance thereto.

55. Filming and photographs

- (1) No person may without the prior written permission of an authorized official film or take a photograph for reward or anticipated profit, on or in a local sport facility.
- (2) Written permission must be obtained from the Council for the filming of commercial material or documentaries, which is subject to payment of a prescribed fee.

56. Sport advisory forum

The Council may establish a sport forum or sport council to assist and advise it in connection with the management of any or all of its local sport facilities, and sport representatives and members of groups may be elected to serve on such a body.