# THABAZIMBI LOCAL MUNICIPALITY



## QUARTERLY BUDGET STATEMENTS FOR THE PERIOD ENDED

30 SEPTEMBER 2011

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#### **MAYOR'S REPORT**

The purpose of this report is to adhere to the requirements of the legislation and regulations as quoted below.

Section 52 (d) of the MFMA, stipulates that:

The Mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

**Regulation 31(b)** of the Municipal Budgeting and Reporting Regulations stipulates that the Mayor's Quarterly report on the implementation of the budget and the state of affairs of the municipality as required by Section 52(d) of the MFMA must be consistent with the monthly budget statements as applicable, and as a

result the contents of this report will be in line with the requirements of Section 71 of the MFMA that includes the following;

- (a) Actual revenue, per revenue source;
- (b) Actual borrowings;
- (c) Actual expenditure, per vote;
- (d) Actual capital expenditure, per vote;
- (e) The amount of any allocations received;
- (f) Actual expenditure on those allocations, excluding expenditure on—
  - (i) Its share of the local government equitable share; and
  - (ii) Allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
- (g) When necessary, an explanation of—
  - (i) Any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
  - (ii) Any material variances from the service delivery and budget implementation plan; and
  - (iii) Any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

As well as disclosures per section 66 of the MFMA as follows;

- (a) Salaries and wages;
- (b) Contributions for pensions and medical aid;
- (c) Travel, motor car, accommodation, subsistence and other allowances;
- (d) Housing benefits and allowances;
- (e) Overtime payments;
- (f) Loans and advances; and
- (g) Any other type of benefit or allowance related to staff.

Regulation 31(c) requires that the report be submitted to the National Treasury and the relevant Provincial Treasury within 5 days of tabling of the report in council.

This report should also be published in terms of Section 75(1) (k) of the MFMA as read with Regulation 32 of the MBRR. To that end this report will also be placed on the municipality's website: www.thabazimbi.gov.za.

## Deviation from and ratification of minor breaches of procurement processes:

Regulation 36 (2) of the Supply Chain Management Regulations per Government Gazette, Notice number 27636, dated 30 May 2005 stipulates that:

The accounting officer must record the reasons for any deviations in terms of sub-regulation 1(a) and (b) and report them to the next meeting of the council and include as a note to the financial statements. In light of this requirement Table 15 has been included disclose details of all deviations from supply chain management policy for the quarter under review.

It is also important to note that the budget is being implemented in accordance with the service delivery and budget implementation plan hence this report takes the municipal SDBIP into account as required by Circular 13 of the MFMA.

## RESOLUTIONS

## It is recommended that the council:

- 1. takes note of the Quarterly budget statements as reported by the mayor under Table C 1 to 7 and the supporting tables SC 1 to 14;
- 2. approves the remedial and corrective steps as recommended under Table SC 1 to be implemented with immediate effect; and
- 3. takes note of the explanations and ratify the deviations from the procurement process in terms of subparagraph 36(1) (a) and (b) of the Supply Chain Management Regulations; as detailed on Table 15.
- 4. takes note that each departmental head were informed of the budget statement applicable to their department and that they were instructed to exercise more effective control over the authorization and payment of all expenditure in their departments;

P.A.Mosito (Mayor of Thabazimbi Local Municipality)

DATE: \_\_\_\_ / \_\_\_\_ / 2011

#### **EXECUTIVE SUMMARY**

#### Table C1 Quarterly Budget Statement Summary – Q01 September

	2010/11	1 Budget Year 2011/12									
Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year		
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast		
R thousands								%			
Financial Performance											
Property rates	16 024	30 474	-	4 974	4 974	6 982	(2 008)	-29%	19 894		
Service charges	65 059	95 860	-	21 854	21 854	21 966	(112)	-1%	87 416		
Investment revenue	2 232	5 604	-	601	601	1 285	(684)	-53%	2 403		
Transfers recognised - operational	51 172	57 176	-	24 265	24 265	30 458	(6 193)	-20%	57 176		
Other own revenue	7 877	10 372	-	1 403	1 403	2 337	(934)	-40%	5 612		
Total Revenue (excluding capital transfers and contributions)	142 364	199 486	-	53 096	53 096	63 028	(9 932)	-16%	172 501		
Employee costs	59 084	68 106	-	15 835	15 835	17 027	(1 192)	-7%	63 341		
Remuneration of Councillors	4 884	4 800	-	1 517	1 517	1 200	317	26%	6 070		
Depreciation & asset impairment	-	2 638	-	49	49	660	(611)	-93%	197		
Finance charges	1 053	960	-	2	2	405	(403)	-100%	8		
Materials and bulk purchases	43 444	43 187	-	9 769	9 769	9 895	(126)	-1%	39 077		
Other ex penditure	46 235	58 442	-	11 130	11 130	13 393	(2 263)	-17%	44 518		
Total Expenditure	154 700	178 133	-	38 303	38 303	42 580	(4 277)	-10%	153 211		
Surplus/(Deficit)	(12 336)	21 353	-	14 793	14 793	20 448	(5 655)	-28%	19 290		
Transfers recognised - capital	33 892	36 350	-	13 380	13 380	19 364	(5 984)	-31%	36 350		
Surplus/ (Deficit) for the year	21 556	57 703	-	28 173	28 173	39 812	(11 639)	-29%	55 640		
							(,				
Capital expenditure & funds sources											
Capital expenditure	37 323	57 973	-	2 287	2 287	10 070	(7 783)	-77%	57 898		
Capital transfers recognised	31 408	36 350	-	2 287	2 287	9 020	(6 733)	-75%	-		
Borrowing	-	3 950	_	-	-		(0 / 00)	10/0	3 950		
Internally generated funds	5 915	17 673	_	_	-	1 050	(1 050)	-100%	17 598		
Total sources of capital funds	37 323	57 973		2 287	2 287	10 070	(7 783)	-77%	21 548		
							(				
Financial position											
Total current assets	18 743	30 344	-		21 718				21 718		
Total non current assets	84 104	102 115	-		88 385				102 115		
Total current liabilities	72 792	51 118	-		47 365				39 902		
Total non current liabilities	7 089	13 824	_		10 847				10 305		
Community wealth/Equity	22 966	67 517	-		51 891				73 626		
Cash flows											
Net cash from (used) operating	46 353	56 138	-	8 920	8 920	26 694	(17 774)	-67%	56 320		
Net cash from (used) investing	(33 889)	(53 823)	_	(3 503)	(3 503)	(14 944)	11 441	-77%	(54 023)		
Net cash from (used) financing	(1 400)	(977)	_	(0 000)	6	(395)	401	-101%	22		
Cash/cash equivalents at the month/year end	336	2 208	-	5 759	5 759	12 225	(6 466)	-53%	2 655		
		2 200		0100	5105	12 225	(0 400)	-0070	2 000		
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys- 1 Yr	Over 1Yr	Total		
Debtors Age Analysis											
Total By Revenue Source	4 692	3 962	2 024	2 105	67 078	-	-	-	79 861		
Creditors Age Analysis											
Total Creditors	9 203	_	-	-	-	-	-	_	9 203		
	0.200				-				0 200		

This summary is based on financial information available at the time of preparation and is unaudited. The table above only shows summarized data; details are depicted on the Tables C1 - C7 as well as supporting tables that follow.

Total operating revenue achieved to date amounts to R53million against a target of R63million. This is equivalent to an underachievement of R10million or 16%. Expenditure incurred to the end of first quarter 2011-12 amounts R33million excluding capital expenditure. A negative variance of 10% results in an operating surplus of R15million against a target

operating surplus of R20million. The figure of expenditure to date excludes certain non-cash items such as depreciation, impairment of assets and charges on provisions that are still to be determined (usually at year end).

Capital revenue received so far and whose conditions of use have been met amounts to R13million, as budgeted, bringing total surplus to R28million. This amount of surplus is still too much but is just sufficient to cover other expenses of a non-cash nature as mentioned above, as well as catering for the irregular(not uniform) pattern of income generation by the municipality. This basically emanates from the fact that the bulk of grant revenue is transferred during the first quarter and the remainder will be transferred later. Additional understanding is derivable from tables C2 to C4 as well as SC1.

Capital expenditure to date amounts to R2.3million against a target R10million. This represents an under-spending of R7.8million or 77% on capital projects. Details of the variance are given on SC1 as well as Annexure 1-Performance information per individual department.

Debtors book remain very high as a result of balances accumulated from many years ago. An impairment provision has been raised at the end of June 2011 but no bad debts have been written off. There is, however, need however to consider writing off some of these debts as it is highly unlikely that any recoveries will materialize. Creditors balance has stabilized mainly because of stricter targets to comply with S65 (2) (e) of the MFMA.

Details of the variances shown on the table above as well as tables that follow are explained in Table SC1.

## Deviation from and ratification of minor breaches of procurement process

The deviations from, and ratification of minor breaches of the procurement process for the first quarter of 2011-12 as required in terms of subparagraph 36(1)(a) and (b) of the Supply Chain Management Regulations and Policy is herewith attached in Table SC15 in this report.

## Service delivery information

Service delivery information for the first quarter is detailed in Annexure 1 while an assessment report on the same information has been included in Annexure 2 to this Quarterly report. Likely impact on Annual Performance Agreements of the Municipal Manager and other Senior Managers is also detailed in Annexure 2 in terms of Schedule C (22) of the Municipal Budgeting and Reporting Regulations.

## QUARTERLY BUDGET STATEMENT TABLES

The table below shows monthly financial performance, by revenue source and expenditure item, for the period ended 30 September 2011.

Table C4 Quarterly	y Budget Statement - Financial Perform	ance (revenue and expenditure	) – Q01 September
	j Buuget etaternerit i maneral i enerit		

	2010/11			E	Budget Year 2	011/12			
Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
Revenue By Source					ĺ				
Property rates	16 027	29 928	-	4 975	4 975	6 857	(1 882)	-27%	19 899
Property rates - penalties & collection charges	(3)	546	-	(1)	(1)	125	(126)	-101%	(5)
Service charges - electricity revenue	30 463	45 659	-	8 622	8 622	10 462	(1 840)	-18%	34 487
Service charges - water revenue	21 283	31 062	-	8 629	8 629	7 118	1 511	21%	34 517
Service charges - sanitation revenue	7 348	8 919	-	2 658	2 658	2 044	614	30%	10 631
Service charges - refuse revenue	5 965	10 220	-	1 945	1 945	2 342	(397)	-17%	7 782
Rental of facilities and equipment	510	433	-	81	81	108	(27)	-25%	324
Interest earned - external investments	49	804	-	8	8	185	(177)	-96%	32
Interest earned - outstanding debtors	2 183	4 800	-	593	593	1 100	(507)	-46%	2 370
Fines	510	652	-	124	124	148	(24)	-16%	496
Licences and permits	1 340	5 791	-	306	306	1 327	(1 021)	-77%	1 225
Agency services	2 122	350	-	446	446	79	367	464%	1 782
Transfers recognised - operational	51 172	57 176	-	24 265	24 265	30 458	(6 193)	-20%	57 176
Other revenue	2 643	2 947	-	446	446	675	(229)	-34%	1 785
Gains on disposal of PPE	752	199	-	-	-	-	-		-
Total Revenue (excluding capital transfers and	142 364	199 486	-	53 096	53 096	63 028	(9 932)	-16%	172 501
contributions)									
Expenditure By Type									
Employee related costs	59 084	68 106	-	15 835	15 835	17 027	(1 192)	-7%	63 341
Remuneration of councillors	4 884	4 800	-	1 517	1 517	1 200	317	26%	6 070
Depreciation & asset impairment	-	2 638	-	49	49	660	(611)	-93%	197
Finance charges	1 053	960	-	2	2	405	(403)	-100%	8
Bulk purchases	43 444	43 187	-	9 769	9 769	9 895	(126)	-1%	39 077
Contracted services	8 802	7 495	-	2 001	2 001	1 718	283	16%	8 003
Other expenditure	37 433	50 947	-	9 129	9 129	11 675	(2 546)	-22%	36 516
Total Expenditure	154 700	178 133	-	38 303	38 303	42 580	(4 277)	-10%	153 211
Surplus/(Deficit)	(12 336)	21 353	-	14 793	14 793	20 448	(14 209)		19 290
Transfers recognised - capital	33 892	36 350	-	13 380	13 380	19 364	. ,		36 350
Surplus/ (Deficit) for the year	21 556	57 703	-	28 173	28 173	39 812			55 640

The negative revenue variance of 16% derives from underachievement on major revenue streams including; property rates (27%), electricity revenue (18%), and refuse revenue (17%). No assets have been disposed of so far although it is council is intention to get rid of all redundant assets. Revenue proportions have not changed with operational grants still contributing the biggest proportion of all revenue as planned.

A small negative variance of 10% on expenditure for the quarter is a reasonable underachievement as per service delivery targets in the municipal SDBIP. This, however, includes an overspending on councillors' remuneration of 26%, whose explanation is given on Table SC1. More efforts should ideally be put in place to curb on the increasing spending on this particular expense item so as to remain within targets. This if left unattended may divert funds away from service delivery, which is our mission, as reflected by the 22% underachievement on other expenditure in the above table.

Below is a table showing financial performance for the quarter ended 30 September 2011 categorised by municipal vote. Details of the variances indicated are given on Table SC1 that follows.

	2010/11				Budget Year 2	011/12			
Vote Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
Revenue by Vote									
Vote 1 - 100 Political Office Bearers	66 573	85 313	-	29 088	29 088	37 315	(8 227)	-22.0%	77 075
Vote 2 - 200 Municipal Manager	-	-	-	-	-	-	-		-
Vote 3 - 300 Budget & Treasury	3 180	6 224	-	764	764	1 285	(521)	-40.6%	3 056
Vote 4 - 400 Corporate Services	1 507	854	-	131	131	-	131		524
Vote 5 - 500 Planning and Economic Development	265	482	_	133	133	200	(67)	-33.5%	532
Vote 6 - 600 Community Services	11 481	18 708	-	3 005	3 005	4 479	(1 474)	-32.9%	12 022
Vote 7 - 700 Technical Services	91 792	124 255	-	33 355	33 355	39 113	(5 758)	-14.7%	115 642
Total Revenue by Vote	174 798	235 836	_	66 476	66 476	82 392	(15 916)	-19.3%	208 851
Expenditure by Vote									
Vote 1 - 100 Political Office Bearers	11 595	13 368	-	3 697	3 697	1 433	2 264	158.0%	14 788
Vote 2 - 200 Municipal Manager	3 131	4 374	-	707	707	1 014	(307)	-30.3%	2 827
Vote 3 - 300 Budget & Treasury	18 807	20 263	-	4 937	4 937	6 187	(1 250)	-20.2%	19 748
Vote 4 - 400 Corporate Services	11 086	20 104	-	3 681	3 681	1 876	1 805	96.2%	14 725
Vote 5 - 500 Planning and Economic Development	4 726	6 072	-	1 287	1 287	1 044	243	23.3%	5 149
Vote 6 - 600 Community Services	24 224	25 254	_	5 464	5 464	4 141	1 323	31.9%	21 856
Vote 7 - 700 Technical Services	81 131	88 698	-	18 530	18 530	26 885	(8 355)	-31.1%	74 118
Total Expenditure by Vote	154 700	178 133	_	38 303	38 303	42 580	(4 277)	-10.0%	153 211
Surplus/ (Deficit) for the year	20 098	57 703	-	28 173	28 173	39 812	(20 193)		55 640

An aggregate negative variance of 19% is largely contributed by an underachievement in the Political Office Bearers' office of 22% (rates and taxes) and Technical services of 15% (service revenue). The 158% over-expenditure in Political Office Bearers' Office is largely neutralized by 31% under-performance in Technical Services vote. Overall most of the votes have been overspent and stricter measures should be put in place to curb the unwelcome trend that will deplete the total budget immediately. Detailed reasons for trends reflected above are given in Table SC1.

