



THABAZIMBI LOCAL MUNICIPALITY  
PRIVATE BAG X530  
THABAZIMBI  
0380  
Tel.: 014 777 1525 / Fax: 014 777 1531

Thabazimbi Local Municipality is an equal opportunity employer subscribing to the Employment Equity Act and hereby invites applications from suitable, qualified and experienced persons for appointment to the under mentioned post.

**NOTICE NO: 59/2020**

**MUNICIPAL MANAGER**

Duration: Fixed-term contract not exceeding a period ending one (1) year after the election of the next council of the municipality.

**An all-inclusive annual remuneration package as per Local Government Gazette dated 43122 of 20 March 2020: Upper limit of total remuneration packages payable to Managers directly accountable to Municipal Managers. Minimum R1 067 587-00; Midpoint: R1 227 113-00 or Maximum: R1 386 637-00 per annum.**

<b>YEARS OF EXPERIENCE</b>	<ul style="list-style-type: none"><li>• 5 years relevant experience at a senior management level and have proven successful institutional transformation within public or private sector.</li></ul>
<b>MINIMUM REQUIREMENTS</b>	<ul style="list-style-type: none"><li>• Bachelor Degree in Public Administration / Political Science / Social Sciences / Law; or equivalent (NQF level 7). Compliance with the minimum competency levels as prescribed by Government Gazette No. 29967 of 15 June 2007. A Valid Driver's License.</li></ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"><li>• Advanced knowledge and understanding of relevant policy and legislation;</li><li>• Advanced understanding of institutional governance systems and performance management;</li><li>• Advanced understanding of council operations and delegation of powers;</li><li>• Good governance;</li><li>• Audit and risk management establishment and functionality; and</li><li>• Budget and finance management.</li></ul>
<b>KEY PERFORMANCE AREAS</b>	<p>As Head of Administration and Accounting Officer the incumbent must provide strategic leadership and will be responsible and accountable for municipal transformation and organizational development:</p> <ul style="list-style-type: none"><li>• Carry out the duties of the Municipal Manager as contained in section 55 of the Municipal Systems Act 32 of 2000.</li><li>• Implement the municipality's integrated development plan and monitor its progress in terms of implementation.</li><li>• Responsible for the formation and development of economic, effective, efficient and accountable administration.</li><li>• Manage the municipality's administration in accordance with the Municipal Systems Act and other applicable legislation.</li><li>• Manage the provision of services to the local community in a sustainable and equitable manner.</li><li>• Ensure effective utilization, training and discipline of staff.</li><li>• Provide sound and strategic advice to political structures and political office-bearers of the municipality.</li><li>• Manage communication between municipality administration and its political structures.</li><li>• Exercise any powers and duties delegated by the municipal council to the Municipal Manager.</li></ul>
	<p>Applicants are required to complete the prescribed application form (obtainable from the municipal website and human resources offices) together with comprehensive cv, certified copies of qualifications to the <b>Acting Municipal Manager, Private Bag X530, THABAZIMBI, 0380</b> or hand delivered to the <b>Thabazimbi Local Municipality - Municipal Offices, 7 Rietbok Street, Thabazimbi, 0380</b>. For enquiries kindly contact us on 014 – 777 1525 or 014 777 1902. Further note that all shortlisted candidates will be subjected to competency assessments and security vetting. The incumbent shall be expected to sign an employment contract, a performance agreement and complete the disclosure of financial information form. No late, faxed or e-mailed applications will be considered. And if you do not receive any response from us within three (3) months after the closing date, you may regard your application as unsuccessful.</p> <p>CLLR. JM FISCHER HON. MAYOR –THABAZIMBI LOCAL MUNICIPALITY</p> <p>CLOSING DATE: 15 JANUARY 2021</p> <p><i>07/12/2020</i></p>