



THABAZIMBI LOCAL MUNICIPALITY

PRIVATE BAG X530

THABAZIMBI

0380

Tel.: 014 772 2295 / Fax: 014 777 1531

Applications are invited from suitable qualified experienced persons for a permanent appointment in the under mentioned post

SENIOR IDP OFFICER **(OFFICE OF MUNICIPAL MANAGER)**

SALARY: Post Level 3 (R422 878,68) per annum; Additional benefits attached to the position are as follows: (i) Travelling allowance of 650km, that is calculated according to the vehicle that you use for business purposes (ii) Medical aid cover is subsidized by 60% of the total contribution for family members; (iii) Pension fund contribution by Municipality is 18% of basic salary; (iv) Housing subsidy is available on repayment of a bond provided that the house is registered in the name of the employee.

QUALIFICATIONS: B.Degree /BTech. in Public Administration/Management/Local Government or equivalent. Computer Literacy. Valid Driver's License.

EXPERIENCE: At least 3 years' relevant working experience.

KEY PERFORMANCE AREAS: Supervise the implementation of the Integrated Development Plan (IDP) process. Analyse the needs of communities and other stakeholders during public participation and provide qualitative and quantitative reports. Supervise the annual review of IDP to ensure that it is revised. Design the public participation programme for ward level and IDP Representative Forum Meetings. Provide education and awareness workshops with regards to IDP. Compilation of periodical reports. Supervision of staff.

CLOSING DATE: 18 NOVEMBER 2022

If you are interested and you are in possession of the necessary qualifications and experience, please address your CV and authenticated copies of your qualifications and detailed portfolio of prior work **OR** an application form duly completed together with authenticated copies of your qualifications and detailed portfolio of prior work to:

NOTICE NUMBER: 44/2022

Acting Municipal Manager
Private Bag X530
THABAZIMBI
0380

Application forms are available at the personnel office of the Thabazimbi Local Municipality, Corporate Services Department, Sarel Pelsers Centre, Rietbok Street, Thabazimbi or telephone number **014 772 2295**.

APPLICATIONS BY FAX OR E-MAIL WILL NOT BE ACCEPTED.

Thabazimbi Local Municipality is an Equal Opportunity Employer and all appointments will be in accordance with the Employment Equity Act.

If you are not invited for an interview within 20 (Twenty) working days from the closing date, you must accept that your application was unsuccessful. No further correspondence will be entered into. The Municipality reserves the right to fill the post.



**LP MAKAYA
ACTING MUNICIPAL MANAGER
THABAZIMBI LOCAL MUNICIPALITY**