## Table C2 Quarterly Budget Statement - Financial Performance (standard classification) - Q01 September

	2010/11				Budget Year 2	2011/12			
Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
Revenue - Standard									
Governance and administration	71 260	92 390	-	29 983	29 983	38 600	(8 617)	-22%	80 655
Executive and council	66 573	85 312	-	29 088	29 088	37 315	(8 227)	-22%	77 075
Budget and treasury office	3 180	6 225	-	764	764	1 285	(521)	-41%	3 056
Corporate services	1 507	853	-	131	131	-	131		524
Community and public safety	5 421	8 414	-	1 044	1 044	1 415	(371)	-26%	4 177
Community and social services	242	264	-	49	49	44	5	11%	195
Sport and recreation	-	1	-	-	-	-	-		-
Public safety	5 179	8 149	-	995	995	1 371	(376)	-27%	3 982
Economic and environmental services	265	482	-	133	133	200	(67)	-33%	532
Planning and development	265	422	-	133	133	200	(67)	-33%	532
Environmental protection	-	60	-	-	-	-	-		-
Trading services	69 178	98 839	-	22 734	22 734	29 595	29 595	100%	87 136
Electricity	35 867	48 341	-	9 439	9 439	14 484	(5 045)	-35%	38 328
Water	21 361	31 285	-	8 675	8 675	9 374	(699)	-7%	30 329
Waste water management	5 890	8 919	-	2 659	2 659	2 673	(14)	-1%	10 635
Waste management	6 060	10 294	-	1 961	1 961	3 064	(1 103)	-36%	7 845
Other	28 674	35 711	-	12 582	12 582	12 582	-		36 350
Total Revenue - Standard	174 798	235 836	-	66 476	66 476	82 392	20 540	25%	208 851
Expenditure - Standard									
Governance and administration	44 618	58 109	_	13 022	13 022	10 510	2 512	24%	52 088
Executive and council	14 726	17 742	_	4 404	4 404	2 447	1 957	80%	17 615
Budget and treasury office	18 806	20 263	-	4 937	4 937	6 187	(1 250)	-20%	19 748
Corporate services	11 086	20 104	-	3 681	3 681	1 876	1 805	96%	14 725
Community and public safety	16 805	16 912	-	3 926	3 926	2 773	1 153	42%	15 705
Community and social services	3 991	3 806	-	616	616	624	(8)	-1%	2 464
Sport and recreation	4 869	4 352	-	1 104	1 104	714	390	55%	4 415
Public safety	7 945	8 754	-	2 206	2 206	1 435	771	54%	8 825
Economic and environmental services	20 931	32 628	-	6 045	6 045	9 094	(3 049)	-34%	24 179
Planning and development	4 469	5 443	-	1 191	1 191	936	255	27%	4 764
Road transport	16 205	26 556	-	4 758	4 758	8 050	(3 292)	-41%	19 030
Env ironmental protection	257	629	-	96	96	108	(12)	-11%	385
Trading services	69 338	68 251	-	14 852	14 852	19 527	(4 675)	-24%	59 409
Electricity	37 136	34 624	-	11 108	11 108	10 495	613	6%	44 433
Water	19 508	21 451	-	1 649	1 649	6 502	(4 853)		6 595
Waste water management	5 275	3 833	-	557	557	1 162	(605)	-52%	2 230
Waste management	7 419	8 343	_	1 538	1 538	1 368	170	12%	6 151
Other	3 008	2 233	_	458	458	676	(218)		1 830
Total Expenditure - Standard	154 700	178 133	-	38 303	38 303	42 580	(4 277)	-10%	153 211
Surplus/ (Deficit) for the year	20 098	57 703	_	28 173	28 173	39 812	16 263	41%	55 640

The above table shows financial performance for the quarter ended 30 September 2011 by standard classification. Details and explanations of the variances reported are given on SC1 that follows. The 19% underachievement in revenue is clearly arising from the electrical department's negative variance of 35% as well as the negative 22% variance on rates and taxes. Overall we are standing with underachievement as far as revenue generation is concerned. This may raise a need to reduce our revenue expectations during the budget adjustment, which may also imply a reduction in spending (that is already going at a very fast rate as explained below).

Governance and administration has overspent their allocation by 24%, Community and Public safety by 42% although while major under-spending of 75% and 52% for water and waste water respectively. This means most funds allocated for repairs and maintenance (service delivery) are locked or diverted for some other uses against target. This might as well warrant virement of funds during the budget adjustment.

	2010/11				Budget Year 2	2011/12			
Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
Vote 1 - 100 Political Office Bearers	-	6	-	20	20	6	14	227%	245
Vote 2 - 200 Municipal Manager	1 852	-	-	-	-	-	-		-
Vote 3 - 300 Budget & Treasury	-	300	-	18	18	150	(132)	-88%	221
Vote 4 - 400 Corporate Services	2 115	5 725	-	671	671	1 600	(929)	-58%	5 490
Vote 5 - 500 Planning and Economic Development	-	210	-	159	159	-	159		210
Vote 6 - 600 Community Services	2 091	7 232	-	2	2	-	2		7 232
Vote 7 - 700 Technical Services	31 265	44 500	-	159	1 419	8 314	(6 895)	-83%	44 500
Total Capital Expenditure	37 323	57 973	_	1 028	2 287	10 070	(7 783)	-77%	57 898
· · ·	07 020	01 510		1 020	2 201	10 0/0	(1 100)	-1170	01 000
Capital Expenditure - Standard Classification									
Governance and administration	3 967	6 031	-	708	708	1 756	(2 098)	-119%	5 956
Executive and council	1 852	6	-	20	20	6	14	227%	6
Budget and treasury office	-	300	-	18	18	150	(132)	-88%	225
Corporate services	2 115	5 725	-	671	671	1 600	(1 979)	-75%	5 725
Community and public safety	502	5 126	-	2	2	-	2		5 126
Community and social services	19	4 560	-		-	-	-		4 560
Sport and recreation	483	-	-	-	-	-	-		-
Public safety	-	566	-	2	2	-	2		566
Economic and environmental services	23 783	210		1 534	1 534	-	1 534		5 711
Planning and development	-	210	-	159	159	-	159		210
Road transport	23 783	-	-	1 375	1 375	-	1 375		5 501
Trading services	9 070	46 606	-	44	44	8 314	(8 271)	-99%	41 105
Electricity	4 833	4 800	-	44	44	8 314	(8 271)	-99%	4 800
Water	4 237	5 750	-	-	-	-	-		5 750
Waste water management	-	33 950	-	-	-	-	-		28 449
Waste management	-	2 106	-	-	-	-	-		2 106
Other	-	-	-	-	-	-	-		-
Total Capital Expenditure - Standard Classification	37 322	57 973		2 287	2 287	10 070	(8 833)	-79%	57 898
Funded by:									
National Government	26 408	34 750	-	1 375	1 375	7 420	(6 045)	-81%	34 750
Other transfers and grants	5 000	1 600	-	912	912	1 600	(688)	-43%	1 600
Transfers recognised - capital	31 408	36 350	-	2 287	2 287	9 020	(6 733)	-75%	36 350
Public contributions & donations	-	-	-	-	-	-	-		-
Borrowing	-	3 950	-	-	-	-	-		3 950
Internally generated funds	5 915	17 673	-	-	-	1 050	(1 050)	-100%	17 598
Total Capital Funding	37 323	57 973	-	2 287	2 287	10 070	(7 783)	-77%	57 898

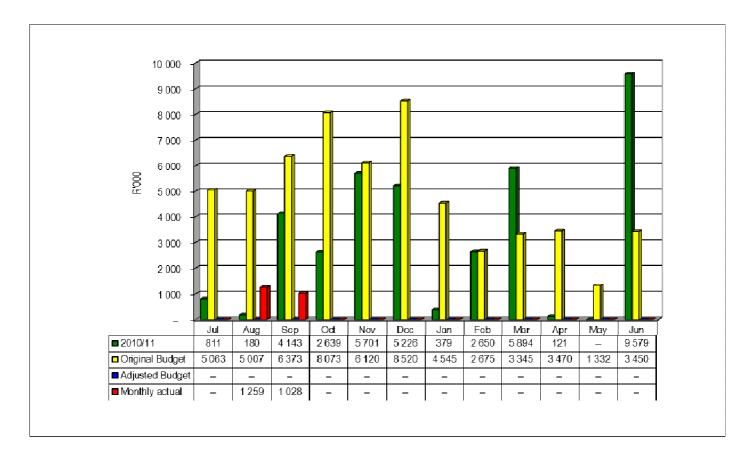
Table C5 Quarterly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q01 September

Overall spending on capital projects is very slow with only 21% of targeted spending representing only 4% of the annual budget. Activity is only taking place on planned projects in corporate services department while the rest have either not yet commenced or have been replaced by new projects before they could even commence. Corporate services department has underspent by 58% while technical services got a negative variance of 83%. The 88% under-spending in Budget and Treasury Office represents a saving on cost of the furniture as planned. The excess funds will be reallocated during budget adjustment.

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Additional funds have been diverted to Roads projects that were left incomplete from the previous year reducing the funds available for current year projects and delaying the electrification and other projects in the municipality. Furniture has also been purchased for new councillors although there was no budget for such items. This could have been a result of poor planning but will have to be accounted for in the adjustment budget. In Planning and Development department revamping of the Game reserve that was planned for the second quarter was done during the first quarter, which is a positive development though it may cripple cash flow position.

The chart below shows capital expenditure variance analysis, comparing actual figures against planned activity. It is very clear from the chart that progress is too slow compared to targets as well as prior year performance. The details of these and other inefficiencies are given in Annexures 1 & 2 on performance information.



## Chart C1 2011/12 Capital Expenditure Quarterly Trend: actual v target

The trends depicted by chart C1 above are consistent with chart C2 below.

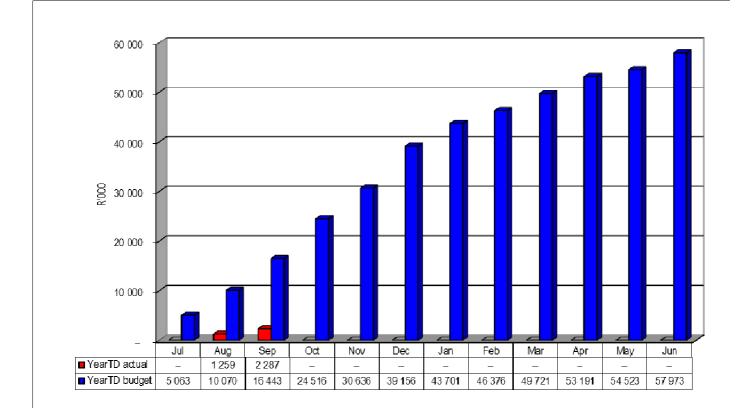


Chart C2 2011/12 Capital Expenditure: YTD actual v YTD target

#### Table C6 Quarterly Budget Statement - Financial Position - Q01 September

	2010/11	Budget Year 2011/12					
Description	Pre-audit	Original	Adjusted	YearTD	Full Year		
	outcome	Budget	Budget	actual	Forecast		
R thousands							
ASSETS							
Current assets							
Cash	-	1 355	-	2 905	2 905		
Call investment deposits	2 854	853	-	2 853	2 853		
Consumer debtors	11 590	18 125	-	11 790	11 790		
Other debtors	-	5 581	-	-	-		
Inv entory	4 299	4 430	-	4 169	4 169		
Total current assets	18 743	30 344	_	21 718	21 718		
Non current assets							
Property, plant and equipment	84 000	102 011	-	88 281	102 011		
Biological assets	0	0	-	0	0		
Intangible assets	104	104	-	104	104		
Total non current assets	84 104	102 115	-	88 385	102 115		
TOTAL ASSETS	102 847	132 459	-	110 102	123 833		
LIABILITIES							
Current liabilities							
Bank overdraft	2 517	_	-	-	_		
Borrow ing	1 354	1 783	_	1 354	1 286		
Consumer deposits	2 997	5 107	_	3 003	3 003		
Trade and other pay ables	53 765	43 211	-	30 849	24 063		
Provisions	12 159	1 017		12 159	11 551		
Total current liabilities	72 792	51 118		47 365	39 902		
Non current liabilities							
Borrowing	7 089	13 124	-	7 089	6 735		
Provisions	-	700	-	3 758	3 570		
Total non current liabilities	7 089	13 824	-	10 847	10 305		
TOTAL LIABILITIES	79 881	64 942	-	58 212	50 207		
NET ASSETS	22 966	67 517	-	51 891	73 626		
COMMUNITY WEALTH/EQUITY							
Accumulated Surplus/(Deficit)	22 966	67 517	-	51 891	73 626		
TOTAL COMMUNITY WEALTH/EQUITY	22 966	67 517	_	51 891	73 626		

The balance sheet size has more than doubled compared to the prior year pre-audit outcome. The increase in the net community wealth is largely because of a significant decline in trade creditors of R23million. Cash balance has improved by R2.9million while the rest of the line items have basically remained unchanged.

#### Table C7 Quarterly Budget Statement - Cash Flow - Q01 September

	2010/11				Budget Year 2	011/12			
Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts					1				
Ratepayers and other	93 110	93 603	-	33 322	33 322	31 284	2 038	7%	93 603
Gov ernment - operating	51 172	56 640	_	24 265	24 265	30 458	(6 193)	-20%	56 640
Gov ernment - capital	33 892	36 886	-	13 380	13 380	19 364	(5 984)	-31%	36 886
Interest	49	804	_	8	8	1 285	(1 277)	-99%	34
Payments									
Suppliers and employees	(130 816)	(130 835)	-	(62 052)	(62 052)	(55 292)	6 760	-12%	(130 835
Finance charges	(1 054)	(960)	-	(2)	(2)	(405)	(403)	100%	(8
NET CASH FROM/(USED) OPERATING ACTIVITIES	46 353	56 138	-	8 920	8 920	26 694	(17 774)	-67%	56 320
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Decrease (increase) in non-current investments	-	200	_	-	-	_	-		-
Payments									
Capital assets	(33 889)	(54 023)	-	(3 503)	(3 503)	(14 944)	(11 441)	77%	(54 023
NET CASH FROM/(USED) INVESTING ACTIVITIES	(33 889)	(53 823)	_	(3 503)	(3 503)	(14 944)	(11 441)	77%	(54 023
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Increase (decrease) in consumer deposits	(46)	25	_	6	6	6	(0)	-8%	22
Payments									
Repayment of borrowing	(1 354)	(1 002)	_	0	-	(401)	(401)	100%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	(1 400)	(977)	-	6	6	(395)	(401)	101%	22
NET INCREASE/ (DECREASE) IN CASH HELD	11 064	1 338	_	5 423	5 423	11 355			2 319
Cash/cash equivalents at beginning:	(10 728)	870	-		336	870			336
Cash/cash equivalents at month/year end:	336	2 208	_		5 759	12 225			2 655

Although the cash flow position has improved from the prior year, the cash and cash equivalents balance is still below the target of R12million as it stands at only half the target. The deficit is primarily because planned net cash inflow from operating activities is lower by 67% while additional cash outflows of 77% where endured. This is mainly because of outstanding invoices from the last year that had to be settled in the current year. If loans had been repaid the situation would be worse by approximately R400 000.

## PART 2 – SUPPORTING DOCUMENTATION

## Table SC1 Material variance explanations - Q01 September

Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
R thousands			
A variance is considered to be mate	arial if it is outs	ide the range of ±1 10%	
A variance is considered to be mat			
Revenue By Source			
Property rates	-27%	Rezoning of properties still incorrectly classified has not	The trend will be monitored for the rest of the first half to
		been performed yet as planned.	consider need to adjust the annual budget and targets.
Penalties	-101%	There is still no mechanism in place to account for the	There is need for an urgent meeting to engage the service
		penalties that should be charged for various services as	provider and set up controls to begin the billing of the
		should be charged by the municipality such as reconnection	connection and reconnection fees as planned for in the budget.
		fees. This has been the since appointment of service	
		provider for debt collection that involves the disconnections	
		etc. This is despite the fact that the penalty income is	
		budgeted for.	
Service revenue			
Water	21%	Majority of meters are not read in the areas serviced by the	Meter reading should be performed timely every month and
		municipality and use is usually made of estimates when	meter readings should inform the billing.
		detemining monthly bills. Although adjustments may be made	
		when actual reading is done, ommissions are highly likely.	
Sanitation	30%	More households that had not been billed for sanitation	Consider adjusting sanitation in the adjustment budget.
		have been included to be billed.	
Refuse	-17%	The major 2 week strike is August 2011 contributed to loss of	No action but consider adjusting the budgeted revenue from waste
		revenue as there was no refuse collection. Most of the refuse	removal.
		in the municipal area was collected by private companies.	
Rental revenue	-25%	The majority of our parking space is still not billed	Div . Manager(Income) to investigate the legal status of the
		despite being utilised on a daily basis.	arrangements and consider if budgeted rental revenue should be
		It appears that the prior years' arrangements are	adjusted for the MTREF.
		preventing the municipality from collecting rent from tenants	
		for the space in question.	
Interest on investments	-96%	The surplus funds as reflected on the balance sheet were	Adhere to municipal Investment Policy to invest all
		not invested to earn the targeted interest revenue.	surplus funds of the municipality.
			Consider adjusting the budget in light of the trend as most
			of our surplus funds come this time of the financial year.
			Most of the surplus money is already used up and there is no
			tangible hope of accumulating more extra cash.
Fines income	-16%	This income is recognised as it arises and it is rare to be	Nil as it varies with number of consumers that default during
		in line with forecasts.	the month or period.
Agency services	464%	It represents an overstatement. There is still no separation	controls should be put in place to automatically allocate agency
		of the liability component and the agency fees itself	fee icnome to the correct account and avoid errors due to
		hence overstating revenue.	manual intervention.

Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
R thousands	Variance		
A variance is considered to be materi	al if it is outsi	de the range of +/- 10%	
Fun en diterre Der Trove			
Expenditure By Type Remuneration of Councillors	26%	Councillors remunerartion includes travelling allowance	Nil as this component will normalise because
	2070	This component is variable and depends on the amount of	we will not pay them more than budgeted
		claims by councillors. They have claimed more this guarter.	
Depreciation and impairment	-93%	Impairment will be carried out once at year end, while	Implement GRAP immediately
sepreciation and impairment	-3370	the process of depreciation will commence once GRAP 17 is	
		fully implemented.	
Contracted services	16%	This above-budget spending on contracted services basically	Nil as its too early
		comprises of an ex elarated rate of payment of consultants	,
		compared to targets. These consulatnts include the AG, UMS,	
		etc	
Capital Expenditure			
Standard classification			
Governance and administration	-75%	Only furniture has been purchased. The upgrading of network	Implement the budgeted projects immediately
		as well as centralisation of fleet have not yet been implemented	
		acquired.	
		Most projects are still at tender stage.	
Trading Services	-99%	Most capital projects have commenced but no completion	Speed up the rate of project completion in accordance with
		certificates have been issued yet. Note also that the WWTW	targets. Also adjust the budget accordingly in line council resolution.
		has been delayed and replaced by the roads projects and other.	to reallign the capex budget.
By Municipal Vote			
Corporate Services	-58%	Basically because of the network upgrades and centralisation	Record all asset purchases in the correct accounts.
		of fleet planned but not y et done	Otherwise speed up the financing arrangements with banks
Technical Services	-83%	Most capital projects hav e commenced but no completion	Speed up the rate of project completion in accordance with
		certificates have been issued yet.	targets.

Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
R thousands	variance		Remedial or corrective steps/remarks
n ulousdilus			
A variance is considered to be ma	aterial if it is outs	I ide the range of +/- 10%	
Financial Position			
Current assets			E dia mandri di su stato da contra da c
Cash balances		Cash balance is positive but only enough to cover monthly bill.	Follow the municipal Investment Policy to invest all surplus
		There is no excess cash hence nothing is available to invest while a significant amount of creditors remains unpaid.	funds.
		invest while a significant amount or creditors remains unpaid.	
Call investments		There has not been any movements in investment balances.	Follow the municipal Investment Policy to invest all surplus
			funds.
Consumer debtors	2%	Debtors balance has risen slightly from prior year.	Tighten revenue collection
Non-Current Assets			
Long term investments	no change	Cash flow constraints have forced the municipality to keep	No action until cashflow position improves with large
		only call investments	sums of excess cash realising
Investment property	none	Municipal property (land and buildings) rented out has not yet	Speed up the process of GRAP conversion to comply
		been separated from rest of other assets.	with recommended reporting framework(GRAP)
Current liabilities			
Trade and other payables	-43%	Creditors' balance has dropped significantly because a	N/A
Trade and other payables	-43%	a good number of invoces from prior year have been settled.	N/A
Provisions	0%	No change	N/A
11001310113	0 /0		
Cash Flow			
Receipts			
Ratepayers	7%	Due to the nature of the system, it not easy to allocate	Reconfigure the accounting system and integrate
		receipts from consumers between service and ineterest.	all applications to enable the separation of receipts
		The process of splitting these is still to be performed.	from consumers by revenue source.
Interest from debtors	-100%	Due to the nature of the system, it not easy to allocate	
		receipts from consumers between service and ineterest.	see above
		The process of splitting these is still to be performed.	
Payments			
Suppliers and employees	-12%	More payments were made out to suppliers to settle the	Council should encourage on better cash
		large creditor balance accumulated at year end and comply with Section 65(2)(e)MFMA	management, possibly prioritising spending
No non current investments		Cash flow constraints in prior period have forced the	Nil
		municipality to keep only call investments.	
Repayment of borrowing	100%	There was no payment made for the scheduled premium	Nil
repayment or borrowing	100%	because a statement was not received timely from DBSA	
		but an adjustment will be made in the next month.	
		but an aujustment will be made in the next month.	

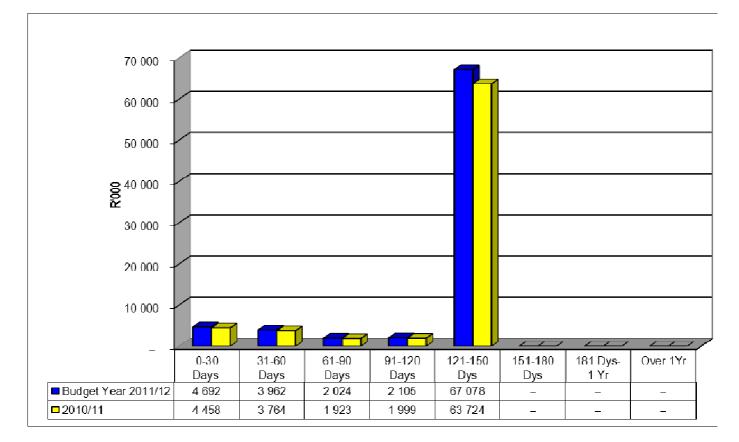
#### Table SC2 Quarterly Budget Statement - performance indicators - Q01 September

		2010/11	Budget Year 2011/12				
Description of financial indicator	Basis of calculation	Pre-audi	Original	Adjusted	YearTD	Full Year	
		outcome	Budget	Budget	actual	Forecast	
Percentage							
Borrowing Management							
Borrowing to Asset Ratio	Total Long-term Borrowing/ Total Assets	6.9%	9.9%	0.0%	7.7%	6.5%	
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure	0.7%	2.0%	0.0%	0.1%	0.1%	
Borrow ed funding of capital expenditure	Borrowings/Capital expenditure excl. transfers and grants	0.0%	6.8%	0.0%	0.0%	6.8%	
Safety of Capital							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves	281.8%	86.1%	0.0%	16.3%	10.9%	
Gearing	Long Term Borrowing/ Funds & Reserves	0.0%	0.0%	0.0%	13.7%	9.1%	
Liquidity							
Current Ratio 1	Current assets/current liabilities	25.7%	59.4%	0.0%	45.9%	54.4%	
Liquidity Ratio	Monetary Assets/Current Liabilities	0.5%	4.3%	0.0%	37.1%	44.0%	
Revenue Management							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing				75.4%	40.4%	
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	8.1%	11.9%	0.0%	17.7%	14.3%	
Longstanding Debtors Reduction Due To Recovery	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%	0.0%	
Creditors Management							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	86.0%	100.0%	0.0%	24.0%	54.3%	
Funding of Provisions							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions						
Other Indicators							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	8.3%	13.6%	0.0%	16.0%	8.3%	
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	11.0%	11.0%	0.0%	TBA	TBA	
Employ ee costs	Employ ee costs/Total Rev enue - capital rev enue	41.5%	34.1%	0.0%	32.7%	28.9%	
Repairs & Maintenance	R&M/Total Revenue - capital revenue	0.0%	3.1%	0.0%	1.7%	6.3%	
Interest & Depreciation	I&D/Total Revenue - capital revenue	0.7%	1.8%	0.0%	0.1%	1.7%	
IDP regulation financial viability indicators							
i. Debt cov erage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	118.7%	51.1%	0.0%	244.5%	276.2%	
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	81.9%	54.6%	0.0%	37.7%	578.6%	
iii. Cost coverage	(Av ailable cash + Investments)/monthly fixed operational expenditure	392.7%	70.0%	0.0%	52.2%	45.1%	

## Table SC3 Quarterly Budget Statement - aged debtors - Q01 September

Description			Budget Year 2011/12										
Description NT	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Provision			
R thousands	Code									TOtal	for Bad	>90 days	
K liiousalius											Debts		
Debtors Age Analysis By Reve	enue Sourc	e											
Rates	1200	586	282	234	436	11 977	-	-	-	13 515	12 967	12 413	
Electricity	1300	1 136	233	70	58	1 414	-	-	-	2 911	4 437	1 472	
Water	1400	1 536	2 541	856	622	12 907	-	-	-	18 461	14 044	13 529	
Sew erage / Sanitation	1500	581	331	287	229	5 558	-	-	-	6 986	5 817	5 787	
Refuse Removal	1600	430	250	215	174	4 236	-	-	-	5 306	4 486	4 410	
Housing (Rental Revenue)	1700	23	10	9	9	2 198	-	-	-	2 249	-	2 208	
Other	1900	401	315	353	577	28 787	-	-	-	30 433	30 444	29 364	
Total By Revenue Source	2000	4 692	3 962	2 024	2 105	67 078	-	-	-	79 861	72 195	69 183	
2010/11 - totals only		4 458	3 764	1 923	1 999	63 724	-	-	-	75 868	59 282	65 724	

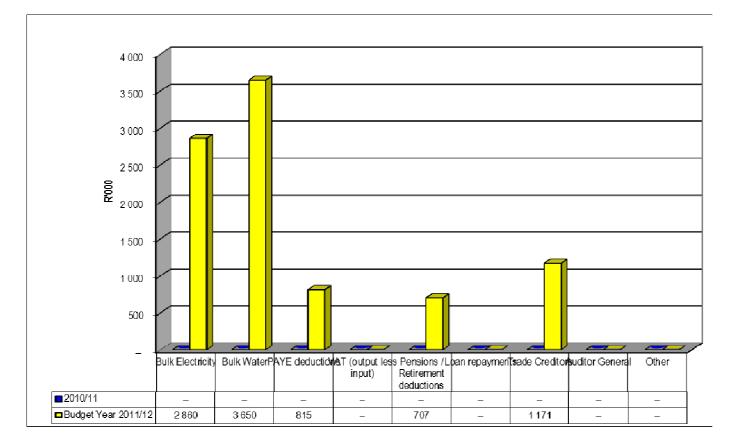
## Debtors' age analysis



#### Table SC4 Quarterly Budget Statement - aged creditors - Q01 September

Description	NT	Budget Year 2011/12									
Description		0 -	31 -	61 -	91 -	121 -	151 -	181 Days -	Over 1	Total	
R thousands	Code	30 Days	60 Days	90 Days	120 Days	150 Days	180 Days	1 Year	Year		
Creditors Age Analysis By Custome	r Type										
Bulk Electricity	0100	2 860	-	-	-	-	-	-	-	2 860	
Bulk Water	0200	3 650	-	-	-	-	-	-	-	3 650	
PAYE deductions	0300	815	-	-	-	-	-	-	-	815	
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	
Pensions / Retirement deductions	0500	707	-	-	-	-	-	-	-	707	
Loan repayments	0600	-	-	_	-	-	-	-	-	_	
Trade Creditors	0700	1 171	-	-	-	-	-	-	-	1 171	
Auditor General	0800	-	-	-	-	-	-	-	-	_	
Other	0900	-	-	_	-	-	-	-	-	_	
Total By Customer Type	2600	9 203	-	-	-	-	-	-	-	9 203	

## Chart C4 2011/12 Creditors' age analysis



#### Table SC5 Quarterly Budget Statement - investment portfolio - Q01 September

Investments by maturity	Period of	Type of	Expiry date	Accrued	Yield for the	Market	Change in	Market
Name of institution & investment ID	Investment	Investment	of	interest for	month 1	value at	market	value at end
R thousands	Yrs/Months		investment	the month	(%)	beginning	value	of the
Municipality								
Sanlam 870/870/0880	1 month	Money market	-	-	0.0%	2 000	-	2 000
Sanlam 870/870/0881	1 month	Money market	-	-	0.0%	316	-	316
Sanlam 870/870/0882	1 month	Money market	-	-	0.0%	37	-	37
Absa 870/870/0883	1 month	Money market	-	-	0.0%	142	-	142
Sanlam 870/870/0884	1 month	Fund share	-	-	0.0%	-	-	-
Old-Mutual 870/870/0885	1 month	Money market	-	-	0.0%	358	-	358
Municipality sub-total				-		2 853	-	2 853

	2010/11		Budget Year 2011/12								
Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year		
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast		
R thousands								%			
RECEIPTS:											
Operating Transfers and Grants											
National Government:	50 546	55 385	-	24 113	24 113	30 144	(6 031)	-20.0%	55 385		
Equitable share	48 296	53 095	-	21 823	21 823	27 854	(6 031)	-21.7%	53 095		
Finance Management grant	1 500	1 500	-	1 500	1 500	1 500			1 500		
Municipal Systems Improvement	750	790	-	790	790	790			790		
Provincial Government:	317	241	-	58	58	60	(2)	-3.0%	241		
LG SETA	317	241	-	58	58	60	(2)	-3.0%	241		
District Municipality:	156	1 014	-	93	93	254	(160)	-63.1%	1 014		
Fire subsidy	156	1 014	-	93	93	254	(160)	-63.1%	1 014		
Other grant providers:	-	-	-	-	-	-	-		-		
Total Operating Transfers and Grants	51 019	56 640	-	24 265	24 265	30 458	(6 193)	-20.3%	56 640		
Capital Transfers and Grants											
National Government:	28 892	34 750	-	25 158	25 158	18 563	6 595	35.5%	34 750		
Municipal Infrastructure Grant (MIG)	28 892	34 750	-	25 158	25 158	18 563	6 595	35.5%	34 750		
Provincial Government:	-	-	-	-	-	-	-		-		
District Municipality:	-	-	-	-	-	-	-		-		
Other grant providers:	5 000	1 600	-	801	801	801	-		1 600		
Department of Mines and Energy	5 000	1 600	-	801	801	801	-		1 600		
Total Capital Transfers and Grants	33 892	36 350	-	25 959	25 959	19 364	6 595	34.1%	36 350		
TOTAL RECEIPTS OF TRANSFERS & GRANTS	84 911	92 990	-	50 224	50 224	49 822	402	0.8%	92 990		

	2010/11				Budget Year 2	2011/12			
Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	50 546	55 385	-	21 847	21 847	13 846	8 000	57.8%	55 385
Equitable share	48 296	53 095	-	21 823	21 823	13 274	8 549	64.4%	53 095
Finance Management grant	1 500	790	-	-	-	198	(198)	-100.0%	790
Municipal Systems Improvement	750	1 500	-	-	24	375	(351)	-93.7%	1 500
Provincial Government:	164	241	-	58	58	60	(2)	-3.0%	241
LG SETA	164	241	-	58	58	60	(2)	-3.0%	241
District Municipality:	953	1 014	-	93	93	254	(160)	-63.1%	1 014
Fire subsidy	953	1 014	-	93	93	254	(160)	-63.1%	1 014
Other grant providers:	-	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:	51 663	56 640	-	21 999	21 999	14 160	7 839	55.4%	56 640
Capital expenditure of Transfers and Grants									
National Government:	26 408	34 750	-	1 375	1 375	8 688	(7 312)	-84.2%	34 750
Municipal Infrastructure Grant (MIG)	26 408	34 750	-	1 375	1 375	8 688	(7 312)	-84.2%	34 750
Provincial Government:	-	-	-	-	-	-	-		-
District Municipality:	-	-	-	-	-	-	-		-
Other grant providers:	5 000	1 600	-	912	912	1 600	(688)	-43.0%	1 600
Department of Mines and Energy	5 000	1 600	-	912	912	1 600	(688)	-43.0%	1 600
	-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants	31 408	36 350	-	2 287	2 287	10 288	(8 000)	-77.8%	36 350
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	83 071	92 990	-	24 286	24 286	24 448	(162)	-0.7%	92 990

## Table SC8 Quarterly Budget Statement - councillor and staff benefits - Q01 September

	2010/11	Budget Year 2011/12									
Summary of Employee and Councillor remuneration	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year		
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast		
R thousands								%			
Councillors (Political Office Bearers plus Other)											
Salary	2 994	3 218	-	1 288	1 288	805	483	60%	5 152		
Cell phone and other allow ances	1 890	1 582	-	231	231	396			922		
Sub Total - Councillors	4 884	4 800	-	1 518	1 518	1 200	318	27%	6 074		
% increase		-1.7%							24.4%		
Senior Managers of the Municipality											
Salary	5 222	3 284	-	1 156	1 156	821	335	41%	4 625		
Pension Contributions	266	-	-	-	-	-	-		-		
Medical Aid Contributions	109	-	-	-	-	-	-		-		
Motor vehicle and cell phone	1 074	-	-	-	-	-	-		-		
Other benefits or allow ances	97	2 065	-	117	117	516	(399)	-77%	468		
Sub Total - Senior Managers of Municipality	6 768	5 349	-	1 273	1 273	1 337	(64)	-5%	5 093		
% increase		-21.0%							-24.7%		
Other Municipal Staff											
Basic Salaries and Wages	34 985	40 343	-	9 921	9 921	10 086	(165)	-2%	39 683		
Pension Contributions	6 457	8 713	-	1 741	1 741	2 178	(437)	-20%	6 965		
Medical Aid Contributions	2 078	1 974	-	517	517	494	24	5%	2 069		
Motor vehicle and cell phone	2 821	4 379	-	878	878	1 095	(217)	-20%	3 511		
Housing allow ance	84	47	-	22	22	12	10	84%	87		
Overtime	3 495	1 422	-	870	870	356	515	145%	3 482		
Other benefits or allow ances	2 396	5 879	-	613	613	1 470	(857)	-58%	2 451		
Sub Total - Other Municipal Staff	52 316	62 757	-	14 562	14 562	15 689	(1 128)	-7%	58 247		
% increase		20.0%							11.3%		
Total Parent Municipality	63 968	72 906	-	17 354	17 354	18 227	(873)	-5%	69 414		
TOTAL SALARY, ALLOWANCES & BENEFITS	63 968	72 906	-	17 354	17 354	18 227	(873)	-5%	69 414		
% increase		14.0%							8.5%		
TOTAL MANAGERS AND STAFF	59 084	68 106	-	15 835	15 835	17 027			63 340		

## Table SC9 Quarterly Budget Statement - Borrowings - Q01 September

Details	Loan Number	Redeemable	Balance Closing	Paid During the period	Redeemed written off during the period	Balance at 30 June 2011
Development Bank of South Africa						
Streets & storm water	10719/101	30/09/2018	4 304 606	-	-	4 304 606
Resealing of streets	10916/303	31/03/2018	184 826	-	-	184 826
Upgrading of sewer purification of works	13523/101	31/03/2018	274 500	-	-	274 500
Upgrading of sewer purification of works	10916/203	31/03/2018	194 270	-	-	194 270
Electricity Lalf 15498	12945/101	30/06/2015	1 039 153	-	-	1 039 153
Upgrading of electricity network	10916/103	31/03/2018	420 385	-	-	420 385
Leeupoort Lalf 15327	12386/101	31/12/2012	543 871	-	-	543 871
Northam Lalf 15330	12391/5/6/7	31/12/2012	88 061	-	-	88 061
Regorogile Road Brick Paving	101958/1	30/06/2016	1 929 659	-	-	1 929 659
			8 979 331	-	-	8 979 331

## Table SC12 Quarterly Budget Statement - capital expenditure trend - Q01 September

	2010/11				Budget Year 2	011/12			
Month	Pre-audit outcome	Original Budget	Adjusted Budget	Quarterly actual	Year TD actual	YearTD budget	YTD variance	YTD variance	% spend of Original Budget
R thousands								%	
Monthly expenditure performance trend									
July	811	5 063	-	-	-	5 063	5 063	100.0%	0%
August	180	5 007	-	1 259	1 259	10 070	8 811	87.5%	2%
September	4 143	6 373	-	1 028	2 287	16 443	14 156	86.1%	4%
October	2 639	8 073	-	-		24 516	-		
November	5 701	6 120	-	-		30 636	-		
December	5 226	8 520	-	-		39 156	-		
January	379	4 545	-	-		43 701	-		
February	2 650	2 675	-	-		46 376	-		
March	5 894	3 345	-	-		49 721	-		
April	121	3 470	-	-		53 191	-		
Мау	-	1 332	-	-		54 523	-		
June	9 579	3 450	-	-		57 973	-		
Total Capital expenditure	37 323	57 973	-	2 287					

#### Table SC13a Quarterly Budget Statement - capital expenditure on new assets by asset class - Q01 September

	2010/11				Budget Year	2011/12			
Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
Capital expenditure on new assets by Asset Class/	Sub-class								
Infrastructure	32 853	44 500	-	1 419	1 419	8 314	6 895	82.9%	50 001
Infrastructure - Road transport	23 783	-	-	1 375	1 375	-	(1 375)		5 501
Roads, Pavements & Bridges	23 783	-	-	1 375	1 375	-	(1 375)		5 501
Infrastructure - Electricity	4 833	4 800	-	44	44	8 314	8 271	99.5%	4 800
Street Lighting	4 833	4 800	-	44	44	8 314	8 271	99.5%	4 800
Infrastructure - Water	4 237	2 350	-	-	-	-	-		2 350
Water purification	4 237	2 350	-	-	-	-	-		2 350
Infrastructure - Sanitation	-	37 350	-	-	-	-	-		37 350
Sewerage purification	-	37 350	-	-	-	-	-		37 350
Community	503	4 500	-	-	-	-	-		4 500
Recreational facilities	503	-	-	-	-	-	-		-
Cemeteries	-	4 500	-	-	-	-	-		4 500
Heritage assets	-	-	-	-	-	-	-		-
Investment properties	-	-	-	-	-	-	-		-
Other assets	3 967	8 973	-	868	868	1 756	888	50.5%	8 966
General vehicles	-	3 950	-	-	-	1 600	1 600	100.0%	3 950
Plant & equipment	-	2 416	-	796	796	-	(796)		2 416
Computers - hardware/equipment	-	1 375	-	33	33	6	(27)	-450.0%	1 375
Furniture and other office equipment	2 115	232	-	39	39	150	111	74.1%	225
Civic Land and Buildings	1 852	-	-	-	-	-	-		-
Other Buildings	-	1 000	-	-	-	-	-		1 000
Intangibles	-	-	_	-	-	-	-		-
Total Capital Expenditure on new assets	37 323	57 973	-	2 287	2 287	10 070	7 783	77.3%	63 467

## Table SC13c Quarterly Budget Statement - expenditure on repairs and maintenance by asset class - Q01 September

	2010/11				Budget Year 2	2011/12			
Description	Pre-audit	Original	Adjusted	Quarterly	YearTD	YearTD	YTD	YTD	Full Year
	outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
Repairs and maintenance expenditure by Asset	Class/Sub-class								
Infrastructure	12 395	14 794	-	825	825	3 699	2 874	77.7%	3 298
Infrastructure - Road transport	3 387	7 608	-	15	15	1 902	1 887	99.2%	60
Storm water	3 387	7 608	-	15	15	1 902	1 887	99.2%	60
Infrastructure - Electricity	1 690	1 323	-	148	148	331	183	55.3%	592
Street Lighting	1 690	1 323	-	148	148	331	183	55.3%	592
Infrastructure - Water	4 007	3 828	-	646	646	957	311	32.5%	2 582
Reticulation	4 007	3 828	-	646	646	957	311	32.5%	2 582
Infrastructure - Sanitation	3 311	2 035	-	16	16	509	493	96.8%	65
Sewerage purification	3 311	2 035	-	16	16	509	493	96.8%	65
Infrastructure - Other	-	-	-	-	-	-	-		-
Community	1 818	-	-	81	81	_	(81)	#DIV/0!	325
Parks & gardens	_	-	-	-	-	-	-		-
Sportsfields & stadia	1 818	-	-	81	81	-	(81)	#DIV/0!	325
Heritage assets	-	-	-	-	-	-	-		-
							-		
Investment properties	-	-	-	-	-	_	-		-
Other assets	139	1 174	-	5	5	294	289	98.3%	19
Plant & equipment	123	755	-	5	5	189	184	97.4%	19
Computers - hardware/equipment	-	301	-	-	-	75	75	100.0%	-
Furniture and other office equipment	16	118	-	-	-	30	30	100.0%	-
Agricultural assets	_	_	-	_	_	_	_		_
Biological assets	_	_	-	_	_	-	-		-
Intangibles	-	-	-	-	-	_	-		_
Total Repairs and Maintenance Expenditure	14 352	15 968	-	911	911	3 992	3 081	77.2%	3 643

## Table SC15 Quarterly Budget Statement - Deviations from supply chain policy - Q01 September

Date	Details	Value (R)	Reasons
July 2011	Purchase of Mayoral car	R722 265	The car was overdue since the Mayor had been sworn-in in May and it took time before council could deliberate on her car. The first new council meeting approving the acquisition was in July.

I, TSR. Nkumise, the municipal manager of Thabazimbi Local Municipality, hereby certify that the Quarterly budget statement for the quarter ended 30 September 2011 has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Theetsi. Roger Nkumise Municipal manager of Thabazimbi Local Municipality (NP361)

Signature.....

Date.....

#### **ANNEXURE 1 – QUARTERLY PERFORMANCE INFORMATION**

The following is an analysis of performance of the municipality as a whole based per Key Performance Area as reported by different departments. All senior managers have taken their time to compile respective departmental service delivery information for the first quarter of 2011-12 for the purpose of this but this information is unaudited. This information also forms the basis for individual managers' assessment by the Accounting Officer in terms Regulation 13 of the Municipal Performance Regulations. Annexure 2 contains an assessment report that will be based on this information

Function	Budget and Treasury				
Sub function	<b>Chief Financial Officer</b>				
	Supply Chain Managem	•			
	Debtors' Management				
	Budgeting and Reportin	Ig			
			Quarter	ending	
КРА	Programme/Focus Area Performance Indicators		Sep		Comment
			Projected Target		
		Percentage			
		management decisions			
		related to department			
Good governance and	Administration and	implemented within	100%	100%	
public participation	governance support	timeframes(Number of	100%	100%	
		decisions/ Number of			
		decisions taken as			
		percentage)			
		Percentage council			
		resolutions related to			
Good governance and	Administration and	department			
public participation	governance support	implemented within			
		timeframes.	100%	100%	
		Percentage			
Cood governence and	Administration and	departmental meetings			
Good governance and		resolutions			
public participation	governance support	implemented within			
		timeframes	100%	100%	
					The only outstanding issues pertain to breaches of certain procurement
		Percentage issues			procedures, which the department is working hard to curb(obviously with
Good governance and		related to department			the support of the entire municipality). Other remaing issues include
public participation	Auditing	raised by AG report	n/a	85%	financial reporting deficincies in terms of GRAP that will still remain until
		addressed.			we fully comply with GRAP. Deficincies in accounting system controls are
		auuresseu.			still to be addressed as a temporary measure while we wait for the
					District to procure a District wide system.
		Percentage of risks			
Good governance and		related to department			
public participation	Auditing	identified during risk	25%	60%	
		based audit plan			
		addressed year to date			
		Percentage financial			
Municipal financial	Asset management	reporting on asset	100%	100%	
viability	5	register management			
		within timeframe			
Manufational Generation		Percentage allocation of			
Municipal financial	Asset management	premiums to votes by 30	100%	n.a	No claims were made during the quarter
viability		September every year			
		Percentage of claims			
Municipal financial		received submitted to			
viability	Asset management	insurance broker within	100%	n.a	No claims were made during the quarter
viability		7 days from receipt of			
		all relevant documents			
j			I	I	1

Function	Budget and Treasury				
Sub function	Chief Financial Officer				
	Supply Chain Managem	ent and Expenditure			
	Debtors' Management	and Income			
	Budgeting and Reportin	g			
KDA		Deufeumen en Indianteur		ending	Commune
КРА	Programme/Focus Area	Performance Indicators	Sep Projected Target		Comment
		Number of monthly	Projected Targer	Actual Result	
Municipal financial	Asset management	meetings held with	3	n.a	meetings are held only when its necessary. Nothing triggered meetings
viability		insurance broker ytd	_	-	with the insurer during this quarter.
		Number of claims			
Municipal financial		submitted to			
viability	Asset management	broker/total number	100%	n.a	
		claims received as percentage			
		Percentage statutory			
Municipal financial	Financial management	payments made within	100%	100%	All formal statutory payments were always paid within 7 days of end of
viability	and reporting	precribed timeframes			each month during the quarter.
Municipal financial	Financial management	Percentage creditors			
viability	and reporting	paid within 30 days	100%	40%	Attempts were made to settle accumulated supplier invoices at
		Percentage of salary			
Municipal financial	Financial management	transfers within	1000/	1000/	
viability	and reporting	determined time	100%	100%	
		frames			
		Percentage variance			An underspending of 20% is much greater than the targeted variance for
Municipal financial	Financial management	between operational budget projections and			the department. This is however mainly because of the planned projects
viability	and reporting	actual expenditure	10%	-20%	that have not yet been implemented. This variance will therefore be
		related to department			monitored closely ensuring especially that all budgeted projects are implemented.
		ytd			implemented.
		Percentage variance			
Municipal financial	Financial management	between capital budget			This amount represents the actual cost of the capex that had been
viability	and reporting	projections and actual	10%		budgeted. The variance therefore represents a saving rather than
		expenditure related to department ytd			underperformance.
Municipal financial	Financial management	Financial statements for FY submitted to the AG			
viability	and reporting	& NT by 31	100%	100%	This was done done timeously as required.
,		August(MFMA)			
		Auditor General audited			
Municipal financial	Financial management	financial statements for	n/a	n.a	The Auditor General team is on site since August and is busy with their
viability	and reporting	previous year			field work.
		Number of monthly			
Municipal financial	Financial management	MSIG reports submitted			
viability	and reporting	to Treasury database by	3	3	
,		the 10th of each month			
		ytd Number of quarterly			
Municipal financial	Financial management	SCM reports submitted			Supply chain issues are tabled in council as part of the Monthly Budget
viability	and reporting	to council and NT on	1	1	statement in terms of section 71 MFMA and Regulation 29 of MBRR as well
		time ytd			as Quarterly Budget Statements (s52d MFMA)
Municipal fires 11	Financial mark	Number of monthly			Supply chain issues are tabled in council as part of the Monthly Budget
Municipal financial viability	Financial management and reporting	SCM reports submitted to council and NT on	3		statement in terms of section 71 MFMA and Regulation 29 of MBRR as wel
	and reporting	time ytd			as Quarterly Budget Statements (s52d MFMA)
		Total number of			
Municipal financial	Financial management	monthly cash	2	3	This is part of the Operation Clean Audit project that is running smoothly
viability	and reporting	reconciliations reports			to date.
		done ytd Percentage revenue			
		generated through			
Municipal financial		services(R-value			Water and sanitation revenue have contributed to the slightly positive
viability	Revenue management	revenue from	27%	33%	result.
		services/R-value total			
		revenue)			1

Function	Budget and Treasury				
Sub function	Chief Financial Officer				
	Supply Chain Managem	ent and Expenditure			
	Debtors' Management	and Income			
	Budgeting and Reportin	g			
			Quarter		
КРА	Programme/Focus Area		Sep		Comment
			Projected Target	Actual Result	
		R-value bill revenue/R-			This rate takes into account provision for bad debts(mainly on long
Municipal financial	Revenue management	value bill revenue	73%	77.80%	outstanding debtors from years back). In other words this rate pertains
viability	-	actually received as			only to current billings.
		percentage			
Municipal financial	Devenue menegement	Percentage MIG funding	100%	92%	The remainder represents funds that are temporarily diverted for other
viability	Revenue management	received and spent	100%	92%	purposes or for which invoices are still not received from contractors.
		Percentage of daily cash			
		banking (R-value cash	100%		1% represents a small proportion of the cash that is sometimes diverted
Municipal financial	Revenue management	banked daily/R-value		99%	to replenish petty cash floats. Controls are in place to ensure proper
viability	nevenue management	cash received daily as a		5570	accounting for such anomalies.
		percentage)			
		Percentage deposits			
Municipal financial	Revenue management	allocated to correct	100%	60%	The rest of the unallocated deposits are however eventually allocated
viability		account.			after performing bank reconciliations.
Maniata al financial		Average percentage			
Municipal financial viability	Revenue management	payment rate for	73%	77.80%	
viability		municipal area			
Municipal financial		Percentage projects			10 of the 11 targeted projects have either been fully implemented or are
viability	Project Management	completed within	100%	91%	ongoing as planned.
viability		budget per department			
		Number of Quarterly			
	Organisational	departmental			
Spatial Rationale P	Performance	performance reports	1	1	
	Management	completed within 10			
		working days of end of			
		previous quarter ytd			
	Organisational	Total number monthly			
Spatial Rationale	Performance	departmental reports	3	3	
	Management	reports submitted ytd.			

Budget and Treasury	
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Function Sub function

**Chief Financial Officer** 

Supply Chain Management and Expenditure Debtors' Management and Income

Buage	eting an	a kepor	ting

		PROJE	CTS AND MILESTONES	
RESPONSIBLE				Quarter 1 end September
DEPARTMENT	PROJECT NAME	Projected progress with project	Actual progress	Comment
Budget and Treasury	Data cleansing	100%	Nil	Awaiting end of audit by AG to incorporate audit recommendations into the whole project and save costs.
Budget and Treasury	Operation clean audit	25%	25%	This is an ongoing process that involves performing of reconciliations of all control accounts. It also involve preparation for the audit(done) as wel as preparation of annual financial statements(done) and attending to audit requests and queries during the audit(ongoing).
Budget and Treasury	Accounting packages-licences	25%	25%	This involves maintaing the accounting package through supplier support as we pay for the maintenance charges. The licence fee is fixed and is payable monthly(done).
Budget and Treasury	Acquisition of caseware	0%	nil	Targeted for 4th quarter
Budget and Treasury	New Office furniture	100%	100%	Office furniture purchased for the CFO as planned.
Budget and Treasury	VAT Review	25%	25%	Continuous process
Budget and Treasury	Meter audits in Northam	100%	100%	UMS was appointed to undertake the project and was completed successfully.
Budget and Treasury	Compilation of valuation roll including reconciliation to billing system	5%	NIL	Plans to appoint service provider are underway at Bid Adjudication level. It is intended to appoint in the second quarter as soon as the Procurement procedures are completed.
Budget and Treasury	Credit control and debt collection	25%	25%	UMS appointed to assist the existing Revenue Enhancement Strategy and Credit Control Policy together with municipal staff in the Income Department. The project is running smoothly.
Budget and Treasury	Meter reading services	25%	25%	UMS was appointed on 1 July 2011 to render the services of meter reading throughout the Thabazimbi municipal area.
Budget and Treasury	Indigent management	25%	25%	UMS appointed to manage the Indigents Management Programme together with municipal staff in the Income Department. The project is running smoothly.
Budget and Treasury	Printing, sorting and posting of consumer accounts	25%	25%	Ongoing process that involves the regular month on month printing of consumer accounts as billed.
Budget and Treasury	Development and implementation of revenue enhancement strategy	75%	Nil	The Budget and Treasury Office resolved to develop the startegy inhouse to avoid buying generic strategies that may not suit the Municipality. No progress reported yet but plans are already underway.

Sub function       Human resources         Administration and council support       Administration and council support         Legal services       Focus Area       KPI       Baseline       Annual Target       BUDGET       OTR Ending 30 Sept 2011       Exp Exp V         Good Governance and Public Participation       Information and Communication Technology       % MFMA required website updated submitted to SETA on quarterly basis       Updated website       100%       Operational       Submitted website updates to SITA.       Submitted website updates to SITA.       Esen .Job		dicators - Corporate se	rvices										
Administration and council support         Legal senses           KPA         Pocus Area         KPI         Basaline         Annual Target         BUDCET         OTH Bindley 30 Sept 2011         Each Edy Cover and bubmited to SETA on usation and council updated website         Low Dot         OTH Bindley 30 Sept 2011         Each Edy Dot           Good Governance Participation Received website and Public Communication Received website participation Received website         100%         Operational         100%         Submited Submited 00%         Received 00%		Corporate services											
Legal services         KPI         Baseline         Annual Target         BUDGET         CHT Enders         Legal services           Lood Softwernance Ind Public Participation         KMIA required website updated submitted to SETA or quarterly basis         Updated website         100%         Operational         100%         Submitted website updates to SITA.         Proj         Act         Pro	Sub function												
KPA         FOU         Baseline         Annual Target         BUDGET         OTFEInders 10 Sept 2011         End For and build submitted usering 100%         End For and submitted usering 100%         OTFEInders 10 Sept 2011         End For and submitted usering 100%         End For and submitted usering 100%         OTFEInders 10 Sept 2011         End For and submitted usering 100%         End For and submitted usering 100%         Proj Act         Proj For and submitted usering 100%         Proj For and submitted usering 100%         Proj For and submitted usering 100%         End For and submitted usering 100%         Proj For and submitted usering 100%         Proj For and submitted usering 100%         Proj For and submitted usering 100%         End For and submitted usering 100%         End For and submitted usering 100%         For and submitted usering 100%         End For and submitted usering 100%         End For and submitted usering 100%         For and submitted usering 100%         For and submitted usering 100%         End For and submitted usering 100%         End For and submitted usering 100%         For and submitted usering 100%         For and submitted userind 100%         For and submitted userind 100%<			ncil support										
KPA         Focus Area         KP1         Baseline         Annual Target         BUDGET         OTREbuilty 30 Sapt 2011         EV Proj and builty 30 Sapt 2011         Even Sapt 30 Sapt 30		Legal services											
KPA         Focus Area         KPI         Baseline         Annual Target         BUDGET         OTREbuilty 30 Stapt 2011         EV V           Good Governance Data         **													
KPA         Focus Area         KPI         Baseline         Annual Target         BUDGET         OTREbuilty 30 Stapt 2011         EV V           Good Governance Data         **									Expenditure an				
KPA         Focus Area         KPI         Baseline         Annual Target         BUDGET         Underlag Josephen         V           300d         Sovemane         Mineration and Communication Technology         % MEMA required website updated submitted to SETA on quarterly basis         Website         100%         Operational         100%         Submitted website updated submitted to SETA on quarterly basis         Proj         A dd         Proj													
KPA         Focus Area         KPI         Baseline         Annual Target         BUDGET         Vol 100%         Proj         Act         <							QTR Ending	30 Sept 2011	Explanation o				
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Auditduring risk base audit paln adressed year to dateHisk miligating plan in place100%Operationalorder to minimize riskscentralized at stores.Fleet Management% compliance services intervals of fleet vehiclesVehicles are sent for service on expiry100%MaintenanceAll vehicles due, to be sent for serviceVehicles are sent for service on expiryLegalsLegalston and regulation compiled within 2 weeks of publication of new legislation and reulationLegislation executed as per changes100%LegalLegislation executed as per changesLegalLegalsNo. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %Legal unit capacitatedN/AN/AN/ANo disciplinary cases for the quarterLegals% of employees grievances finalised with legel unit capacitatedN/AN/AN/AN/ANo grievances				1		1							
Audit       During his base audit date       place       Tours       Operational minimize risks       Operational stores       Operational minimize risks       Centralized at stores         Fleet Management       % compliance services intervals of fleet vehicles       Vehicles are sent for service on expiry       100%       Maintenance       All vehicles due, to be sent for service       Vehicles are sent for service on expiry         Legislation and regulation compiled within 2 weeks of publication of new legislation and reulation       Legislation executed as per changes       100%       Legislation Legislation executed as per changes       Legislation executed as per changes       No discplinary cases resolved within 3 months per total number of disciplinary cases as %       N/A       N/A       N/A       N/A       No discplinary cases for the quarter         Legal       % of employees grievances finalised with       Legal unit capacitated       N/A       N/A       N/A       N/A       No grievances				Bisk mitigating plan in		1							
pain adressed year to date       pain adressed year to due, to be sent for service       pain adressed year to due, to be sent for service       Vehicles are sent for service on expiry       Vehicles are sent for service on expiry         Legals       Legislation and regulation compiled within 2 weeks of publication of new legislation and reulation legislation and reulation       Legislation executed as per changes       Legal       Legislation executed as per changes (Ongoing)       Legislation executed as per changes (Ongoing)       Legislation executed as per changes (Ongoing)       Legislation executed as per changes (Ongoing)       No discplinary cases for the quarter         Legals       No of employees grievances finalised with tegel unit capacitated       N/A       N/A       N/A       N/A       N/A		Audit	during risk base audit		100%	Operational	order to	centralized at					
Image: constraint of the constra				piace		1	minimize risks	stores.					
Fleet Management       % compliance services intervals of fleet vehicles       Vehicles are sent for service on expiry       100%       Maintenance       All vehicles due, to be sent for service       Vehicles are sent for service on expiry         Legals       Legislation and regulation compiled within 2 weeks of publication of new legislation and reulation       Legislation executed as per changes       100%       Legal       Legislation executed as per changes (Ongoing)       Legislation executed as per changes (Ongoing)       Legislation executed as per changes (Ongoing)         Legals       No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated of disciplinary cases as %       N/A       N/A       N/A       No disciplinary cases for the quarter				1		1							
Fleet Management       % compliance services intervals of fleet vehicles       Venicles are sent for service on expiry       100%       Maintenance for service       due, to be sent sent for service on expiry         Legals       Legislation and regulation compiled within 2 weeks of publication of new legislation and reliation       Legislation executed as per changes       100%       Legal       Legislation executed as per changes       No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       N/A       No disciplinary cases for the quarter         % of employees       % of employees       greateness finalised with legel with especified       N/A       N/A       N/A       N/A       No grievances		ļ	ualo					ļ					
Fleet Management       % compliance services intervals of fleet vehicles       Venicles are sent for service on expiry       100%       Maintenance for service       due, to be sent sent for service on expiry         Legals       Legislation and regulation compiled within 2 weeks of publication of new legislation and relation       Legislation executed as per changes       100%       Legal       Legislation executed as per changes       No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       N/A       No disciplinary cases for the quarter         % of employees       % of employees       grievances finalised with legal with executed is grievances finalised with legal with executed as per changes       N/A       N/A       N/A       N/A       No grievances				1		1							
Fleet Management       intervals of fleet vehicles       service on expiry       100%       Maintenance       due, to be sent for service on expiry         Legals       Legislation and regulation compiled within 2 weeks of publication of new legislation and relation       Legislation executed as per changes       100%       Legal       Legislation executed as per changes (Ongoing)       Legislation executed as per changes (Ongoing)         Legals       No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       No disciplinary cases for the quarter         % of employees grievances finalised with       % of employees grievances finalised with       Legal unit capacitated       N/A       N/A       N/A       No grievances		L	% compliance services	Vehicles are sent for	l	<b></b>							
Legals     Legislation and regulation compiled within 2 weeks of publication of new legislation and reulation     Legislation executed as per changes     Legal     Legislation executed as per changes (Ongoing)     Legislation executed as per changes (Ongoing)       Legals     No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %     Legal unit capacitated     N/A     N/A     N/A     N/A     No disciplinary cases for the quarter       % of employees grievances finalised with     Legal unit capacitated     N/A     N/A     N/A     N/A     No grievances		Fleet Management			100%	Maintenance	due, to be sent	sent for service					
Legals       Legislation and regulation compiled within 2 weeks of publication of new legislation and reulation       Legislation executed as per changes       Legal       Legislation executed as per changes (Ongoing)       Legislation executed as per changes (Ongoing)         Legals       No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       No disciplinary cases for the quarter         % of employees grievances finalised with       Legal with ecception       N/A       N/A       N/A       N/A       No grievances			intervals of neet vehicles	Service on expiry		1	for service	on expiry					
Legals       regulation compiled within 2 weeks of publication of new legislation and reulation       Legislation executed as per changes       100%       Legal       Legal       Legals       Legislation executed as per changes (Ongoing)       Legal       Legal       No       No       No       Secure das per changes       No       No       Secure das per changes       No       No       Secure das per changes       No       No       No       Secure das per changes       No       No       No       No       Secure das per changes       No       No       No       No       No       Secure das per changes       No       No       No       Secure das per changes       No       No       Secure das per changes       No       No       Secure das per changes       No       Secure das per changes       No       No       Secure das per changes       No       Secure das per changes													
Legals       regulation compiled within 2 weeks of publication of new legislation and reulation       Legislation executed as per changes       100%       Legal       Legal       Legals       Legislation executed as per changes (Ongoing)       Legal       Legal       No       No       No       Secure das per changes       No       No       Secure das per changes       No       No       Secure das per changes       No       No       No       Secure das per changes       No       No       No       No       Secure das per changes       No       No       No       No       No       Secure das per changes       No       No       No       Secure das per changes       No       No       Secure das per changes       No       No       Secure das per changes       No       Secure das per changes       No       No       Secure das per changes       No       Secure das per changes			Logiclation and										
Legals       regulation compiled within 2 weeks of publication of new legislation and reulation       Legislation executed as per changes       100%       Legal       executed as per changes (Ongoing)       executed as per changes (Ongoing)         Legals       No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       No disciplinary cases for the quarter         % of employees grievances finalised with       Legal unit capacitated       N/A       N/A       N/A       No grievances				1			Legislation	Legislation					
Legals       Within 2 weeks of publication of new legislation and reulation       per changes       IU0%       Legal       per changes (Ongoing)       changes (Ongoing)         Legals       No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       No disciplinary cases for the quarter         %       of employees grievances finalised with       Legal unit capacitated       N/A       N/A       N/A       No grievances			regulation compiled	Logislation executed as			U U						
publication of new legislation and reulation       per changes       changes       (Ongoing)         Legals       No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       N/A       No disciplinary cases for the quarter         % of employees       grievances finalised with       Legal unit capacitated       N/A       N/A       N/A       N/A       No grievances		Legals	within 2 weeks of	· .	100%	Legal							
Image:		1 -		per changes		Ī							
Legals       No. of disciplinary cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       N/A       No disciplinary cases for the quarter         %       of employees grievances finalised with Legal unit capacitated       N/A       N/A       N/A       N/A       No grievances				1		1	(Ongoing)	(Ongoing)					
Legals       cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       N/A       No disciplinary cases for the quarter         %       of employees grievances finalised with Legal unit capacitated       N/A       N/A       N/A       N/A       No grievances			registation and reutation										
Legals       cases resolved within 3 months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       N/A       No disciplinary cases for the quarter         %       of employees grievances finalised with Legal unit capacitated       N/A       N/A       N/A       N/A       No grievances			No. of disciplinary	1									
Legals       months per total number of disciplinary cases as %       Legal unit capacitated       N/A       N/A       N/A       cases for the quarter         %       % of employees grievances finalised with       Legal unit capacitated       N/A       N/A       N/A       N/A       N/A				1		1		No discolinary					
of disciplinary cases as %     quarter       % of employees     grievances finalised with Long with conscituted		1		Land with any starts	NIZA	NI/A	NI/A						
%     %       % of employees       grievances finalised with		Legais		Legal unit capacitated	N/A	N/A	IN/A						
% of employees grievances finalised with Long unit appositated N/A N/A N/A N/A No grievances				1		1		quarter					
grievances finalised with a sequent associated N/A N/A No grievances			%										
grievances finalised with a sequent associated N/A N/A No grievances		1	1	İ	İ	1	İ						
grievances finalised with a sequent associated N/A N/A No grievances			% of employees	1	1	1							
				1		1		No grievances					
Ione month of drievance		Legals		Legal unit capacitated	N/A	N/A	N/A						
						1		for the quarter					
lodged		1	lodged	1	1	1	1	1					

Function	ndicators - Corporate ser Corporate services	1000							
Sub function	Human resources								
	Administration and cound	cii support							
	Legal services								
				-					
								Expenditure and	
КРА	Focus Area	KPI	Baseline Annual Target BU		BUDGET	QTR Endin	Explanation of Variance & Actual		
						Proj	Act	Perfomance	
Good Governance and Public Participation	Legals	No. of people who violated code of conduct	Legal unit capacitated	N/A	N/A	N/A	No violation of code of condudct		
	Legals	No. of By -Laws submitted to province for promulgamation	No by-laws promulgamated	32 By-laws	Legal	5 By-laws	No By-laws promulgamated due to attendance registers	No By-laws promulgamated due to attendance registers	
	Legals	No. of policies reviewed.	Policies available but must be reviewed	12 policies	Legal	2 policies to be reviewed	None	Stakeholders delaying with comments	
Spatial Rationale	Organisational Performance Management	No. of Quarterly departments performance reports	Quarterly performance reports available	4 x reports	Corporate Services	1 x report	1 x report		
	Organisational Performance Management	Total no.of Departmental reports submitted	Reports submitted as per requirements	100%	Corporate Services	100%	100%		
Municipal Finacial Viability	Fianacial Management and Reporting	% variance between operational budget projections and actual expenditure related to deaprtment (Year -to- date)	55% of the approved budget was spent on capital projects	100%	Corporate Services	100%	-38%		

Adı Leç KPA Foo		KPI	Baseline 177 Job descriptions developed	Annual Target	BUDGET Operational	QTR Ending Proj Verify 177 job descriptions	30 Sept 2011 Act Progresive 197	Expenditure and Explanation of Variance & Actual Perfomance
KPA For Off Municipal Transformation and Organisational Development HR HR	egal services ocus Area ffice of the Manager: R	KPI Corporate Services * % Job Descriptions	177 Job descriptions developed			Proj Verify 177 job	Act Progresive 197	Explanation of Variance & Actual
KPA For Off Municipal Transformation and Organisational Development HR HR	egal services ocus Area ffice of the Manager: R	KPI Corporate Services * % Job Descriptions	177 Job descriptions developed			Proj Verify 177 job	Act Progresive 197	Explanation of Variance & Actual
KPA Foo Off Municipal Transformation and Organisational Development HR	ocus Area ffice of the Manager: R	Corporate Services * % Job Descriptions	177 Job descriptions developed			Proj Verify 177 job	Act Progresive 197	Explanation of Variance & Actual
Off Municipal Transformation and Organisational Development HR	ffice of the Manager: R	Corporate Services * % Job Descriptions	177 Job descriptions developed			Proj Verify 177 job	Act Progresive 197	Explanation of Variance & Actual
Off Municipal Transformation and Organisational Development HR	ffice of the Manager: R	Corporate Services * % Job Descriptions	177 Job descriptions developed			Proj Verify 177 job	Act Progresive 197	Variance & Actual
Off Municipal Transformation and Organisational Development HR	ffice of the Manager: R	Corporate Services * % Job Descriptions	177 Job descriptions developed			Proj Verify 177 job	Act Progresive 197	Actual
Off Municipal Transformation and Organisational Development HR	ffice of the Manager: R	Corporate Services * % Job Descriptions	177 Job descriptions developed			Verify 177 job	Progresive 197	
Off Municipal Transformation and Organisational Development HR	ffice of the Manager: R	Corporate Services * % Job Descriptions	177 Job descriptions developed			Verify 177 job	Progresive 197	Perfomance
Municipal HR Transformation and Organisational Development HR HR	R	* % Job Descriptions	developed	100%	Operational			
Municipal HR Transformation and Organisational Development HR HR	R	* % Job Descriptions	developed	100%	Operational			
Transformation and Organisational Development HR			developed	100%	Operational			
Transformation and Organisational Development HR			developed		operational			
and Organisational Development HR	R	* For new Posts				descriptions	lich descriptions	
Organisational Development HR HR	R	* For new Posts				1	job descriptions	
Development HR HR	R	* For new Posts				and complete	completed	
HR	R	* For new Posts				20 job		
HR	R	* For new Posts				descriptions		
HR	R	* For new Posts				dooonptione		
HR	R	* For new Posts						
		1	19 new positions budgeted	100%	Operational	To fill 4 x	Filled 6 x	
		1	for			vacancies	vacancies	
						1		
						1		
	-						L	
HR	R	* % Job Descriptions	Job descriptions not signed	100%	Operational	Sign off 12%	47 job	
HR		signed for all staff					descriptions	
HR		0					signed off by	
HR								
HR							staff members.	
HR								
пк	0	* 0/		1000/		1000/	1000/	Defendulation of
	R	* % of EAP cases	EAP Unit capacitated with	100%	EAP	100%	100%	Referal places a
		attend to successful	2 x officials to attend to					challenge
			cases.					-
HR	R	No. of EAP awareness	3xSessions per	12xSessions per	FAP	3xSessions	3xSessions per	
		campaign conducted	Department per guarter	Department	<b>_</b> /	per	Department	
		campaign conducted	Department per quarter	Department		1	Department	
						Department		
l								
HR	R	* % employees trained	150 employeestrained for	100%	Training	28%	71 Employees	Scarcicity
nn		70 employees trained		100%	nannny	20%		
l		1	the financial 2010/2011				were trained	Acredited Service
l		1					Target = 70 =	Proveiders for
						1	28%	crical Skills
						1		
						1		
						1		
HR	R	% training budget spent	R373 443 spend on Traing	100%	Training	R375 000	R92 000	Some interventions
		/s training budget spellt		10070	nanniy	10/0 000		
			in Financial year 2010/11			1		were sponsored by
						1		KUMBA mine.
						1		
						1		
						1		
l								
				10001	0. 11. 1	1.50		
Pro	roject Management	% Projects completed	55% of the approved	100%	Capital	15%	0%	
		within budget per	budget was spent on					
Services		Deparment	capital projects			1		
Delivery and			talette biologio			1		
Infrastructure								
				1		1		1

Performance indic	ators - Corporate servi	685								
Function	Technical services	ces								
Sub function	Roads and stormwate	er								
	Water services									
	Wastee water service	<b>a</b> s								
	Electricity distribution									
	Mechanical worksho									
Office of the Manag	er Technical Services	P								
onice of the manag		Indicator	Unit of measurement	Decelies	A new of Annual	4+4 Ote See	tember 2011			Explanation of variance and actual
		indicator	Unit of measurement	Baseline	Annual target	ist utr sep	tember 2011			
KPA	Directorate objective							VARIANCE	CHALLENGES	performance
						Proj.	Act.			
1.Municipal	Departmental meetings	% of departmental meetings held	Every 2nd Week		24	6	2		Dates sometimes	Scheduled program as per the subdirectorates
Transformation and									cluthes with	and minutes
organization Developmen	<u>it</u>								emergency meetings	
	Departmental Training	% of departmental trainings								
2.Basic Services										
2.1 Water Supply	Upgrading of pumpstation and							-	None	Combined with project "Investigation of new
	pipeline									water resources"
	Regorogile Pipe Systems							-	None	Combined with project "Investigation of new
	Upgrades			1						water resources"
	Replacement of domestic water							-	None	Combined with project "Investigation of new
	meters			1						water resources"
	Investigation of new water	Study of the existing water		Collected information			Advert was placed			
	resources	demands, existing water source		will be used to lead			for consultants to do			
	1	capacities, existing water		discussin in the task			a feasibility study,			
		storage capacity, existing		team regarding soud			closed on the 7th			
	1	transmission capacity as well as		approach on			October 2011			
	1	projected demands in the next 30		addressing						
		y ears		Thabazimbi potable						
		y ears		water crisis and						
				hence address the						
	Regorogile Ext6 and 7	To supply 100 households with		council accordingly. 100 Households						-
	construction of water reticulation			without water						
	network	water reliculation		reticulation						
	netw ork	Design of the last sector of the last	Deserves		Matalana	M				
		Repair of leaks on pipelines, faulty meters	Hesponse rate	Maintenance	Maintenance as and w hen required	Maintenance as and when	Maintenance as and w hen			
		raulty meters			w nen required	required	required			
						required	required			
2.1 Water Supply		Illegal connections and	Number of identified	Maintenance	Maintenance as and	Maintenance as	Maintenance as			
(continuing)		meter audits	connections		w hen required	and w hen	and w hen			
(						required	required			
		Maintenance on pipelines	Response rate	Maintenance	Maintenance as and	Maintenance as	Maintenance as			
					w hen required	and when	and w hen			
						required	required			
	-	New connections	Number of connections	- Maintenance	- Number of new	- Number of new	12 New			
				- Demand due to	connections will be	connections will	connections			
				new developments	done and informed by	be done and				
					the number	informed by the				
					applications that are	number				
					received.	applications that				
	1			1		are received.				
	1			1						
	1			1						
		Call - outs	Response rate as require	Maintenance	100% response rate	100% response	100% response			
	1		,		to all the call - outs	rate to all the call -	rate to all the call			
				1		outs	outs			
	1			1						
		Water Our Party is a	T ((	Quant in 1	T			ļ		
	1	Water Quality Monitoring	To offer water quality	Complying to the	To ensure complaince with the South		Advert was placed			
	1		monitoring services for Thabazimbi Local	requirements of the National Water	with the South African national		for the monitoring of			
	1		Municipality, in order to	Act for monitoring	Standards to promote		water quality -			
	1	1	ensure compliance with	the quality fo	safety in the quality of		closed on the 23rd			
	1		the DWA requirements.	water supplied to	w ater supplied to the		September 2011			
	1			different water	community		1			
	1			users and the						
	1			w astew ater						
	1			discharged into						
				rivers, streams						
		Supply of Chloring Con		and canals			Advert was placed			
	1	Supply of Chlorine Gas		1			for the supply,			
	1			1						
	1			1			delivery, installation			
	1	1		I			of chlorine gas,			
	1			1			monitoring and			
	1			1			maintenance of			
	1			1			chlorine gas system	1		
	1			1			closed on the 23rd			
	Franklin and Market States	We considered that a		Distantia in the		D 4 000 001	September 2011		Defenter 111	
	Expenditure on Maintenance of			R budget needed to		R 1 067 661.20	R 1 067 661.20		Budget constraints	
		water infrastructure	1	maintain the	1	1		1	1	
	Water Infrastructure	waler milasuuclure		infrastructure						

Performance indica	ators - Corporate servi	200								
Function	Technical services									Ļ
Sub function	Roads and stormwate	er								
	Water services									
	Wastee water service	S								
	Electricity distribution									
	Mechanical workshop	)								
Office of the Manage	er Technical Services									
		Indicator	Unit of measurement	Baseline	Annual target	1st Qtr Sep	tember 2011			Explanation of variance and actual
KPA	Directorate objectiv e							VARIANCE	CHALLENGES	performance
						Proj.	Act.			
2.2 Sanitation	Northam upgrading of sew er					r toj.	100		None	
	netw ork									
	VIP Toilets for Informal	To supply 169 households with		169 Households	169	43	-			
	Settlements	VIP toilets		without sanitation						
				facilities						
	Regorogile Ext 6 & 7 construction of sew er	To supply 100 households with sewer reficulation		100 Households without sew er	100	Site Establishment - 20	Construction - 0			
	reticulation network	Sewer resculatori		reticulation		20				
	Thabazimbi upgrading of	To increase the waste water		3,16MI/day shortfall of	3,16MI/day	3,16MI/day	Final designs			KMSD and Aurecon appointed as Consultants
	WWTW	treatment plant capacity from		the waste water		additional capacity -	completed, project			
		3,34MI/day to 6,5MI/day (3 152		treatment capacity		0	will start 2011/2012 -			
		households)					0			
	Northam construction of new	To provide 4 205 households in		5 MI/day waste water		5 MI/day	Detailed designs			KMSD and Aurecon appointed as Consultants
	WWTW	Northam with a new 5 MI/day		treatment facility			completed, tender			
		waste water treatment facility		required for			stage for the appointment of the			
				households in Northam			appointment of the contractor			
		Repair of sew er blockages	Response rate	Maintenance	Maintenance as and w hen required	Maintenance as and w hen required	Maintenance as and w hen required			
2.2 Sanitation (continuing)		New connections	Number of connections	- Maintenance	- Number of new	- Number of new	0			
				- Demand due to	connections will be	connections will				
				new developments	done and informed by the number	be done and informed by the				
					applications that are	number				
					received.	applications that				
		Call - outs	Response rate as require	Maintenance	100% response rate	are received. 100% response	100%			
		Gail - Outs	nesponse rate as require	Maintenance	to all the call - outs	rate to all the call -	100% response rate to all the call -			
						outs	outs			
	Expenditure on Maintenance of			R budget needed to		R 104 771.73	R 104 771.73			
	Sanitation	infrastructure		maintain the infrastructure						
2.3 Electricity	Electrification of Raphuti RDP	156 households having access		156 households		Site Establishment	Construction		None	
2.5 Electricity	houses	to electricity		without access to		Sile Establishment	CONSTRUCTION		NULLE	
				electricity						
	Regorogile Ext5 & 9 upgrading	To upgrade the metering system		Households not			Specification			
	of pre-paid meters	and to enhance revenue		paying for electricity			Committee Meeting			
		collection					was held on the 14th			
							October 2011, will be advertised			
							(unsolicited bids)			
	Upgrading of electrical network						Specification		None	
							Committee Meeting			
							was held on the 14th			
							October 2011, will			
2.2 Electricity (continuity)	Raphuti installation of high mast		ļ				be advertised Specification		+	
2.3 Electricity (continuing)	Raphuti installation of high mast lights						Specification Committee Meeting			
	× -	1			1			1		
							was held on the 14th			
							was held on the 14th October 2011, will			
							October 2011, will be advertised			
		Resets of Circuit Breakers	Response rate	Maintenance	Maintenance as and	Maintenance as	October 2011, will			
		Resets of Circuit Breakers	Response rate	Maintenance	Maintenance as and w hen required	and w hen	October 2011, will be advertised			
					w hen required	and w hen required	October 2011, will be advertised 66			
		Replacement of faulty	Response rate Response rate	Maintenance Maintenance	w hen required Maintenance as and	and w hen required Maintenance as	October 2011, will be advertised			
					w hen required	and w hen required Maintenance as and w hen	October 2011, will be advertised 66			
		Replacement of faulty meters	Response rate	Maintenance	w hen required Maintenance as and w hen required	and w hen required Maintenance as and w hen required	October 2011, will be advertised 66			
		Replacement of faulty meters Repair of faulty Cables HT			w hen required Maintenance as and w hen required Maintenance as and	and w hen required Maintenance as and w hen required Maintenance as	October 2011, will be advertised 66			
		Replacement of faulty meters	Response rate	Maintenance	w hen required Maintenance as and w hen required	and w hen required Maintenance as and w hen required Maintenance as and w hen	October 2011, will be advertised 66			
		Replacement of faulty meters Repair of faulty Cables HT and LT	Response rate	Maintenance	w hen required Maintenance as and w hen required Maintenance as and w hen required	and w hen required Maintenance as and w hen required Maintenance as	October 2011, will be advertised 66 12 9			
		Replacement of faulty meters Repair of faulty Cables HT	Response rate	Maintenance	w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and	and w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as	October 2011, will be advertised 66			
		Replacement of faulty meters Repair of faulty Cables HT and LT	Response rate	Maintenance Maintenance	w hen required Maintenance as and w hen required Maintenance as and w hen required	and w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and w hen	October 2011, will be advertised 66 12 9			
		Replacement of faulty meters Repair of faulty Cables HT and LT	Response rate	Maintenance Maintenance	w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and	and w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as	October 2011, will be advertised 66 12 9			
		Replacement of faulty meters Repair of faulty Cables HT and LT Streetlights Repair Maintenance of HT and LT	Response rate	Maintenance Maintenance	w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and	and when required Maintenance as and when required Maintenance as and when required Maintenance as and when required Maintenance as	October 2011, will be advertised 66 12 9			
		Replacement of faulty meters Repair of faulty Cables HT and LT Streetlights Repair	Response rate Response rate Response rate	Maintenance Maintenance As required	w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and w hen required	and w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and w hen required	October 2011, will be advertised 66 12 9 9 30			
		Replacement of faulty meters Repair of faulty Cables HT and LT Streetlights Repair Maintenance of HT and LT	Response rate Response rate Response rate	Maintenance Maintenance As required	w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and	and when required Maintenance as and when required Maintenance as and when required Maintenance as and when required Maintenance as	October 2011, will be advertised 66 12 9 9 30			
		Replacement of faulty meters Repair of faulty Cables HT and LT Streetlights Repair Maintenance of HT and LT overhead lines Illegal connections and	Pesponse rate Pesponse rate Pesponse rate Pesponse rate	Maintenance Maintenance As required	w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and w hen required	and when required Maintenance as and when required Maintenance as and when required Maintenance as and when required Maintenance as and when required	October 2011, will be advertised 66 12 9 9 30			
		Replacement of faulty meters Repair of faulty Cables HT and LT Streetlights Repair Maintenance of HT and LT overhead lines	Response rate Pasponse rate Response rate Response rate	Maintenance Maintenance As required Maintenance	w hen required Maintenance as and w hen required Maintenance as and w hen required Maintenance as and w hen required	and when required Maintenance as and when required Maintenance as and when required Maintenance as and when required	October 2011, will be advertised 66 12 9 9 30 25			

Performance indica Function	ators - Corporate serv	ices								
Function Sub function	Technical services Roads and stormwat	La								
Sub lunction	Water services	ler								
	Wastee water services	00								
	Electricity distribution									
	Mechanical worksho									
	er Technical Services	·P								
onice of the manage		Indicator	Unit of measurement	Baseline	Annual target	1et Otr San	tem ber 2011		·	Explanation of variance and actual
KPA	Directorate objectiv e	mulcator	ond of measurement	Dasenne	Annual target	ist du Sep		VARIANCE	CHALLENGES	performance
						Proj.	Act.			
2.3 Electricity (continuing)		Water and sew er Pump Station Call-Outs	Response rate	Maintenance	Maintenance as and when required	Maintenance as and w hen required	36			
		New connections	Number of connections	- Maintenance -	- Number of new	- Number of new	8			
				Demand due to	connections will be	connections will				
				new developments	done and informed by					
					the number	informed by the				
					applications that are	number				
					received.	applications that are received.				
		Call - outs	Response rate as require	Maintenance	100% response rate	100% response	100%			All 850 call outs attended to
					to all the call - outs	rate to all the call -				
						outs				
	Expenditure on maintenance	To maintain electrical and		R budget needed to		R 10 495 000.00	R 11 108 000.00	6%	Budget constrains	Reasonable
	electricity	workshop infrastructure		maintain the		1	1		1	
				infrastructure						
2.4 Roads Infrastructure	Rooiberg Paving of Internal	To pave 1.6 km of roads and		1,6km of roads not			Financial constraints			0,2km still needs to be paved and 1,285km
	Streets	rehabilitate 1.285 km of roads for		paved and 1,285km		1	to pay the Service			must be rehabilitated. Extension of time until
		easy access by households		of roads not			Provider			March 2012
				rehabilitated						
		Traffic Calming Measure	No of speed humps	36 speed humps	18 additional speed	10	8			
			erected	that exist	humps					
2.4 Roads Infrastructure		Maintenance of stormw ater	Response rate	Maintenance	On-going					On-going
(continuing)		drainage construction								0 0
		Patching of potholes	Response rate	Maintenance	On-going					On-going
		Maintenance of Buildings	Response rate	Maintenance	Full response to the	Full response to				On-going
					maintenance required for Municipal Buildings	the maintenance				
					for municipal Duildings	Municipal				
						Buildings				
	Expenditure on Maintenance	To maintain the road		R budget needed to			R 918 452.86	R 918 452.86		It was overlooked in the budget prep that
	Road	infrastructure		maintain the						some projects prior year were still
				infrastructure						running.
2.5 Public Facilities /										
Cemetery										
3.LOCAL ECONOMIC DEVE	ELOPMENT									
4.Financial Viability and	Management of key financial	% expenditure on Capital project	%							
Management	area	% Expenditure on Operating	%		R 88 698 000.00	R 26 885 000.00	R 18 530 000.00	-31%		mainly because of repairs and maintenance
		budget								projects still a preliminary stages
		MIG amount allocated %		To provide basic		R12 579 000 36%	R12 579 000 36%			
				levels of service to		1				1
				the community of		1				1
				TLM and to meet the		1	1		1	
				2014 millennium		1				1
		100		targets		D 0000000				
		MIG expenditure to date %		To provide basic levels of service to		R 8 688 000.00	R 1 375 000.00			1
				the community of						
				the community of TLM and to meet the		1				1
				2014 millennium		1				1
				targets						
		Number of EPWP projects	ł	To implement projects		l	l		<u> </u>	1
				using labour intensive		1				1
				methods		1				1
		Number of jobs created through		To create job		1				1
		EPWP projects		opportunities		1	1		1	
5.Good Governance	Attendance of Executive	As per approved scheduled	Exco - Once per Quarter and		15	4	6			Attended as scheduled and during emergency
	committee and council meeting		when need arises. Council -			I	ľ			
			Once per month (except			1				1
			Dec.)				1		1	1
	1	1		l				1		1

-enormance mulcat	ors - Corporate services									
Function	Community and Social s	ervices								
Sub function	Protection services									
	Fire fighting									
	Libraries									
	Community developmer	nt								
	Cemeteries									
	Parks, Sport and Recrea	tion								
	Mechanical workshop									
		Indicator	Unit of measurement	Baseline	Annual	1st Qtr Sept	ombor 2011			Explanation of
KPA	Directorate objective	indicator		Buconno	target	for da copr	2011	VARIANCE	CHALLENGES	variance and actu
					tai got				011112211020	performance
						Proj.	Act.			performance
.Municipal Transformation	Departmental meetings	% of departmental meetings hold	Quartely	4	4	1	1			One Departmental
	Departmental meetings	% of departmental meetings held	Quartery	4	4	1	'			
ind organization										meeting was held a
Development										minutes are av ailabl
	D	N . ( )	0	10	40	3	1			<b>T</b>
	Departmental Training	% of departmental trainings	Quartely	10	10	3	Landfill			Traning attended as
							operators and			per the skilled
							managers			dev elopment plan o
							Training			the Department.
							attended			
Basic Services										
	2.1.COMMUNITY HOUSING	To eradicate housing backlog by 2014	Compilation of benefiary list	3500 housing	100 houses	1st meeting	Letters written			100 houses provide
		.Unbock by providing houses and	and submit to Local	backlog and	provided for	held between	for assistance			and Invitations of
		Implementation of a housing strategy as	Gov ernment and hav e	implementatio	-	the committee	to agencies			stakeholders to tak
		approved by Council	Meetings with the Committee	n as per	the backlog	members	such as HAD			part in the
		applored by obtainin	-		and				1	T.
		1	members and community	stipulated		]	and also to			implementation of a
		1		time frames.	implemntatio	1	the Provincial			Housing strategy.
		1		1	n for	1	and National			
		1		1	2011/2012		Department of			
		1		1	financial	1	Local			
		1		1	y ear	1	Gov ernement			1
	2.2.PARKS ,SPORTS FIELD AND	Maintaing parks, cemetries and sports	Once weekly maintenance	Cleaning of 4		20%	3 parks in			A piece of land hav
	CEMETRIES	field .Clean 4 parks,3 cemetries and 3		parks,3	maintenanc	maintenance	tow n attended			been aquired by the
		Grass cutting in open spaces, parks,	Clean open spaces, parks,	About 50 ha	100% Cut	20% as and	The Warmbad			Done every 2 week
		sports fields and cemeteries	sports field and cemeteries	of space	grass at	when required	w eg spruit			
		Pruning of trees along streets, open	Trees cut and pruned along	100 ha of	100%	400%	Trees along		1	Cutting trees and
		spaces, parks, sports fields and	streets, open spaces and	streets and	Pruning of	maintenance	Steenbok		1	outskirts done ever
		cemeteries.	cemeteries	outskirts	trees as and		Street were			Winter season or w
		contracting.	00.100100	Jubrita	when	1	pruned and		1	there is a need.
		1		1	required in					ulcic la diffeeu.
		1		1		1	Regorogile			
				1	streets,		Sports ground		1	
		1		1	open	1	law n attended			
				1	spaces,		1		1	
		1		1	parks,		1			
		1		1	sports fields	1	1			
				1	and		1		1	
		1		1	cemeteries.		1			
		Collect tree branches along streets in	Weekly service	Problem of	100%	100% weekly	50% as		1	Done once a month
		Thabazimbi Townships		tree branches	w eekly	serv ice	requested and		1	and when there is a
		· · ·		along streets	service		Regorogile			need.
		1		in	throughout	1	was attended			
					the year		to.		1	
		1		Townships	210 y Cai		ω.			
		1		. on nanipa			1			
		Provision of crewer	Number of	Crows	Droutide	Drawide (000)	1000/			Drowid- 20
		Provision of graves	Number of graves provided	Graves	Provide	Provide 100%	100%, hav e			Provide 30 graves
				provided as	100% of	of grav es as	provided 90		1	month in Regorogile
		1	1	booked	graves as	booked	graves at			and $\pm 10$ graves in
					10	1	Regorogile, 30			town.For Northam
					booked		1			graves per month a
					роокеа		in tow n,20 for			giaves per monura
					DOOKED		in town,20 for Northam and			Rooiberg ±3 per
					DOOKED		Northam and 10 for			
					DOOKED		Northam and			Rooiberg ±3 per
		Maintenance of sports field	Well - Maintened sports fields	All sport fields		sports fields	Northam and 10 for			Rooiberg ±3 per month.
		Maintenance of sports field	Well - Maintened sports fields	All sport fields ow ned by		sports fields	Northam and 10 for			Rooiberg ±3 per month.
		Maintenance of sports field	Well - Maintened sports fields		3 sports	sports fields	Northam and 10 for			Rooiberg ±3 per month. Cutting grass every
		Maintenance of sports field	Well - Maintened sports fields	ow ned by Thabazimbi	3 sports	sports fields	Northam and 10 for			Rooiberg ±3 per month. Cutting grass every
		Maintenance of sports field	Well - Maintened sports fields	owned by	3 sports	sports fields	Northam and 10 for			Rooiberg ±3 per month. Cutting grass every
				ow ned by Thabazimbi municipality	3 sports fields		Northam and 10 for Rooiberg. 3			Rooiberg ±3 per month. Cutting grass even weeks
		Maintenance of sports field Maintaining the community halls	Well - Maintened sports fields Halls w ell-maintained	ow ned by Thabazimbi municipality Halls in	3 sports	sports fields	Northam and 10 for			Rooiberg ±3 per month. Cutting grass ever weeks Cutting grass ever
				ow ned by Thabazimbi municipality Halls in Regorogile	3 sports fields		Northam and 10 for Rooiberg. 3			Rooiberg ±3 per month. Cutting grass ever weeks Cutting grass ever weeks and pruning
		Maintaining the community halls	Halls well-maintained	ow ned by Thabazimbi municipality Halls in Regorogile and in	3 sports fields 3 Halls	3 Halls	Northam and 10 for Rooiberg. 3 3			Rooiberg ±3 per month. Cutting grass even weeks Cutting grass even weeks and pruning trees
		Maintaining the community halls Provision of library services to the	Halls well-maintained Number of new books	ow ned by Thabazimbi municipality Halls in Regorogile	3 sports fields		Northam and 10 for Rooiberg. 3 3 Service			Rooiberg ±3 per month. Cutting grass even weeks Cutting grass even weeks and pruning trees Department of A
		Maintaining the community halls Provision of library services to the community including Disabled and	Halls well-maintained	ow ned by Thabazimbi municipality Halls in Regorogile and in	3 sports fields 3 Halls	3 Halls	Northam and 10 for Rooiberg. 3 3 Service provider			Rooiberg ±3 per month. Cutting grass even weeks Cutting grass even weeks and pruning trees Department of A and Cutture is
		Maintaining the community halls Provision of library services to the	Halls well-maintained Number of new books	ow ned by Thabazimbi municipality Halls in Regorogile and in	3 sports fields 3 Halls	3 Halls	Northam and 10 for Rooiberg. 3 3 Service			Rooiberg ±3 per month. Cutting grass every weeks Cutting grass every weeks and pruning trees Department of A and Culture is assisting with th
		Maintaining the community halls Provision of library services to the community including Disabled and	Halls well-maintained Number of new books	ow ned by Thabazimbi municipality Halls in Regorogile and in	3 sports fields 3 Halls	3 Halls	Northam and 10 for Rooiberg. 3 3 Service provider			Rooiberg ±3 per month. Cutting grass even weeks Cutting grass even weeks and pruning trees Department of A and Cutture is assisting with th supply of other
		Maintaining the community halls Provision of library services to the community including Disabled and	Halls well-maintained Number of new books	ow ned by Thabazimbi municipality Halls in Regorogile and in	3 sports fields 3 Halls	3 Halls	Northam and 10 for Rooiberg. 3 3 Service provider appointed and			Rooiberg ±3 per month. Cutting grass ever weeks Cutting grass ever weeks and pruning trees Department of A and Cutture is assisting with th

nction	Community and Social se	ervices								
b function	Protection services									
	Fire fighting									
	Libraries									
	Community development	:								
	Cemeteries									
	Parks, Sport and Recreat	ion								
	Mechanical workshop									
		Indicator	Unit of measurement	Baseline	Annual	1st Qtr Sept	ember 2011			Explanation o
KPA	Directorate objective				target			VARIANCE	CHALLENGES	variance and act
										performance
						Proj.	Act.			
		-		-	-	-			-	-
	2.3.Waste Management	Percentage of by law infringements	100%	Refuse	100%	100%	100% cases		Breakdow ns	Collection is done
		cases related to solid waste removal		collection is	attended.		attended			according to the
		attended to within 2 weeks of		rendered to a						weekly schedule.
		discovery.		total of 20 355						
				housholds						
				within						
				thabazimbi local						
				municipality						
				with a total of						
				7 714	1	1				
				informal	1	1				
				settlements						
				household						
				and a total of						
				12 641 formal						
				households.						
		0	W	<b>T</b>	4000/	400%	4000/			0
		Street Cleansing Services	Weekly services and	Town and	100%	100%	100% weekly			Street cleaning and
			monitoring	Township	w eekly	40000	cleaning		Maria and Press	sweeping done on
		Clearing illegal refuse dumps	Weekly services and	Percentage of		100%weekly	40%		Non compliance	Illegal dumping clea
		7 / 0 / 1	monitoring	illegal refuse	w eekly	Clearing			by community	and the signs for n
	2.4. Traffic Management	Traffic Safety promotion	Number of traffic fines issued.	7000	3500	500 to be	1552 total			There is a big
						issued	number of			improv ement due t
							offences			the installation of the traffic contravention
										system which was
										implemented in Ma
										2011.
		Testing of learners	No. of learners tested	5000	3500	500 leaners to	454 tested			Office space
		· · · · · · · · · · · · · · · · · · ·				be tested	and 257			
							passed and			
							197 failede.			
		Testing of drivers	No. of drivers tested	5000	3000	750 to be tested	337 drivers		Office space is the	New office to be bu
							tested and		biggest problem	and ex tra three
							258 passed		and the equipments	examiners are bac
							and 79 failed		used are not	from the training.
									mov able there	
									must be an	
									approv al from	
									Department of	
					1	1			transport for the	
		Registered and licensed vehicles	No. of vehicles tested	10 000	10 000	5000 to be	4193		approv ed centre	There is a vehicles
		registered and licensed venicles	THU. UT VEHICLES IESTED	10 000	10 000	registered.	4193 registered and			test centre within th
	1					. sgistoreu.	licencesd			municipality and an
							vehicles			examiner responsib
		Number fire prevention inspections		12	20	10	6 inspections		-	
		conducted per year		` <b>-</b>			conducted			
					1	1				
		Number fire protection Association		6	12	1	1 meeting		1	
		meetings held per year			1	1	attended			
		Percentage emergency incidents	1	100%	50%	50%	50% attended		1	
		reached within 60 minutes from								
		dispatch.			1	1				
Financial Viability and	d Financial Management and reporting	Percentage variance between		100%	100%	10%	32%			
		operational budget projections and actual			1	1				
Management		expenditure related to department (year			1	1				
management		to date)		1						
management										
Management		Percentage variance between capital		23%	50%	10%	-100%			
Management		Percentage variance between capital budget projections and actual		23%	50%	10%	-100%			supply chain for the
Management		Percentage variance between capital budget projections and actual expenditure related to department (year		23%	50%	10%	-100%			Requestions made supply chain for the procuments of
Management		Percentage variance between capital budget projections and actual		23%	50%	10%	-100%			supply chain for the

Function	Community and Social	services								
Sub function	Protection services									
	Fire fighting									
	Libraries									
	Community developme	nt								
	Cemeteries									
	Parks, Sport and Recrea	ation								
	Mechanical workshop									
		Indicator	Unit of measurement	Baseline	Annual	1st Qtr Sep	otember 2011			Explanation of
KPA	Directorate objective				target			VARIANCE	CHALLENGES	variance and actual performance
						Proj.	Act.			performance
5.Good Governance	Administration and Governance	Percentage departmental meeting		100%	100%	100%	2	Operational budget		A schedule of meetings
0.000a oovernance	support	resolutions implementd		10070	10070	10070	departmental	operational badget		set per sub-directorates
	Support	resolutions implementa					meetings held			and followed
							and reslutions			accordingly.
							implemented.			accordingly.
							impicification.			
	Administration and Governance	Percentage management decision		100%	100%	100%	All resolutions	Operational budget		Attended per the
	support	related to department implemented within					implemented			invitation and all
		timeframes.					as per the			attended.
							agreement.			
	Administration and Governance	Percentage council resolutions related to		100%	100%	100%	100%	Operational budget		All resolutions
	support	department implemented within					implemented			implemented in time.
		timeframes								
	Auditing	Percentage issues related to department		100%	100%	100%	All issues	Operational budget		All issues raised by Ag
		raised in last AG report addressed.					raised by AG			addressed.
							addresed.			
	Auditing	Percentage of risks related to department		100%	100%	100%	All risk related	Operational budget		All risk related to the
		identified during risk base audit plan			1		to the			department addressed.
		addressed year to date.					department			
							addressed.			

Function	Community and Socia	al services								
Sub function	Town planning									
	Local economic deve	loment								
	Game reserve		-	-	-					
								Achievements	Challenges	
						QTR Ending	30 Sept 2011			Expenditure and
										Explanation of
КРА	Objective	KPI	Baseline	Annual Target	Budget					Variance and Actual
										Perfomance
						Proj	Act			
Transformation and organisationa	To evaluate performance of	# of quarterly departmental	4 reports per	4 reports per	Operational	1 report	1 report submitted	The target was		No variance
development	the Department	performance reports completed	annum	annum	Budget			achieved.		
		within one week of end of quarter								
Transformation and organisationa	To evaluate performance of	# of monthly departmental reports	12 departmental	12 departmental	Operational	3 departmental	3 departmental	The target was		No variance
development	the Department	submitted	report per annum 100% of the	report per annum 100% of the 13	Budget	reports 100% of the	reports submitted 100% of the	achieved.		Na varianaa
Basic Services	To ensure timeous commencement of projects	% projects started on time	projects start on	projects should start	Operational Budget	projects started on	projects started on	The target was achieved.		No variance
	commencement or projects		time.	on time. They are	Buugei	time. They are 6	time.	auneveu.		
			uno.	8 for spatial		in total. These are	unic.			
				planning, and 6 for		3 for spatial				
				LED.		planning :				
						Regorogile ext 10				
	and Regorogile									
						erwen rezoning.				
						The 3 LED				
						projects are agric				
						strategy, Northam market stalls,				
						game count &				
						Leeupport				
						maintenance				
						mainterior				
Basic Services	To ensure timeous	% projects completed on time	86% projects are	90% of the 13	Operational	90% projects	100% of the			There is a performance
	completion of projects		completed on	projects should be	Budget	completed on time.	projects			variance of +10%
			time.	completed on time.		The project that	completed, which			
				They are 8 for		should be	is the game count			
				spatial planning,		completed this	only, was on time.			
				and 5 for LED.		quarter is one, which is the game				
						count.				
Basic Services	To ensure that projects are	% projects completed within budget	100% projects	90% of the 13	Operational	90% projects	100% of the			There is a performance
	completed within budget	·· ·· ·· ·· ·· ·· ·· ·· ·· ·· ·· ·· ··	are completed	projects should be	Budget	completed within	projects			variance of +10%
			within budget.	completed within	, s	budget	completed, which			
			-	budget They are		-	is the game count			
				8 for spatial			only, was within			
				planning, and 5 for			budget.			
Desite Operations	To come the formula it	0/ and in the second stand that is the	000/	LED.	0	0.0%	4000/			There is a second of
Basic Services	To ensure that projects are	% projects completed that achieved		90% of the 13	Operational	90% projects completed should	100% of the			There is a performance
	completed within the set specifications	specifications of the project	completed achieved	projects should be completed within	Budget	have achieved	projects completed, which			variance of +10%
	apeulications		specifications of	specifications. They		their specifications	is the game count			
			the project	are 8 for spatial		and approximatellis	only, achieved its			
				planning, and 5 for			specifications.			
				LED.						
Spatial Development	To comply on the provision	Monthly submission of building	12 reports per	12 reports per	Operational	3 reports	3 reports were	The target was		No variance
	of information to the relevant	statistics reports to STATSSA.	annum	annum	Budget		submitted to	achieved.		
	sectors.						STATSSA			
Spatial Development	To ensure that the building	% building plans processed/		Process 100% of	Operational	Process 100% of	71 building plans	The target was		No variance
	developments comply with	building plans received	submitted building		Budget	building plans	were received,	achieved.		
	the National Building		plans per	submitted per		submitted per	and all (100%)			
	Regulation		Quarter.	Quarter		Quarter	were processed.			

	Community and Socia	Il services								
Sub function	Town planning									
	Local economic deve	loment								
Sub function         Town plan Local econ           Game rese         Game rese           KPA         Objective           Spatial Development         To ensure frait developments the National Bit Regulation           Spatial Development         To ensure frait developments the SDF and is legislation           Spatial Development         To ensure frait development           Spatial Development         To ensure frait development           Spatial Development         To ensure frait development is legislation           Spatial Development         To comply with development is           Spatial Development         To comply with development is	Game reserve									
								Achievements	Challenges	
						QTR Ending	30 Sept 2011			Expenditure and
KD A	Objective	KDI.	Dece Prove	• · · · · · · · · · · · · · · · · · · ·	Destaut					Explanation of
кра	Objective	KPI	Baseline	Annual Target	Budget					Variance and Actua
										Perfomance
						Proj	Act			
Spatial Development	To ensure that the building	% building inspections conducted.	Inspect 100% of	Inspect 100% of	Operational	100% inspection	85 buildina	The target was		No variance
	developments comply with	5 1	building	buildina	Budget	ofbuilding	inspections were	achieved.		
	the National Building		development	development		development	requested, and			
			activities within	activities within		activities within	they were all			
	rogulatori		Municipal	Municipal		municipal area	(100%)			
			jurisdiction	jurisdiction		maniapararea	conducted.			
Spatial Development	To ensure that the land/site	% site applications processed/	Process 80% of	80% of site	Operational	80% of site	5 site applications			There is a performanc
oputiu bevelopment	developments are in line with		submitted site	applications	Budget	applications	were received,			variance of +20%
	the SDF and land use		applications per	received should be	Dudger	received should	and all (100%)			VUINDING UI +20/0
			quarter.	processed.		be processed.	were processed.			
Snatial Development	To ensure that proper	% illegal Structures attended to /	Address 100% of	100% of identified	Operational	Address 100% of	70 illegal	The target was		No variance
Spatial Development	building procedures are	illegal structures identified	illegal structures	illegal structures	Budget	identified illegal	structures were	achieved.		NU Valiance
		illegal si ucures identilled	identified.	should be attended	Buugei	structures.	identified, and all	auneveu.		
	adhered ib.		identiled.	should be allended		srucures.				
				tO.			(100%) were			
0	The second second second	Taxaa kir Estek Pelessant	Land Directo	Township	315 000	Martin Products date	attended to.			
Spatial Development		Township Establishment	Layout Plan in		315 000	Not applicable this				
	development & land use	Apiesdoring (Provincial Hospital	place	establishment		quarter	quarter			
	legislation	Site)		package submitted						
				to Deeds Office				-		
Spatial Development		Township Etablishment :	Municipal land	Submission of	Included in the	Appoint service	Service Provider	The target was		No variance
	development & land use	Rosseauspoort (Regorogile Ext 10)	available	township	budget for	provider for the	appointed	achieved.		
	legislation			development	Apiesdoring (315	layout plan				
				package to Deeds	000)					
				Office						
Spatial Development		Township Etablishment : Portion	Layout Plan in	Submission of	93 000	Not applicable this	Not applicable this			
	development & land use	144 Doornhoek 318 KQ	place	township		quarter	quarter			
	legislation	Thabazimbi Ext58 (Civic Centre		development						
		site)		package to Deeds						
				Office						
Spatial Development		Subdivision & Rezoning : Erf 490	Layout Plan in	Submission of	150 000	Not applicable this	Not applicable this			
	development & land use		place	rezoning package		quarter	quarter			
	legislation	site)		to Deeds Office			-			
Spatial Development	To comply with the	Rezoning - Business to Residential	Layout Plan in	Submission of	120 000	Appoint Land	Surveyor	The target was		No variance
	development & land use	Erven : Regorogile (Behind	place	rezoning package		Surveyor	appointed	achieved.		
	legislation	Council Building)		to Deeds Office			L			
Spatial Development	To obtain development	Development Plan for Northam	Guidelines from	Development Plan	200 000	Not applicable this	Not applicable this	Local Area		
	guidelines for	Area	the SDF	for Northam Area		quarter	quarter	Development Plan		
	neighbourhoods and									
	properties within the									
	Northam urban edge.									
Spatial Development	To comply with the	Amendmend to the general plan :	Approved	Re-layout plan	10 000	Not applicable this				
	development & land use	Regorogile Ext6 & 7	Surveyor	submitted to Deeds		quarter	quarter			
	legislation		General diagrams	office						
Spatial Development	To determine the actual size	Determination of the Leeupoort	Proclaimed	Actual size for	Operational	Not applicable this				
	of Leeupoort farm	Farm Size for planning purposes	Township	Leeupport farm	Budget	quarter	quarter			
				determined						
			1		1					

#### **ANNEXURE 2 - PERFORMANCE ASSESSMENT REPORT**

Thabazimbi Municipality conducted the first quarter assessment for section 57 managers on the 31st October 2011 at the office of the Municipal manager. The session was conducted by the Municipal manager as the chairperson, chief internal auditor as the independent unit and the PMS co-ordinator as the scriber of the session.

All managers availed themselves as per schedule. Each section 57 manager was given thirty minutes to present their respective report regarding their departmental performance. Common challenges were identified on most of the reports presented whereby SDBIP was not utilized to compile their quarterly reports and even reporting about KPI's which are not emanating from the SDBIP. Some of the information provided and presented was compressed instead of quantifying it according to the projections and actuals. It was even identified that where results were not achieved as targeted there was no interventions stated as to how the under-achieved targets will be tackled in subsequent quarters and in some other instances managers were still reporting the results which were achieved during the previous financial year 2010/2011 as like they were achieved the year under review of 2011/2012.

This could have been avoided if managers take the SDBIP and the performance plan as their working tool to compile performance reports. The PMS unit had distributed 2011/12 SDBIP to managers both as the hard copy and the electronic one. This shows that managers did not dedicate more time when compiling their PMS reports or else they are not familiar with the contents of what is supposed to be reported as part of their quarterly SDBIP reports as mostly they normally utilized different templates.

The PMS unit recommended that through the office of the municipal manager that all section 57 managers must be taken for the workshop on how they must report in terms of the Performance Management. The department of Co-operative Governance Human Settlements and Traditional Affairs volunteered to facilitate training on how PMS reports should be compiled using similar template on reporting. This has to be done before the second quarter assessment to enables section 57 managers to compile reports which are in line with municipal SDBIP and PMS framework. However prior quarterly assessment, section 57 managers are required to submit their SDBIP quarterly reports before the 10th after the end of quarter together with their portfolio of evidence to Internal Audit Unit for audit purposes.

.....END OF REPORT.....